



# STATE BOARD MEETING AGENDA

Business Meeting: Wednesday, June 24 // 1:00 to 5:00 p.m.

Join Meeting Via Computer or Smart Device:

<https://zoom.us/j/92117209213>

Join by phone:

(253) 215-8782

MeetingID: 921-1720-9213

## Board members

Wayne Martin, chair // Carol Landa McVicker, vice chair // Anne Fennessy // Jay Reich  
Phyllis Gutierrez Kenney // Fred Whang // Ben Bagherpour // Crystal Donner // Chelsea Mason

Jan Yoshiwara, Executive Director // Beth Gordon, Executive Assistant

Statutory Authority: Laws of 1991, Chapter 28B.50 Revised Code of Washington

## June 24 Regular Meeting Agenda

Time	Item	Location
1:00 p.m.	Welcome and introductions Wayne Martin, Chair	
1:10 p.m.	Adoption of Meeting Agenda	(Action)
1:12 p.m.	Adoption of Consent Agenda	Tab 1
	a. 2020-21 Corrections Education Interagency Contract <b>Resolution 20-06-24</b>	(Action)
	b. Big Bend Community College, local expenditure, Professional Technical Education Center <b>Resolution 20-06-25</b>	
	c. Centralia College property acquisition, 217 S. Silver Street <b>Resolution 20-06-26</b>	
	d. Clover Park Technical College, local expenditure increase, Center for Advanced Manufacturing Technologies Building <b>Resolution 20-06-27</b>	
	e. Lake Washington Institute of Technology, local expenditure authority, East Building improvements <b>Resolution 20-06-28</b>	
	f. Lake Washington Institute of Technology, local expenditure authority, West Building improvements <b>Resolution 20-06-29</b>	
	g. Lake Washington Institute of Technology, local expenditure authority, East Building remodel <b>Resolution 20-06-30</b>	
	h. Seattle Central College, ground lease, <b>Resolution 20-06-31</b>	
	i. May 6, 2020, State Board meeting minutes	

1:15 p.m.	<b>2021-23 Capital Budget Development Resolution 20-06-32</b> Wayne Doty, Capital Budget Director	Tab 2 <i>(Action)</i>
1:45 p.m.	<b>FY 2021 Operating Budget Allocations Resolution 20-06-33</b> Cherie Berthon, Operating Budget Director	Tab 3 <i>(Action)</i>
2:30 p.m.	<b>2021-23 Operating Budget Development</b> Cherie Berthon, Operating Budget Director	Tab 4
2:45 p.m.	<b>Break</b>	
3:00 p.m.	<b>Workforce Awards and Allocations Resolution 20-06-34</b> Nate Humphrey, Workforce Director	Tab 5 <i>(Action)</i>
3:30 p.m.	<b>Basic Education for Adults Awards and Allocations Resolution 20-06-35</b> Jon Kerr, Basic Education for Adults Director	Tab 6 <i>(Action)</i>
4:00 p.m.	<b>Appointment of 2020-21 State Board Chair and Vice Chair</b>	<i>Action</i>
4:10 p.m.	<b>Public Comment</b>	
4:15 p.m.	<b>Executive Director Report</b> Jan Yoshiwara, Executive Director	
4:45 p.m.	<b>Board Discussion</b> <ul style="list-style-type: none"> <li>• Executive Director Evaluation Process <i>Carol Landa McVicker and Phyllis Gutierrez Kenney</i></li> </ul>	
5:00 p.m.	<b>Adjourn: Next Meeting ~ August 2020, Zoom Meeting</b>	

**EXECUTIVE SESSION:** Under RCW 42.30.110, an Executive Session may be held. Action from the Executive Session may be taken, if necessary, as a result of items discussed in the Executive Session. **PLEASE NOTE:** Times above are estimates only. The Board reserves the right to alter the order of the agenda. Reasonable accommodations will be made for persons with disabilities if requests are made at least seven days in advance. Efforts will be made to accommodate late requests. Please contact the Executive Director's Office at 360-704-4309.

## CONSENT ITEM (RESOLUTION 20-06-24)

June 24, 2020

Tab 1a

### 2020-21 Corrections Education Interagency Contract

#### Brief description

The joint mission of the Washington State Department of Corrections (DOC) and the State Board for Community and Technical Colleges is to engage students in state prisons in education and training opportunities to facilitate their successful transition to lifelong community membership. On an annual basis, the State Board and Department of Corrections jointly develop the contract that specifies programs and services, establishes outcome metrics, and develops appropriate statewide policies and procedures.

The State Board contracts with individual community & technical college districts to provide prison-based instruction in multiple pathways. Colleges provide pre-college courses in Adult Basic Education/High School Completion, English Language Acquisition, and developmental English and math. Students may also pursue associate workforce degrees or one-year certificates in a variety of fields including advanced manufacturing, business management, and computer programming. In addition, students may participate in pre-apprenticeship building trades programs offered at multiple facilities.

Furthermore, the State Board contracts with Washington's community and technical colleges and The Evergreen State College to provide college reentry services to individuals returning from prison in Washington's highest release counties. Services include: assistance with applying for, and enrolling, in college after release; applying for financial aid and resolving past financial aid problems; and connecting students to peer mentor support groups and services.

The institutions, and the facilities and counties they serve, are:

Institution	Prison-Based Instruction (DOC Facility)	College Reentry (County)
Bates Technical College	-	Pierce
Centralia College	Cedar Creek Corrections Center Washington Corrections Center	-
Clark College	Larch Corrections Center	Clark
Edmonds Community College	Monroe Correctional Complex	Snohomish
Grays Harbor College	Stafford Creek Corrections Center	-
Peninsula College	Clallam Bay Corrections Center Olympic Corrections Center	-
Renton Technical College	-	King
Seattle Central College	-	King
Skagit Valley College	-	Skagit
South Seattle College	-	King

<b>Institution</b>	<b>Prison-Based Instruction (DOC Facility)</b>	<b>College Reentry (County)</b>
Spokane Community College	Airway Heights Corrections Center	Spokane
Tacoma Community College	Washington Corrections Center for Women Mission Creek Corrections Center for Women	Pierce
The Evergreen State College	-	Thurston
Walla Walla Community College	Coyote Ridge Corrections Center Washington State Penitentiary	

### How does this item link to the State Board's Strategic Plan?

The Corrections Education Contract aligns the contract goals and policies strategically to the State Board for Community and Technical Colleges' five priorities: enrollment, completion, equity, advocacy, and the transition to ctcLink. As a result of the proposed allocations, incarcerated adults and those individuals transitioning back into the community, will have access to innovative, high quality education and reentry programs. These programs provide the knowledge, skills, diplomas, certificates, and degrees necessary to attain their career and educational goals to successfully transition back into the community. The implementation of Guided Pathways in Corrections Education is focused on bringing about equity and inclusiveness that are critical to providing opportunities that support the success of underrepresented individuals including incarcerated adults. Guided Pathways ensure a seamless transition of students from pre-college through postsecondary, and from prison into college. Corrections programs include High School + and Open Doors which help to increase the successful transition of students into postsecondary education while moving more students to completion and transition upon release.

### Background information and analysis

In July 2002, the State Board first entered into an interagency agreement with the Washington Department of Corrections to provide educational services to eligible individuals incarcerated in the state's adult prisons. This partnership continues to grow and strengthen because it leverages resources and meets mission goals of both agencies by advancing the skills and education of incarcerated individuals, an underserved constituency, and by providing evidence-based programming to support the Departments goal of reducing recidivism. The community and technical college system assists the Department of Corrections in meeting this goal by offering workforce programs in high-demand fields, building pre-apprenticeship pathways linked to the construction trades, and providing reentry navigators to assist releasing students to continue on career and educational pathways.

In this current fiscal year, the State Board received \$18,117,018 to produce 3,134 FTEs from enrolling inmates. Colleges will award over 700 combined Washington State high school diplomas and GEDs, 1,200 workforce certificates, and over 40 associate degrees this year.

For 2020-21 the planning numbers are based on the 2019-2020 allocation. Based on these planning numbers, the State Board will receive \$18,027,018 to produce 3,134 FTEs in the mission areas of basic skills and workforce. This includes a portion of funds being dedicated for colleges to

provide critical student services in the prisons to include educational planning and navigation, computer and tutoring labs, and support for enrolling in college after release through college campus education navigators.

