



# STATE BOARD MEETING MINUTES

Study Session: Wednesday, June 28, 2023 // 1:15 p.m. to 5:45 p.m.

Business Meeting: Thursday, June 29, 2023 // 9 a.m. to 12:30 p.m.

Columbia Basin College: 2600 N. 20<sup>th</sup> Ave, Pasco, WA 99301

## Board members

Phyllis Gutiérrez Kenney, chair // Crystal Donner, vice chair // Jay Reich // Kady Titus // Ben Bagherpour // Fred Whang // Chelsea Mason-Placek // Martin Valadez // Mack Hogans

Paul Francis, executive director // Julie Walter, executive assistant

*Statutory Authority:* Laws of 1991, Chapter 28B.50 Revised Code of Washington

## Welcome

Chair Phyllis Gutiérrez Kenney called the meeting to order at 9 a.m. and welcomed those present.

## Establish a Quorum and Adoption of Agenda

Chair Phyllis Gutiérrez Kenney noted that a quorum was present and requested a motion to adopt the agenda.

**MOTION:** Moved by Jay Reich, seconded by Martin Valadez, and unanimously approved by the Board the adoption of the June 29, 2023, regular meeting agenda.

## Approval of Consent Agenda

- a. Highline College: Local capital expenditure authority for building 23, third floor and building 21 renovations  
**Resolution 23-06-20**
- b. Pierce College: Increase local capital expenditure authority for Olympic South building asbestos abatement and program renovation  
**Resolution 23-06-21**
- c. South Puget Sound Community College: Increase local capital expenditure authority for Health Education building renovations  
**Resolution 23-06-22**
- d. 2022-24 Corrections Education Interagency Agreement  
**Resolution 23-06-23**
- e. Executive Director Contract Addendum (general wage increase provided by the Legislature)  
**Resolution 23-06-24**
- f. May 11, 2023, State Board Meeting Minutes

**MOTION:** Moved by Jay Reich, seconded by Mack Hogans, and unanimously approved by the Board the adoption of the June 29, 2023, consent agenda.

## Public Comments

- Kate Modic, adjunct representative for Washington Education Association (WEA), Highline College
- Tim Wellman, adjunct faculty member, Bellevue College and Lake Washington Institute of Technology
- Tobi Rosenberg, senior adjunct professor, Bellevue College

## 2020-30 Strategic Action Plan Update (Resolution 23-06-25)

In March 2020, the State Board approved a 10-year strategic plan for Washington's community and technical college system. Just a few weeks earlier, the Lake Washington Institute of Technology had earned the unwelcome distinction of becoming "campus zero" – the first college in the United States to be affected by the virus.

Recognizing the pandemic's sweeping impact on higher education, the State Board for Community and Technical Colleges on Feb. 7, 2023, decided to review the system's strategic plan to ensure it still reflects the needs of today's students, employers, and communities.

A subcommittee was formed and directed to bring a draft update to the State Board for action at the June 28-29 meeting.

The subcommittee gathered input from State Board members, trustees, chancellors, presidents, college system educational professionals, and external stakeholders. Surveys of Washington community and technical college students were also reviewed during the process.

Changes included in the draft strategic plan presented to the State Board are:

- Includes a new introduction that reflects the higher education landscape before us.
- Remains focused on dismantling structural racism and creating equitable outcomes.
- Includes a new overview of local and national trends.
- Keeps the original goals in the 2020 plan (although two were combined into one) and adds two more goals focused on career-relevant learning and institutional financial health.
- Addresses students' basic needs, including housing, food, child care, and mental health services.
- Includes additional metrics and a schedule for presenting them to the State Board. The State Board approved most of the metrics back in May 2022. A few new metrics were added given a wide variety of additional data now available through ctcLink. All metrics will be disaggregated based on race and other factors related to the strategic plan.