### Potential questions

- What have been the effects of COVID-19 on Corrections Education programming? How have challenges been met? What can we expect as we move forward?
- How is Corrections Education meeting the need for additional modes of delivery (e.g., hybrid, flipped classroom, etc.)?
- How will the Department of Corrections and the State Board for Community and Technical Colleges expand postsecondary education opportunities for the 2020-21 fiscal year?
- How will Corrections Education be integrated into Guided Pathways, happening across our system, to include college in prison as an integral part of this innovative work in order to bring equity to our students, programs, faculty, and staff?
- How will colleges implement student services within corrections education programs?
- How will colleges significantly increase the number of people enrolling in postsecondary education after release?

### Recommendation/preferred result

Staff recommends approval of Resolution 20-06-24, approving the 2019-21 agreement with the Department of Corrections for the delivery of adult corrections education services.

Policy Manual Change Yes  No

Prepared by: Pat Seibert-Love, policy associate

pseibert-love@sbctc.edu, 360-704-4358

**STATE OF WASHINGTON**  
**STATE BOARD FOR COMMUNITY AND TECHNICAL COLLEGES**  
**RESOLUTION 20-06-24**

A resolution awarding \$18,027,018 of state funds to community colleges for delivery of corrections education.

**WHEREAS**, the State Board for Community and Technical Colleges is entering into a contract with the Washington State Department of Corrections for the community and technical college system to provide education and training to eligible offenders incarcerated in state correctional institutions; and

**THEREFORE BE IT RESOLVED**, that the State Board for Community and Technical Colleges delegates authority to the Executive Director to sign a contract with the Department of Corrections that totals \$18,027,018; and

**BE IT FURTHER RESOLVED**, that the State Board for Community and Technical Colleges grants the Executive Director authority to award state correctional education funds to individual higher education providers consistent with Board policy and state law; and

**BE IT FURTHER RESOLVED**, that the State Board for Community and Technical Colleges grants the Executive Director authority to modify the contract with the Department of Corrections as necessary and to make adjustments to the proposed awards if the anticipated program funding changes due to state or federal action; and

**BE IT FURTHER RESOLVED**, that the State Board for Community and Technical Colleges authorizes the Executive Director to make adjustments to this action, including any necessary changes to the State Board's Policy Manual, as necessary, for actions taken by the Governor, Legislature, data corrections, externally imposed restrictions or guidelines, uniform accounting and reporting requirements, and unanticipated changes in state or federal law.

**BE IT FURTHER RESOLVED**, that the State Board for Community and Technical Colleges grants the Executive Director authority for final grant spending authority to designated providers in a manner consistent with this resolution.

**APPROVED AND ADOPTED** on June 24, 2020.

**Attest**

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Jan Yoshiwara, secretary

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Wayne Martin, chair

## **CONSENT ITEM (RESOLUTION 20-06-25)**

June 24, 2020

Tab 1b

### **Big Bend Community College— local expenditure authority increase for Professional Technical Education Center**

#### **Brief Description**

Big Bend Community College is seeking approval to spend up to an additional \$5,000,000 in local funds to complete construction of the Professional Technical Education Center.

#### **How does this item link to the State Board’s Strategic Plan?**

This project supports enrollments and completions by providing modern campus facilities.

#### **Background information and analysis**

Big Bend Community College is in the final stages of construction of the Professional Technical Education Center project 30000981. Total project cost is now estimated at \$52,002,000. State funds include \$37,386,000 already appropriated for design and construction. Local capital funds were previously approved in State Board resolution 16-09-40 for \$6,000,000 and resolution 18-06-23 for \$3,616,000.

Final purchases of furniture, equipment, and information technology for the building indicate the need for an additional \$5,000,000 to complete the project as designed. The college foundation is helping to raise these funds and has raised \$3,000,000 so far.

The college’s president, under delegated authority from the Big Bend Community College Board of Trustees, approved this request on May 11, 2020.

#### **Potential questions**

Is this project consistent with State Board’s goals of being responsive to the changing needs in the community and using resources efficiently?

#### **Recommendation/preferred result**

Staff recommends approval of Resolution 20-06-25 giving Big Bend Community College the authority to spend up to an additional \$5,000,000 in local funds toward the completion of the Professional Technical Education project 30000981.

Policy Manual Change Yes  No

Prepared by: Wayne Doty, capital budget director

(360) 704-4382, wdoty@sbctc.edu

**STATE OF WASHINGTON  
STATE BOARD FOR COMMUNITY AND TECHNICAL COLLEGES  
RESOLUTION 20-06-25**

A resolution relating to Big Bend Community College's request to use up to an additional \$5,000,000 in local funds for completion of the Professional Technical Education Center project 30000981.

**WHEREAS**, construction activities are underway using \$37,386,000 in state funds and \$9,616,000 in local funds previously approved in State Board resolutions 16-09-40 and 18-06-23; and

**WHEREAS**, additional costs for equipment, furniture, and information technology have been identified; and

**WHEREAS**, the college's president, under delegated authority from the Big Bend Community College Board of Trustees approved this additional request for \$5,000,000 in local funds on May 11, 2020; and

**THEREFORE BE IT RESOLVED**, that the State Board for Community and Technical Colleges authorizes Big Bend Community College to spend up to an additional \$5,000,000 in local funds to complete construction of the Professional Technical Education Center project 30000981; and

**BE IT FURTHER RESOLVED**, that the State Board for Community and Technical Colleges authorizes the Executive Director to make adjustments to this action, including any necessary changes to the State Board's Policy Manual, as necessary, for actions taken by the Governor, Legislature, data corrections, externally imposed restrictions or guidelines, uniform accounting and reporting requirements, and unanticipated changes in state or federal law.

**APPROVED AND ADOPTED** on 06/24/2020

**Attest**

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Jan Yoshiwara, secretary

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Wayne Martin, chair



## **CONSENT ITEM (RESOLUTION 20-06-26)**

June 24, 2020

Tab 1c

### **Centralia College — property acquisition, 217 South Silver in Centralia, Washington**

#### **Brief Description**

Centralia College seeks to purchase the property located at 217 S Silver in Centralia, Washington for approximately \$170,000.

#### **How does this item link to the State Board’s Strategic Plan?**

This project supports enrollments and completions by providing expanded campus facilities.

#### **Background information and analysis**

Centralia College has identified surrounding neighborhood properties in their 2017 master plan. Strategic property acquisition is an ongoing activity as parcels become available. The property at 217 South Silver consists of a 1317 square foot structure and 0.11-acre lot.

If approved, the property will be used for campus parking. Long-term plans include outdoor activities for the Health and Wellness program. A map showing the properties relative to the existing campus and a list of recent acquisitions are in Attachment A.

The total cost to purchase is estimated to be \$170,000. The college has identified local funds to complete this acquisition. Any operation, maintenance, repairs or renovations in the future will be paid from local college funds. The college will obtain appropriate expenditure authority for future capital work.

Centralia College’s vice-president of finance and administration, under delegated authority from the Centralia College Board of Trustees, approved this request on June 2, 2020. The college has delegated authority for the acquisition from the Department of Enterprise Services.

#### **Potential questions**

Is this project consistent with the State Board’s goal of increasing enrollment and completions?

#### **Recommendation/preferred result**

Staff recommends approval of Resolution 20-06-26 giving Centralia College authority to spend up to \$170,000 in local funds and acquire 217 South Silver in Centralia, Washington in the name of the State Board for Community and Technical Colleges.

Policy Manual Change Yes  No

Prepared by: Wayne Doty, capital budget director  
(360) 704-4382, wdoty@sbctc.edu

**Recent Acquisitions:**

- |   |  |  |
|---|--|--|
| <p><b>A</b> Vacate sections of Ash and Walnut streets, and two mid block alleys surrounded by college owned properties.<br/>Resolution 14-09-52</p> | <p><b>M</b> 110 S King St, Centralia<br/>Parcel Number 000128000000<br/>Resolution 15-10-52</p>              | <p><b>Z</b> 214 South Iron Street, Centralia<br/>Parcel Number 000202002000<br/>Resolution 17-09-50</p>    |
| <p><b>B</b> 816 Centralia College Blvd, Centralia<br/>Parcel Number 000844000000<br/>Resolution 13-10-50</p>  | <p><b>N</b> 717 Centralia College Blvd, Centralia<br/>Parcel Number 000131000000<br/>Resolution 16-03-17</p> | <p><b>AA</b> 207 South Silver Street, Centralia<br/>Parcel Number 000199000000<br/>Resolution 18-02-05</p> |
| <p><b>C</b> 814 Centralia College Blvd, Centralia<br/>Parcel Number 000843000000<br/>Resolution 13-02-02</p>  | <p><b>O</b> 112 S King St, Centralia<br/>Parcel Number 000129000000<br/>Resolution 15-10-52</p>              | <p><b>AB</b> 409 South Oak Street, Centralia<br/>Parcel Number 000498000000<br/>Resolution 18-05-14</p>    |
| <p><b>D</b> 812 Centralia College Blvd, Centralia<br/>Parcel Number 000842000000<br/>Resolution 12-10-43</p>  | <p><b>P</b> 114 S King St, Centralia<br/>Parcel Number 000130000000<br/>Resolution 16-05-10</p>              | <p><b>AC</b> 211 South Silver St, Centralia<br/>Parcel Number 000202000000<br/>Resolution 18-06-26</p>     |
| <p><b>E</b> 808 Centralia College Blvd, Centralia<br/>Parcel Number 000840000000<br/>Resolution 13-02-02</p>  | <p><b>Q</b> 123 S Washington St, Centralia<br/>Parcel Number 000134002000<br/>Resolution 16-05-10</p>        | <p><b>AD</b> 311 West Walnut St, Centralia<br/>Parcel Number 000208001000<br/>Resolution 18-06-27</p>      |
| <p><b>F</b> 402 S King St, Centralia<br/>Parcel Number 000628000000<br/>Resolution 12-10-43</p>   | <p><b>R</b> 920 West Pear St, Centralia<br/>Parcel Number 000688002000<br/>Resolution 16-11-15</p>           | <p><b>AE</b> 215 South Silver St, Centralia<br/>Parcel Number 000205000000<br/>Resolution 18-12-50</p>     |
| <p><b>G</b> 916 W Pear St, Centralia<br/>Parcel Number 000688003000<br/>Resolution 14-10-62</p>   | <p><b>S</b> 918 West Walnut St, Centralia<br/>Parcel Number 000797000000<br/>Resolution 16-11-15</p>         | <p><b>AF</b> 411 South King St, Centralia<br/>Parcel Number 000674000000<br/>Resolution 18-12-50</p>       |
| <p><b>H</b> 405 S Iron Street, Centralia<br/>Parcel Number 000688003000<br/>Resolution 14-12-74</p>   | <p><b>T</b> 0 West Walnut St, Centralia<br/>Parcel Number 000798003003<br/>Resolution 16-11-15</p>           | <p><b>AG</b> 209 South Iron St, Centralia<br/>Parcel Number 000395000000</p>                               |
| <p><b>I</b> 115 S Washington Ave, Centralia<br/>Parcel Number 000134003000<br/>Resolution 15-09-35</p>  | <p><b>U</b> 810 Centralia College Blvd, Centralia<br/>Parcel Number 000841000000<br/>Resolution 17-01-03</p> | <p><b>AH</b> 226 South Rock St, Centralia<br/>Parcel Number 000402000000</p>                               |
| <p><b>J</b> Off map, ~216 S Gold St, Centralia<br/>Parcel Number 003527000000<br/>was exchanged for K<br/>Resolution 15-10-52</p>                   | <p><b>V</b> 216 S Iron Street, Centralia<br/>Parcel Number 000206000000<br/>Resolution 17-05-24</p>          | <p><b>AI</b> 308 Centralia College Blvd, Centralia<br/>Parcel Number 000200001000</p>                      |
| <p><b>K</b> ~385 S Cedar St, Centralia<br/>Parcel Numbers 000799000000 &amp; 000798002000<br/>Resolution 15-10-52</p>                               | <p><b>W</b> 402 S Oak Street, Centralia<br/>Parcel Number 000459000000<br/>Resolution 17-05-24</p>           | <p><b>AJ</b> 512 W Pear, Centralia<br/>Parcel Number 000458002000</p>                                      |
| <p><b>L</b> 709 Centralia College Blvd, Centralia<br/>Parcel Number 000133001000<br/>Resolution 15-10-52</p>  | <p><b>X</b> 401 South Oak Street, Centralia<br/>Parcel Number 000496000000<br/>Resolution 17-06-38</p>       | <p><b>AK</b> 0 W Pear, Centralia<br/>Parcel Number 000799001000</p>  |
| <p><b>Y</b> 405 South Oak Street, Centralia<br/>Parcel Number 000497000000<br/>Resolution 17-06-38</p>  | <p><b>AL</b> 212 S Iron St, Centralia<br/>Parcel Number 000202001000</p>                                     | <p><b>AM</b> 217 S Silver St, Centralia<br/>Parcel Number 000203001000</p>                                 |



# STATE OF WASHINGTON

## STATE BOARD FOR COMMUNITY AND TECHNICAL COLLEGES

### RESOLUTION 20-06-26

A resolution relating to Centralia College's request to use up to \$170,000 in local funds to purchase the property at 217 South Silver in Centralia, Washington

**WHEREAS**, the college has identified surrounding neighborhood properties in the campus 2017 master plan; and

**WHEREAS**, the purchase of the property will provide campus parking in the short-term and outdoor activities for the Health and Wellness program in the long-term plans; and

**WHEREAS**, all future operation, maintenance, repairs or renovations will be paid from local funds; and

**WHEREAS**, the total estimated cost to purchase the property is \$170,000; and

**WHEREAS**, Centralia College's vice-president of finance and administration, under delegated authority from the Centralia College Board of Trustees approved this request on June 2, 2020; and

**WHEREAS**, Centralia College has delegated authority for the acquisition from the Department of Enterprise Services and will obtain appropriate expenditure authority for future capital work.

**THEREFORE BE IT RESOLVED**, that the State Board for Community and Technical Colleges authorizes Centralia College to spend up to \$170,000 in local funds to acquire the property located at 217 South Silver in Centralia, Washington in the name of the State Board for Community and Technical Colleges; and

**BE IT FURTHER RESOLVED**, that the State Board for Community and Technical Colleges authorizes the Executive Director to make adjustments to this action, including any necessary changes to the State Board's Policy Manual, as necessary, for actions taken by the Governor, Legislature, data corrections, externally imposed restrictions or guidelines, uniform accounting and reporting requirements, and unanticipated changes in state or federal law.

**APPROVED AND ADOPTED** on 6/24/2020

**Attest**

\_\_\_\_\_  
Jan Yoshiwara, secretary

\_\_\_\_\_  
Wayne Martin, chair

## **CONSENT ITEM (RESOLUTION 20-06-27)**

June 24, 2020

Tab 1d

### **Clover Park Technical College — local expenditure authority increase for Center for Advanced Manufacturing Technologies building**

#### **Brief Description**

Clover Park Technical College is seeking approval to spend up to an additional \$635,000 in local funds to complete construction of the Center for Advanced Manufacturing Technologies building project.

#### **How does this item link to the State Board's Strategic Plan?**

This project supports enrollments and completions by providing modern campus facilities.

#### **Background information and analysis**

Clover Park Technical College is in the final stages of construction of the Center for Advanced Manufacturing Technologies project 30000984. Total project cost is now estimated at \$39,600,000. State funds include \$3,144,000 already appropriated for design. Alternative financing was approved for \$35,821,000 in state board resolution 18-03-13.

The college wants to take advantage of \$635,000 in earnings from the certificate of participation. These funds will be used to complete furniture and equipment purchases.

The college's president, under delegated authority from the Clover Park Technical College Board of Trustees, approved this request on January 6, 2020.

#### **Potential questions**

Is this project consistent with State Board's goals of being responsive to the changing needs in the community and using resources efficiently?

#### **Recommendation/preferred result**

Staff recommends approval of Resolution 20-06-27 giving Clover Park Technical College the authority to spend up to an additional \$635,000 in local funds toward the completion of the Center for Advanced Manufacturing Technologies project 30000984.

Policy Manual Change Yes  No

Prepared by: Wayne Doty, capital budget director

(360) 704-4382, wdoty@sbctc.edu

**STATE OF WASHINGTON  
STATE BOARD FOR COMMUNITY AND TECHNICAL COLLEGES  
RESOLUTION 20-06-27**

A resolution relating to Clover Park Technical College's request to use up to an additional \$635,000 in local funds for completion of the Center for Advanced Manufacturing Technologies project 30000984.