**MOTION:** Moved by Mack Hogans, seconded by Jay Reich, and unanimously approved by the Board the adoption of Resolution 23-06-25 approving the updated 2020-2030 strategic plan, with the recognition that additional strategies would be added to reflect SBCTC's partnerships with Washington's 29 federally recognized Tribes.

## Fiscal Year 2024 Operating Budget and Enrollment Allocations (Resolution 23-06-26)

### Allocation Summary

In fiscal year (FY) 2024, the total state operating budget appropriation to the system will be \$1.158 billion, a ten percent increase (\$102 million) over FY 2023. The significant increase is the result of new legislative policy initiatives, including investments for student needs, diversity, equity, and inclusion (DEI) initiatives, and fully funded cost of living increases.

The Board reviewed and discussed all the aspects of the allocation model, the legislative provisos, and special earmarks that make up the annual allocation to colleges.

### Enrollment Allocation

Until 2017, the state operating budget (Omnibus Appropriations Act) included an enrollment target for the community and technical college system of 139,927 students. State Board staff recommend the system continue to maintain this enrollment target for the coming year. The target helps ensure that resources are deployed where most needed by specifying the conditions under which a district is eligible to receive additional enrollments. As articulated in Attachment B, these rules also specify the conditions under which a district's future allocated enrollments and associated funding could be adjusted.

Over the next year, a systemwide workgroup will review the allocation model and how well it is accomplishing the objectives originally established. That process may result in recommended changes to enrollment or funding allocations. Any recommendations would come to the State Board for consideration.

**MOTION:** Moved by Ben Bagherpour, seconded by Fred Whang, and unanimously approved by the Board the adoption of Resolution 23-06-26 approving the fiscal year 2024 operating budget and enrollment allocations as outlined.

## Fiscal Year 2024 Workforce and Student Support Awards and Allocations (Resolution 23-06-27 and 23-06-28)

Colleges fund workforce education programs and student support programs in multiple ways, including the use of general enrollment funding and state and federal targeted funding. Each June, the State Board approves the targeted funding for the next fiscal year. Staff presented the proposed targeted federal and state contracted funding for fiscal year 2024:

- Carl D. Perkins Grant
- Early Achievers Grant
- Basic Food Employment and Training
- WorkFirst

**MOTION:** Moved by Jay Reich, seconded by Mack Hogans, and unanimously approved by the Board the adoption of Resolution 23-06-27 approving allocating and awarding \$18,972,055 of federal and state contracted workforce training funds to the community and technical college as presented.

**MOTION:** Moved by Jay Reich, seconded by Mack Hogans, and unanimously approved by the Board the adoption of Resolution 23-06-28 allocating and awarding \$29,145,690 of federal and state contracted student support funds to the community and technical college as

presented.

## **Fiscal Year 2024 Basic Education for Adults Awards and Allocations (Resolution 23-06-29)**

The Board heard a presentation and received a recommendation for the distribution of federal funds for Basic Education for Adults to 34 colleges and five community-based organizations based on the second year of awards resulting from the 2022-27 five-year, competitive application process. These applications detail each program's alignment with their local workforce development board's memorandum of understanding; alignment to the federal Workforce Innovation and Opportunity Act; progress and planning toward meeting proposed levels of service; demonstrated effectiveness and planning toward meeting federal student outcome targets; and progress toward integration within Guided Pathways. Colleges and community-based organizations provide assurance of specific program improvements and innovations to meet *Title II Workforce Innovation and Opportunity Act* requirements that reflect their own data and validated research, and these funds are collectively aligned to the Washington State Talent and Prosperity for All approved state strategic plan for the public workforce system. Funds are distributed based on a pro-rata share among providers for the following (three-year average of data):

- 50% Performance-based
  - 10% Transitions
  - 20% Total Student Achievement Points
  - 20% SAI points per student
- 50% Enrollment

**MOTION:** Moved by Jay Reich, seconded by Fred Whang, and unanimously approved by the Board the adoption of Resolution 23-06-29 awarding targeted funds to Basic Education for Adult providers for fiscal year 2024.