**WHEREAS**, construction activities are underway using \$3,144,000 in state funds and \$35,821,000 in alternative financing previously approved in State Board resolution 18-03-13; and

**WHEREAS**, the college would like to utilize \$635,000 in earnings gained from the certificate of participation for the purchase of additional equipment and furnishings; and

**WHEREAS**, the college's president, under delegated authority from the Clover Park Technical College Board of Trustees approved this additional request for \$635,000 in local funds on January 6, 2020; and

**THEREFORE BE IT RESOLVED**, that the State Board for Community and Technical Colleges authorizes Clover Park Technical College to spend up to an additional \$635,000 in local funds to complete construction of the Center for Advanced Manufacturing Technologies project 30000984; and

**BE IT FURTHER RESOLVED**, that the State Board for Community and Technical Colleges authorizes the Executive Director to make adjustments to this action, including any necessary changes to the State Board's Policy Manual, as necessary, for actions taken by the Governor, Legislature, data corrections, externally imposed restrictions or guidelines, uniform accounting and reporting requirements, and unanticipated changes in state or federal law.

**APPROVED AND ADOPTED** on 06/24/2020

**Attest**

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Jan Yoshiwara, secretary

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Wayne Martin, chair

## **CONSENT ITEM (RESOLUTION 20-06-28)**

June 24, 2020

Tab 1e

### **Lake Washington Institute of Technology — local expenditure authority for East building heating, ventilation, and air conditioning improvements**

#### **Brief Description**

Lake Washington Institute of Technology is seeking approval to spend up to an additional \$747,000 in local funds to complete building system replacements and energy upgrades in the East building.

#### **How does this item link to the State Board's Strategic Plan?**

This project supports enrollments and completions by providing modern campus facilities.

#### **Background information and analysis**

Lake Washington Institute of Technology has state funds available of \$940,000 to replace failing heating, ventilation, and air conditioning equipment in the East building.

The college has been awarded an Energy Efficiency and Solar grant by the Department of Commerce in the amount of \$747,000 to include additional energy savings equipment and features during this project.

The college's vice-president of administrative services, under delegated authority from the Lake Washington Institute of Technology's Board of Trustees, approved this request on May 28, 2020.

#### **Potential questions**

Is this project consistent with State Board's goals of being responsive to the changing needs in the community and using resources efficiently?

#### **Recommendation/preferred result**

Staff recommends approval of Resolution 20-06-28 giving Lake Washington Institute of Technology the authority to spend up to \$747,000 in local funds toward East building heating, ventilation, and air conditioning replacement and energy efficiency upgrades.

Policy Manual Change Yes  No

Prepared by: Wayne Doty, capital budget director

(360) 704-4382, wdoty@sbctc.edu



**STATE OF WASHINGTON  
STATE BOARD FOR COMMUNITY AND TECHNICAL COLLEGES  
RESOLUTION 20-06-28**

A resolution relating to Lake Washington Institute of Technology's request to use up to \$747,000 in local funds for East building heating, ventilation, and air conditioning improvements.

**WHEREAS**, Lake Washington Institute of Technology currently has \$940,000 in state funds for replacement of failing heating, ventilation, and air conditioning equipment in the East building; and

**WHEREAS**, the college has been awarded \$747,000 in an Energy Efficiency and Solar grant from the Department of Commerce to make additional energy savings improvements; and

**WHEREAS**, the college's vice-president of administrative services, under delegated authority from the Lake Washington Institute of Technology's Board of Trustees approved this request for \$747,000 in local funds on May 28, 2020; and

**THEREFORE BE IT RESOLVED**, that the State Board for Community and Technical Colleges authorizes Lake Washington Institute of Technology to spend up to \$747,000 in local funds toward East building heating, ventilation, and air conditioning replacement and energy efficiency upgrades; and

**BE IT FURTHER RESOLVED**, that the State Board for Community and Technical Colleges authorizes the Executive Director to make adjustments to this action, including any necessary changes to the State Board's Policy Manual, as necessary, for actions taken by the Governor, Legislature, data corrections, externally imposed restrictions or guidelines, uniform accounting and reporting requirements, and unanticipated changes in state or federal law.

**APPROVED AND ADOPTED** on 06/24/2020

**Attest**

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Jan Yoshiwara, secretary

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Wayne Martin, chair



## **CONSENT ITEM (RESOLUTION 20-06-29)**

June 24, 2020

Tab 1f

### **Lake Washington Institute of Technology — local expenditure authority for West building heating, ventilation, and air conditioning improvements**

#### **Brief Description**

Lake Washington Institute of Technology is seeking approval to spend up to an additional \$572,000 in local funds to complete building system replacements and energy upgrades in the West building.

#### **How does this item link to the State Board's Strategic Plan?**

This project supports enrollments and completions by providing modern campus facilities.

#### **Background information and analysis**

Lake Washington Institute of Technology has state funds available of \$1,017,000 to replace failing heating, ventilation, and air conditioning equipment in the West building.

The college has been awarded an Energy Efficiency and Solar grant by the Department of Commerce in the amount of \$572,000 to include additional energy savings equipment and features during this project.

The college's vice-president of administrative services, under delegated authority from the Lake Washington Institute of Technology's Board of Trustees, approved this request on May 25, 2020.

#### **Potential questions**

Is this project consistent with State Board's goals of being responsive to the changing needs in the community and using resources efficiently?

#### **Recommendation/preferred result**

Staff recommends approval of Resolution 20-06-29 giving Lake Washington Institute of Technology the authority to spend up to \$572,000 in local funds toward West building heating, ventilation, and air conditioning replacement and energy efficiency upgrades.

Policy Manual Change Yes  No

Prepared by: Wayne Doty, capital budget director

(360) 704-4382, wdoty@sbctc.edu

**STATE OF WASHINGTON  
STATE BOARD FOR COMMUNITY AND TECHNICAL COLLEGES  
RESOLUTION 20-06-29**

A resolution relating to Lake Washington Institute of Technology's request to use up to \$572,000 in local funds for West building heating, ventilation, and air conditioning improvements.

**WHEREAS**, Lake Washington Institute of Technology currently has \$1,017,000 in state funds for replacement of failing heating, ventilation, and air conditioning equipment in the West building; and

**WHEREAS**, the college has been awarded \$572,000 in an Energy Efficiency and Solar grant from the Department of Commerce to make additional energy savings improvements; and

**WHEREAS**, the college's vice-president of administrative services, under delegated authority from the Lake Washington Institute of Technology's Board of Trustees approved this request for \$572,000 in local funds on May 25, 2020; and

**THEREFORE BE IT RESOLVED**, that the State Board for Community and Technical Colleges authorizes Lake Washington Institute of Technology to spend up to \$572,000 in local funds toward West building heating, ventilation, and air conditioning replacement and energy efficiency upgrades; and

**BE IT FURTHER RESOLVED**, that the State Board for Community and Technical Colleges authorizes the Executive Director to make adjustments to this action, including any necessary changes to the State Board's Policy Manual, as necessary, for actions taken by the Governor, Legislature, data corrections, externally imposed restrictions or guidelines, uniform accounting and reporting requirements, and unanticipated changes in state or federal law.

**APPROVED AND ADOPTED** on 06/24/2020

**Attest**

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Jan Yoshiwara, secretary

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Wayne Martin, chair

## **CONSENT ITEM (RESOLUTION 20-06-30)**

June 24, 2020

Tab 1g

### **Lake Washington Institute of Technology — local expenditure authority increase for East building commons area remodel**

#### **Brief Description**

Lake Washington Institute of Technology is seeking approval to spend up to an additional \$159,000 in local funds to complete remodel work in the East building commons area.

#### **How does this item link to the State Board's Strategic Plan?**

This project supports enrollments and completions by providing modern campus facilities.

#### **Background information and analysis**

Lake Washington Institute of Technology is currently renovating the commons area of the East building using Associated Student Government funds. State Board resolution 18-03-10 approved \$1,300,000 for this project.

Actual construction costs exceed the original project estimate bringing the total cost to \$1,459,000.

The college's vice-president of administrative services, under delegated authority from the Lake Washington Institute of Technology's Board of Trustees, approved this request on May 27, 2020.

#### **Potential questions**

Is this project consistent with State Board's goals of being responsive to the changing needs in the community and using resources efficiently?

#### **Recommendation/preferred result**

Staff recommends approval of Resolution 20-06-30 giving Lake Washington Institute of Technology the authority to spend up to an additional \$159,000 in local funds toward the completion of the East building commons area renovation.

Policy Manual Change Yes  No

Prepared by: Wayne Doty, capital budget director

(360) 704-4382, wdoty@sbctc.edu

**STATE OF WASHINGTON  
STATE BOARD FOR COMMUNITY AND TECHNICAL COLLEGES  
RESOLUTION 20-06-30**

A resolution relating to Lake Washington Institute of Technology's request to use up to an additional \$159,000 in local funds for completion of the East building commons area remodel.

**WHEREAS**, construction activities are underway using \$1,300,000 in Associated Student Government funds approved in State Board resolution 18-03-10; and

**WHEREAS**, actual construction costs are now \$1,459,000 to complete the project as designed; and

**WHEREAS**, the college's vice-president of administrative services, under delegated authority from the Lake Washington Institute of Technology's Board of Trustees approved this additional request for \$159,000 in local funds on May 27, 2020; and

**THEREFORE BE IT RESOLVED**, that the State Board for Community and Technical Colleges authorizes Lake Washington Institute of Technology to spend up to an additional \$159,000 in local funds to complete East building commons area renovations; and

**BE IT FURTHER RESOLVED**, that the State Board for Community and Technical Colleges authorizes the Executive Director to make adjustments to this action, including any necessary changes to the State Board's Policy Manual, as necessary, for actions taken by the Governor, Legislature, data corrections, externally imposed restrictions or guidelines, uniform accounting and reporting requirements, and unanticipated changes in state or federal law.

**APPROVED AND ADOPTED** on 06/24/2020

**Attest**

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Jan Yoshiwara, secretary

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Wayne Martin, chair

## **CONSENT ITEM (RESOLUTION 20-06-31)**

June 24, 2020

Tab 1h

### **Seattle Central College — demolition of parking structure and ground lease for new parking and student housing facility**

#### **Brief Description**

In May 2019, Seattle Colleges District received approval to lease property rights to a non-profit for construction, maintenance, and operation of student housing on the Seattle Central College campus. The project plans have changed related to the parking and student housing. The District now requests permission to demolish the existing parking structure and construct a new parking and housing structure in its place.

#### **How does this item link to the State Board's Strategic Plan?**

Providing student housing and parking for students and staff is consistent with the State Board's goal to advocate for resources that support college enrollment.

#### **Background information and analysis**

Seattle College District proposed to renovate the existing parking structure to meet seismic needs as well as enter into an air lease with a non-profit entity to construct student housing units above the parking structure at Seattle Central College in State Board Resolution 19-05-24.

The current parking structure has 510 stalls and generates revenue for the college.

Through further investigation it was determined that retrofitting the garage would be more expensive than demolition and replacement. The District now asks for permission to enter into a ground lease with a non-profit developer to demolish the four-level parking structure (UFI A03233) and replace it with a three-level, 261-stall parking structure and five-level, 506 bed, student housing building.

To mitigate the loss of parking for the students and college staff, the developer has offered to pay for parking for employees and students during construction and to reimburse the college \$500,000 for lost parking revenue.

The third-party fiscal analysis showing the project was viable and the attorney general opinion that the project was not public work as originally proposed will be updated to reflect the changes before the ground lease is executed.

All other terms and conditions approved in resolution 19-05-24 will remain.

#### **Potential questions**

Is this project consistent with State Board's goals of being responsive to the changing needs in the community and using resources efficiently?

## Recommendation/preferred result

Staff recommends approval of Resolution 20-06-31 giving Seattle Central College permission to demolish the parking structure (State UFI A03233) and enter into a ground lease with a non-profit corporation for the purpose of constructing a three-level parking and five-level housing facility in its place.

Policy Manual Change Yes  No

Prepared by: Wayne Doty, capital budget director

(360) 704-4382, wdoty@sbctc.edu

## **STATE OF WASHINGTON STATE BOARD FOR COMMUNITY AND TECHNICAL COLLEGES RESOLUTION 20-06-31**

A resolution relating to Seattle Colleges District's request to demolish a parking structure and enter into a ground lease with a non-profit to construct a parking and student housing facility at Seattle Central College.

**WHEREAS**, the plans have changed from what was approved in State Board resolution 19-05-24; and

**WHEREAS**, Seattle Colleges District now seeks approval to demolish the existing parking structure (State UFI A03233) at Seattle Central College; and

**WHEREAS**, current project plans include a 261-stall parking and 506-bed student housing built on the location of the demolished parking structure; and

**WHEREAS**, the developer will pay for students and employee parking during construction and reimburse the college \$500,000 for lost parking revenue; and

**WHEREAS**, Seattle Colleges District will enter into a ground lease with a non-profit organization to demolish, construct, maintain, and operate the new facility; and

**WHEREAS**, Seattle Colleges District will update the third-party fiscal analysis to verify the project is viable; and

**WHEREAS**, Seattle Colleges District will obtain an opinion from the Attorney General's office that the project is still not public work; and

**WHEREAS**, all other terms and conditions imposed on the project in resolution 19-05-24 remain; and

**THEREFORE BE IT RESOLVED**, that the State Board for Community and Technical Colleges authorizes Seattle Colleges District to demolish the parking structure (State UFI A03233) and enter into a ground lease with a non-profit corporation for the purpose of constructing a three-level parking and five-level housing facility at Seattle Central College; and

**BE IT FURTHER RESOLVED**, that the State Board for Community and Technical Colleges authorizes the Executive Director to make adjustments to this action, including any necessary changes to the State Board's Policy Manual, as necessary, for actions taken by the Governor, Legislature, data corrections, externally imposed restrictions or guidelines, uniform accounting and reporting requirements, and unanticipated changes in state or federal law.

**APPROVED AND ADOPTED** on 06/24/2020

**Attest**

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Jan Yoshiwara, secretary

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Wayne Martin, chair

# STATE BOARD SPECIAL MEETING MINUTES

State Board Office, Olympia

Business Meeting: Wednesday, May 6 // 1:00 to 5:00 p.m.

## Board members

Wayne Martin, chair // Carol Landa McVicker, vice chair // Anne Fennessy // Crystal Donner  
Jay Reich // Phyllis Gutierrez Kenney // Fred Whang // Chelsea Mason // Ben Bagherpour

Statutory Authority: Laws of 1991, Chapter 28B.50 Revised Code of Washington

## Call to order and adoption of special meeting agenda

Chair Wayne Martin called the meeting to order at 1:00 p.m., welcomed those present, and asked for audience introductions. A roll call was taken to confirm a quorum was present.

**Motion:** Moved by Ben Bagherpour, seconded by Carol Landa McVicker, and unanimously approved by the Board the adoption of its May 6, 2020, meeting agenda as presented.

## Approval of consent agenda (Resolutions 20-05-19 to 20-05-23)

### Adoption of Consent Agenda

- a. 2020-21 State Board meeting dates  
**Resolution 20-05-19**
- b. CARES Act Withdraws  
**Resolution 20-05-20**
- c. Centralia College property acquisition, 212 S. Iron Street  
**Resolution 20-05-21**
- d. Spokane Falls Community College local expenditure for student union building renovation  
**Resolution 20-05-22**
- e. Annexation of Walla Walla Community College property to the city of Walla Walla  
**Resolution 20-05-23**
- f. March 23, 2020, Special State Board meeting minutes

**Motion:** Moved by Crystal Donner, seconded by Chelsea Mason, and unanimously approved by the Board the adoption of its May 6, 2020, consent agenda.

## 2020 Supplemental Operating Budget Vetoes and Legislative Budget Outlook Development

Most of the new expenditures in the Legislative 2020 Supplemental budget were vetoed to create a “cushion” for anticipated revenue decreases stemming from the COVID-19 pandemic. The State Board reviewed and discussed the implications of these vetoes and the latest information on the budget outlook.

## FY 2021 Allocation Projection

Due to recent communications from State budget writers, the level of state appropriations for next fiscal year are in question. State revenue projections are dropping dramatically and budget reductions are expected to take place. Staff reviewed possible scenarios of various funding cut levels.



There are currently no significant changes to the allocation methodology or calculations next year. Most colleges continue to be below their enrollment target. As with the last few years, most of the funding will be allocated through the model and approximately one-third of the funding is held in Legislative provisos and State Board earmarks.

Due to the uncertainty about the FY 21 budget, the allocation to colleges is being held until the next meeting of the State Board in June.

### 2020-21 Tuition and Fees Schedule (Resolution 20-05-24)

The State Board has responsibility for adopting tuition and fees for the community and technical colleges, as well as the tuition for upper division courses in the systems applied baccalaureate programs.

Presidents and State Board staff recommend the State Board continue the policy of increasing resident tuition by the amount the Legislature allows – 2.5 percent. This increase is consistent with the enacted state budget, which assumes \$17 million in new expenditures from tuition next year. While the State Board is rightfully cautious about any increases in tuition, this modest, predictable increase is less than the three percent increase in general operating expenses budgeted by the Legislature next year.

**Motion:** Moved by Jay Reich, seconded by Phyllis Gutierrez Kenney, and unanimously approved by the Board the adoption of Resolution 20-05-24, adopting the 2020-21 Tuition Schedule.