## **2023-25 Capital Budget Allocations (Resolution 23-06-30)**

The Board had a presentation on current and future allocations for capital funding, including:

- A review of progress made through the 2021-23 capital budget.
- A request and recommendation to approve allocating the funding in the 2023-25 capital budget.
- Conceptual ideas for the 2024 supplemental capital budget request.

### **2023-25 allocations**

The state Legislature funded the system's 2023-25 capital request in order through priority 14 at the amount requested, except the request for minor program funding. This means that funding for the fully funded projects can be allocated to colleges as requested.

The system requested \$68 million for the list of minor program projects. At the requested level, each college expected to receive \$2 million for high priority program projects to improve and modernize teaching and learning spaces. The state Legislature funded this list at only \$53.2 million. At the May WACTC meeting, presidents voted to retain an equal distribution for the appropriated funding, meaning each college will be allocated \$1,564,705. Colleges have revised their list of minor program project lists to meet the lower funding level.



The state Legislature also appropriated funding for two projects that were not part of the system's request.

- Equipment grants. Like the past two biennia, the state Legislature provided \$5 million for equipment grants to support Career Connect Learning programs. Funding will be allocated to colleges based on a competitive process administered by the State Board's Education Division.
- Decarbonization planning. The state Legislature appropriated \$429,000 to the State Board to implement the requirements of [House Bill 1390](#). This law requires owners of state campus district energy systems that provide heating and/or cooling to at least 5 buildings and with at least 100,000 square feet of space, to develop plans to decarbonize central heating and cooling plants. Planning must begin by June 2024 and completed by June 2025. This will establish an alternative pathway to meet the state energy performance standard (Clean Buildings Act) if the system owner implements an approved plan.

A summary of allocations by appropriations the draft capital allocation schedule by college was presented.

**MOTION:** Moved by Jay Reich, seconded by Fred Whang, and unanimously approved by the Board the adoption of Resolution 23-06-30 directing staff to allocate the resources appropriated in the enacted 2023-25 biennial capital budget as presented.

## Election of 2023-24 Chair and Vice Chair

In accordance with current State Board bylaws, the election of officers is to be held by June of each year. In the absence of the Chair, his or her duties will be assumed by the Vice Chair who acts as the Chair Pro Tempore. The Vice Chair may serve as the successor to the Chair. Ben Bagherpour gave the nominating committee report and submitted the nomination of Chelsea Mason-Placek for the position of the 2023-24 State Board Chair.

**MOTION:** Moved by Ben Bagherpour, seconded by Martin Valadez, and unanimously approved by the Board, appointing Chelsea Mason-Placek as the 2023-24 State Board Chair.

The nominating committee will present its nomination for the 2023-24 State Board Vice Chair at the next meeting.

## Recognition of Chair Phyllis Gutiérrez Kenney

The Board thanked Chair Phyllis Gutiérrez Kenney and presented a plaque recognizing her service as the 2022-23 State Board Chair.

## Board Discussion and Chair's Report

- The Board thanked Carli Schiffer, Depute Executive Director, Education, for her service to the Washington State Board for Community and Technical Colleges, and congratulated and expressed best wishes to her as the president of Grays Harbor College.
- Executive Director evaluation update.
- Chair Phyllis Gutiérrez Kenney thanked the Board members for their time and State Board staff for their presentations.

## Adjournment/next meeting

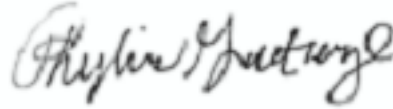
There being no further business, the State Board adjourned its June 29, 2023, regular meeting at 12:30 p.m. The next meeting will be August 30, 2023 via Zoom.

## Attest



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Paul Francis, secretary



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Phyllis Gutiérrez Kenney, chair