### 2021-23 Operating Budget Development

At the March State Board meeting, faculty, students and other system leaders shared their perspectives on how to strengthen the system even amidst the fallout of the COVID19 pandemic. Based on information collected from stakeholders, there are overlapping areas of shared interest. However, since that information was collected, the ground has shifted under the community and technical college system. Uncertainty, in terms of budget and daily operations appears to be the new normal. State agencies and institutions have been cautioned to expect significant budget reductions in the current and next biennia.

### Advocacy Planning

The COVID-19 crisis has upended the lives and incomes of Washingtonians across our state. People are losing jobs that may or may not come back, and our economy will likely undergo a recession and structural changes that require new skills for new industries.

Board members had the opportunity to discuss, and provide recommendations for our system's role in helping Washington state respond and emerge from the COVID-19 crisis.

### Applied Baccalaureate Degree Statements of Need

Bellingham Technical College proposes the development of a Bachelor of Science in Nursing (RN-BSN) beginning Fall 2021. This proposed degree would be Bellingham Technical College's third applied baccalaureate degree. With this proposed degree pathway, the college recognizes the health care industry's dire need for soundly educated and highly skilled nurses. The college recognized that a Registered Nurse, or RN, can practice in Washington State with either a two- or four-year degree. However, Bellingham Technical College aligns with state and national research and initiatives that support strong increases in the number of BSN-prepared RNs. The college understands that today's nurses not only need to be technically competent, but need to have expertise in systems thinking, be

able to work effectively with broad-based health teams, and understand the full scope of care management. Graduates of the program will have these skills and will be prepared to support regional, state, and national high-demand healthcare industries.

Renton Technical College proposes the development of a Bachelor of Applied Science degree in Manufacturing Engineering Technology (BASMET) beginning in Fall 2022. This proposed degree would be Renton Technical College's third applied baccalaureate degree. With this particular degree, the college recognizes that the manufacturing industry is a high demand sector with rapidly evolving disciplines. For example, manufacturing engineering represents a subset of industrial engineering. Industrial engineers need a bachelor's degree, typically in industrial engineering. However, many industrial engineers have degrees in mechanical engineering, electrical engineering, manufacturing engineering, industrial engineering technology, or general engineering. Some industrial engineers, called manufacturing engineers, focus entirely on the automated aspects of manufacturing processes. Manufacturing engineers design manufacturing systems to optimize the use of computer networks, robots, and materials. This will be the only broad-based Bachelor of Applied Science degree in Manufacturing Engineering Technologies in Washington State. Graduates will have advanced technical foundations, quantitative reasoning skills, extensive teamwork/collaboration experience, and direct job-related training.

### Open Public Comment

Two faculty presented on the challenges of converting to online remote instruction due to the COVID-19 virus and stay at home order

### Executive Director Update

- Covid-19 system status
- ctcLink strategic plan
- Essential programs in re-opening phases

### State Board Chair Update and Board Member Discussion

- Executive Director evaluation process update
- Thanking outgoing ACT president for his partnership over the past year

### Adjournment/next meeting

There being no further business, the State Board adjourned its May 6, 2020, meeting at 5:00 p.m.

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Jan Yoshiwara, secretary

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Wayne Martin, chair

## **REGULAR (RESOLUTION 20-06-32)**

June 24, 2018

Tab 2

### **SBCTC 2021-23 capital budget request**

#### **Brief Description**

State Board staff has worked with college district trustees, presidents and vice-presidents to develop a recommendation for the community and technical college system's 2021-23 capital budget request. The culmination of that work is presented here for the State Board's review and approval.

#### **How does this item link to the State Board's priorities?**

The facilities built and maintained using funds from the capital budget support the State Board's goals by increasing access to post-secondary education, promoting student achievement and success and building on the system's strengths and successes.

#### **Background information and analysis**

The legislative capital budget includes biennial appropriations for minor and major projects and authorities for alternative financing of capital projects. Once appropriated, funding is allotted by the State Board from the Office of Financial Management (OFM) based on progress and then allocated to the colleges. Colleges work with the Department of Enterprise Services for management of the public work.

#### **Minor Projects**

Minor projects are list-based appropriations, where the individual projects are similar and cost between \$25,000 and \$2,000,000. The legislature intends minor projects to be completed in the biennium they are funded. Once funding is appropriated, the State Board has some flexibility to add scope to the lists within the amount of the appropriation for the list and can move funding between projects on the individual lists.

In recent biennia the State Board request has included the following minor work lists:

- Facility maintenance and operation funding
- Emergency capital funding
- Minor repairs (roof, facility and site)
- Minor program Improvements

The State Board's request for funding to inventory college infrastructure and develop a \$34,000,000 list of infrastructure replacement projects was provided in the 2019-21 capital budget. A licensed civil engineer was hired to visit each college, collect information about the infrastructure, estimate its replacement cost, and prioritize it for replacement based on its remaining useful life, repairs needed,

program areas served, life safety, and past repairs. In the interest of time and with permission of the colleges, Cascadia and Pierce Puyallup were not surveyed since their oldest buildings are less than 30 years old. The infrastructure at these colleges will be surveyed this year and included in the list of potential infrastructure replacement projects in the development of future budget requests. The infrastructure survey identified 5,649 assets with an estimated total replacement value of \$680 million.

The resulting prioritized \$34 million list will replace approximately five percent of the system's infrastructure. It includes about eight miles of water lines, emergency access roads, sewer lines, storm lines, non-potable water lines, electrical lines, underground stormwater storage, and fire system water lines as well as numerous electrical transformers, switchgear, and other infrastructure components. The cost weighted average remaining life of the assets on the list is less than four years, and 74 percent of the assets on the list are past their expected life.

### Major Projects

Projects costing \$5 million, or more, are funded individually in the capital budget and have additional oversight. Major projects typically take more than four years to complete and, in the past the funding has been appropriated in two phases to avoid prematurely tying up state bond capacity; first a design-phase, and then a construction-phase. Due to unpredictable funding levels, some projects have had a gap of one, or more, biennia between design and construction-phase funding.

Washington State has three public work delivery methods for major projects.

- The most common method is where the public owner hires a consultant based on qualifications to design the work, solicits bids, and awards the construction contract to the lowest responsible bidder. The owner is responsible to the contractor for costs due changes during construction attributable to design errors and omissions. This is commonly referred to "design-bid-build" delivery.
- Alternatively, the owner may hire a single contractual entity to design and construct the work. This process includes the owner hiring a consultant to help define the desired outcomes and solicit proposals. Proposals for design and construction are often proposed by teams led by large general contracting firms. These teams are typically corporations created just for the project. The contract is awarded based on a combination of qualifications and cost considerations. Either in the proposal or during design, the team guarantees the price of the work. The owner is not responsible for design errors or omissions. This is commonly referred to as "design-build" delivery.
- The third method is similar to "design-bid-build" except a contractor is hired during the design to make sure the work can be built as intended by the designer. The contractor is selected based on a combination of qualifications and cost considerations. The contractor provides a guaranteed maximum price for the work when the design is 90 percent complete. The contractor bids the work in pieces to subcontractors and manages the construction. The owner is responsible to the contractor for costs due to omissions in the design but not costs attributable to conflicts between trades. This is referred to as the "general-contractor / construction-manager" delivery method in Washington State.

All three delivery methods have been used by Washington's community and technical colleges in the past. However, it has been particularly challenging to use "design-build" delivery when funding for

design and construction was provided in separate biennia. The 2021-23 budget request recommended by the Washington Association of Community and Technical Colleges (WACTC) addresses this challenge by including all the funding necessary for the six projects, which have not received design-phase funding yet and the colleges would like to use design-build delivery, in a single biennium.

### **Local Financing**

In addition to direct appropriation requests, colleges are required to seek legislative approval for capital projects they want to finance using local funds. These financial contracts are funded from local revenues, dedicated student fees, and enterprise funds.

Alternative financing may include Certificates of Participation, lease/development requests or a lease that exceeds ten years. One college has submitted a request for an alternatively financed project.

On March 10, 2020 the South Puget Sound Community College Board of Trustees requested authority to finance up to \$5 million for renovation of the Louis Walker Middleton Building purchased in 2018, now known as the Dr. Angela Bowen Center for Health Education (OFM unique facility identifier A26101) to allow for allied health program expansion.

Consistent with State Board policy 6.30.30, South Puget Sound Community College has identified sufficient revenue and reserves for the debt service, operating, and maintenance of the renovated facility.

### **Request**

The system pipeline of major projects is in Attachment A. Projects are added to the pipeline below the projects already in the pipeline based on their selection rank. The intent is to construct the projects in pipeline order and for projects to remain in the pipeline until funded for construction.

As a result of the actions taken by the 2020 Legislature, projects for Shoreline Community College and Spokane Falls Community College remain at the top of our pipeline list.

The 2019-21 capital budget included construction-phase funding for Shoreline Community College's Allied Health, Science & Manufacturing project 30000990 to replace five old buildings in poor condition with one new building. The State Board included the college's request for a \$10 million local financing authority to supplement the State funded project in the 2020 supplemental capital budget. On January 31, 2020, the college requested the State Board pause the project to allow additional time to develop short and long-term solutions for the programs involved in the project. The appropriation for construction funding was removed from the 2019-21 budget by the legislature in the 2020 supplemental budget. Consistent with the State Board's intent to construct projects in the order they were added to the pipeline, on April 22, 2020, the Shoreline Community College Board of Trustees requested the State Board un-pause its Allied Health, Science & Manufacturing project and return it to the top of the list of major projects for the 2021-23 capital request.

The 2020 supplemental capital budget also provided partial funding for construction of the Spokane Falls Fine and Applied Arts Replacement project 30001458. At the time, the project

was next on the list for funding in the State Board's request. The budget bill included a statement of legislative intent to fund the remainder of the project in the 2021-23 capital budget. The remainder of the funding needed for construction of this project is in the draft State Board capital request for 2021-23.

Since we must design a project that will use the design-bid-build and general-contractor / construction-manager delivery methods before they can be bid, we must request design-phase funding the biennium before we intend the project to be constructed.

System groups worked together to develop criteria, consistent with State Board policies and goals, for the selection of new major projects for the 2021-23 request. The State Board adopted WACTC recommended criteria and rules in May 2019.

The five colleges that were not in the major project pipeline were eligible to submit a proposal. Two of those colleges submitted proposals. The scoring results were released on March 3, 2020, with only one of the proposals scoring more than the 70 points necessary to be added to the pipeline. After consideration of an appeal from the college with the proposal scoring less than 70 points, the initial scoring was confirmed on April 22, 2020.

On June 5, 2020, WACTC voted to recommend to the State Board the minor work lists and all major projects in the pipeline be updated and submitted for funding consideration as show in Attachment B.

The construction-phase funding for major projects that have received design-phase funding, as well as design and construction funding for major projects for which colleges would like to use design-build delivery, are in pipeline order in the request. The projects needing design-phase funding have been placed in the 2021-23 request such that a similar level of funding in the subsequent biennium will complete construction of the projects in pipeline order.

The OFM budget instructions will establish escalation rates and design fee schedules for development of the 2021-23 capital requests. These instructions are expected to be released mid-June. Some sales tax rates may also change. With this information, the project costs shown on WACTC's recommended request in Attachment B will be updated with the latest escalation, design fee schedules, new laws imposed by local authorities having jurisdiction, and sales tax rates.

### **Fiscal Environment**

Most of Washington State's capital projects are funded from General Obligation (GO) bonds. The competition for GO bond funds is high. The debt service for GO bonds is paid from state revenues and the capacity for new bonds is restrained by statutory and constitutional debt limits relative to state revenue.

The state's constitutional debt limit was amended by the voters in 2012. This amendment reduces the debt limit in steps down to 8.00 percent of the average of the prior six years' general state revenues in 2034. The debt limit was 8.25 percent for the 2017-19 biennium and will remain at this level through June 30, 2034.

As of November 25, 2019, the state's capacity for new GO bonds was \$6.14 billion. The legislature then appropriated \$89.4 million during the 2020 session leaving an unused capacity of approximately \$6.05 billion.

The actual and forecasted state revenue for fiscal years 2020 and 2021 will be updated this month by the Economic and Revenue Forecast Council. Revenues are expected to be down from previous forecasts.

Future borrowing costs are unknown, but likely to be less than the 2.74 percent interest rate for the last sale of new GO bonds in February 2020.

These factors create a capacity for new GO bonds in 2021-23 between \$3 and \$6 billion. The actual capacity will be computed prior to the legislative session. And, legislators will have to balance the long term programmatic and economic benefits of the capital budget with the immediate need for cash in the operating budget.

There is the possibility of a special session this summer or fall to address the state's revenue shortage and stimulation of the economy.

The community and technical colleges also collect building fees as part of student tuition. The building fee revenue is deposited with the Washington State Treasurer and requires appropriation by the Legislature.

Prior to fiscal year 2016 the building fee was kept at about 10 percent of tuition. RCW 28B.15.069 was amended by the 2015 Legislature to require that the dollar value of the building fee not go below the level in the 2014-15 academic year, adjusted for inflation.

Building fee revenue for fiscal year 2020 is down about 5 percent due to the COVID-19 restrictions on college operations and it is unclear how enrollment and related revenue will be impacted this coming Fall. State Board staff have been working with colleges to identify minor work projects currently funded with Building Fee revenue that can be postponed until next biennium to address the shortage.

The State Board's capital request for 2021-23 will include any postponed minor projects along with the new minor projects funded with the latest estimate of the Building Fee revenue, less the \$22.2 million dedicated for long-term debt service in the operating budget and a small reserve, plus bonds as needed

### **Next steps**

The final budget request level will be updated to be consistent with OFM's 2021-23 capital budget instructions related to escalation, contingencies and design fees. State Board staff will work with the colleges to validate the final results based on OFM instructions, estimated re-appropriation amounts and the latest sales tax rates, and will identify any reauthorizations needed for previously approved alternatively financed projects. The 2021-23 capital budget request will be due to OFM around the beginning of September 2020.

### **Potential questions**

- Is the proposed request consistent with the State Board's capital priorities for the 2021-23 biennium?
- Does the State Board want any additions, deletions or modifications to the proposed request?



## Recommendation

Staff recommends approval of Resolution 20-06-32, directing the 2021-23 capital request be completed as described above and submitted to OFM for consideration by the governor and the Legislature. It further authorizes the State Board's Executive Director to submit the projects planned for the 2021-23 budget, for funding consideration in a special legislative session this biennium, that are consistent with the guidelines for such requests.

Policy Manual Change Yes  No

Prepared by: Wayne Doty, Capital Budget Director, (360) 704-4382, wdoty@sbctc.edu



**SBCTC Major Capital Project Pipeline for 2021-23 Request**

<b>Construction Order</b>	<b>College</b>	<b>Next Phase</b>	<b>Description</b>
1	Shoreline	Construction	Allied Health, Science & Manufacturing
2	Spokane Falls	Construction	Fine and Applied Arts Replacement
3	Clark	Construction	North Clark County Satellite
4	Everett	Construction	Learning Resource Center
5	Grays Harbor	Construction	Student Services and Instructional Building
6	North Seattle	Construction	Library Building Renovation
7	Walla Walla	Construction	Science and Technology Building Replacement
8	Pierce Puyallup	Construction	STEM building
9	Bellevue	Construction	Center for Transdisciplinary Learning and Innovation
10	Lake Washington	Construction	Center for Design
11	Bates	Construction	Fire Service Training Center
12	Olympic	Construction	Innovation & Technology Learning Center
13	Everett	Design	Baker Hall Replacement
14	Tacoma	Design	Center for Innovative Learning and Engagement
15	Wenatchee	Design	Center for Technical Education and Innovation
16	Shoreline	Design	STE(A)M Education Center
17	Lower Columbia	Design	Center for Vocational and Transitional Studies
18	Spokane	Design	Apprenticeship Center
19	Columbia Basin	Design	Performing Arts Building Replacement
20	Whatcom	Design	Technology and Engineering Center
21	Cascadia	Design	CC5 Gateway building
22	Edmonds	Design	Triton Learning Commons
23	Renton	Design	Health Sciences Center
24	Bellingham	Design	Engineering Technology Center - Bldg J Replacement
25	Centralia	Design	Teacher Education and Family Development Center
26	Skagit	Design	Library/Culinary Arts Building
27	Highline	Design	Welcome Center for Student Success
28	Clark	Design	Hanna/Foster/Hawkins Complex Replacement
29	Peninsula	Design	Advanced Technology Center
30	South Seattle	Design	Rainier Hall Renovation
31	Seattle Central	Design	Broadway Achievement Center
32	Yakima	Design	Prior-Kendall Hall

 Design Bid Build

 GC/CM

 Design Build

WACTC Recommended Draft Capital Request for 2021-23

2021-23 Priority	College	Number	2021-23 Phase	Description	2021-23 Request	2021-23 Cumulative
1	Statewide	40000043	Fund Swap	Preventive Facility Maintenance and Building System Repairs	\$ 22,800,000	\$ 22,800,000
2	Statewide	40000258	Complete	Minor Works - Preservation	\$ 26,113,000	\$ 48,913,000
3	Statewide	40000171	Complete	Minor Repairs - Roof	\$ 10,204,000	\$ 59,117,000
4	Statewide	40000169	Complete	Minor Repairs - Facility	\$ 32,278,000	\$ 91,395,000
5	Statewide	40000173	Complete	Minor Repairs - Site	\$ 5,041,000	\$ 96,436,000
6	Statewide	TBD	Complete	Minor Repairs - Infrastructure	\$ 34,000,000	\$ 130,436,000
7	Statewide	40000112	Complete	Minor Works - Program	\$ 32,223,000	\$ 162,659,000
8	Shoreline	30000990	Unpause Construction	Allied Health, Science & Manufacturing	\$ 42,933,000	\$ 205,592,000
9	Spokane Falls	30001458	Construction - Ph2	Fine and Applied Arts Replacement	\$ 17,140,000	\$ 222,732,000
10	Tacoma	40000104	Design DBB	Center for Innovative Learning and Engagement	\$ 2,839,000	\$ 225,571,000
11	Clark	30000135	Construction DB	North Clark County Satellite	\$ 49,766,000	\$ 275,337,000
12	Wenatchee	40000198	Design GC/CM	Center for Technical Education and Innovation	\$ 3,093,000	\$ 278,430,000
13	Shoreline	40000214	Design DBB	STE(A)M Education Center	\$ 2,837,000	\$ 281,267,000
14	Everett	30000136	Construction GC/CM	Learning Resource Center	\$ 45,365,000	\$ 326,632,000
15	Lower Columbia	40000106	Design DBB	Center for Vocational and Transitional Studies	\$ 2,995,000	\$ 329,627,000
16	Grays Harbor	30000127	Construction DBB	Student Services and Instructional Building	\$ 41,460,000	\$ 371,087,000
17	Spokane	40000107	Design DBB	Apprenticeship Center	\$ 3,153,000	\$ 374,240,000
18	Cascadia	40000222	Design DBB	CC5 Gateway building	\$ 2,993,000	\$ 377,233,000
19	North Seattle	30001451	Construction DBB	Library Building Renovation	\$ 28,579,000	\$ 405,812,000
20	Edmonds	40000114	Design DBB	Triton Learning Commons	\$ 3,439,000	\$ 409,251,000
21	Walla Walla	30001452	Construction DBB	Science and Technology Building Replacement	\$ 8,796,000	\$ 418,047,000
22	Pierce Puyallup	40000293	Construction DB	STEM building	\$ 37,230,000	\$ 455,277,000
23	Renton	40000204	Design DBB	Health Sciences Center	\$ 3,821,000	\$ 459,098,000
24	Centralia	40000109	Design DBB	Teacher Education and Family Development Center	\$ 1,897,000	\$ 460,995,000
25	Skagit	40000110	Design DBB	Library/Culinary Arts Building	\$ 2,136,000	\$ 463,131,000
26	Bellevue	40000168	Construction DBB	Center for Transdisciplinary Learning and Innovation	\$ 38,476,000	\$ 501,607,000
27	Highline	40000105	Design DBB	Welcome Center for Student Success	\$ 2,957,000	\$ 504,564,000
28	Lake Washington	40000102	Construction DBB	Center for Design	\$ 31,308,000	\$ 535,872,000
29	Bates	40000130	Construction DBB	Fire Service Training Center	\$ 30,000,000	\$ 565,872,000
30	South Seattle	40000231	Design DBB	Rainier Hall Renovation	\$ 3,309,000	\$ 569,181,000
31	Olympic	40000103	Construction DBB	Innovation & Technology Learning Center	\$ 21,703,000	\$ 590,884,000
32	Everett	40000190	Design DB	Baker Hall Replacement	\$ 30,589,000	\$ 621,473,000
33	Columbia Basin	40000108	Design DB	Performing Arts Building Replacement	\$ 34,514,000	\$ 655,987,000
34	Whatcom	40000137	Design DB	Technology and Engineering Center	\$ 30,797,000	\$ 686,784,000
35	Bellingham	40000256	Design DB	Engineering Technology Center - Bldg J Replacement	\$ 13,528,000	\$ 700,312,000
36	Clark	40000227	Design DB	Hanna/Foster/Hawkins Complex Replacement	\$ 23,888,000	\$ 724,200,000
37	Peninsula	40000111	Design DB	Advanced Technology Center	\$ 18,264,000	\$ 742,464,000
38	Seattle Central	40000294	Design DBB	Broadway Achievement Center	\$ 2,723,000	\$ 745,187,000
39	Yakima	TBD	Design DBB	Prior-Kendall Hall	\$ 1,959,000	\$ 747,146,000

# STATE OF WASHINGTON

## STATE BOARD FOR COMMUNITY AND TECHNICAL COLLEGES

### RESOLUTION 20-06-32

A resolution relating to the 2021-23 capital budget request.

**WHEREAS**, the request for new state appropriations shown in Attachment B is consistent with the State Board's capital goals and has the most pressing immediate needs of the colleges in priority order for funding in the 2021-23 biennium; and

**WHEREAS**, South Puget Sound has sufficient funding and demonstrated need to alternatively finance a five million dollar renovation of the Dr. Angela Bowen Center for Health Education to allow for allied health program expansion; and

**WHEREAS**, some currently appropriated funds and authorities will need to be re-appropriated or reauthorized in 2021-23 to complete the existing projects; and

**WHEREAS**, Building Fee revenue collections are down about 5% this fiscal year due to the COVID-19 restrictions on college operations; and

**WHEREAS**, there is the possibility of a special session this summer or fall to address the state's revenue shortage and stimulation of the economy;

**THEREFORE BE IT RESOLVED**, that the State Board for Community and Technical Colleges authorizes the final preparation and submittal to the Office of Financial Management and the Legislature of the 2021-23 biennial capital appropriations request for the community and technical college system, as shown in Attachment B with the request for five million dollars in alternative financing for South Puget Sound Community College; and

**THEREFORE BE IT RESOLVED**, that State Board staff continue working with colleges to identify and postpone minor work projects funded with Building Fee revenue to address revenue shortages; and

**THEREFORE BE IT RESOLVED**, that the State Board for Community and Technical Colleges authorizes the 2019-21 biennial capital request to include re-appropriations or reauthorizations needed for existing projects;

**THEREFORE BE IT RESOLVED**, that the State Board for Community and Technical Colleges authorizes its Executive Director to submit the projects planned for the 2021-23 budget submittal, for funding consideration in a special legislative session this biennium, consistent with the guidelines for such requests; and

**BE IT FURTHER RESOLVED**, that the State Board for Community and Technical Colleges authorizes the Executive Director to make adjustment to this action, including any necessary changes to the State Board's Policy Manual, as necessary, for actions taken by the Governor, Legislature, data corrections, externally imposed restrictions or guidelines, uniform accounting and reporting requirements, and unanticipated changes in state or federal law.

**APPROVED AND ADOPTED** on June 24, 2020

**Attest**

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Jan Yoshiwara, secretary

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Wayne Martin, chair

## REGULAR ITEM (RESOLUTION 20-06-33)

June 24, 2020

Tab 3

### FY 2021 Operating Budget and Enrollment Allocation

#### Brief Description

During this item, the State Board will review the details of the FY 2021 allocation; determine methods for distribution of newly funded items; and discuss potential budget cuts.

#### How does this item link to the State Board's Strategic Plan?

Legislative operating and capital appropriations to the State Board for Community and Technical Colleges are the foundation for the system's operation. State resources provide the means to make progress on our goals. The Board has identified college system priorities as Long-Term Advocacy, Equity/Diversity/Inclusion, Completions, and Access.

#### Background information and analysis

##### Background on State Board Allocations to Districts

RCW 28B.50.090 authorizes the State Board to receive state funds for the system and to establish guidelines for the disbursement of funds to college districts. Each year the State Board adopts an annual allocation to the districts before July 1, the start of the fiscal year.

In 2016, the State Board adopted a new allocation model that made significant changes to the methods for funding college districts. Since then, there have been several consistent categories of funding within the allocation to districts. Below is a refresher on those categories:

##### I. Within the allocation model

- Performance - Measured by the Student Achievement Initiative.
- Base enrollments - Calculated by district based on a three-year rolling average of actual enrollments.
- Priority enrollments - Four categories of student FTE receive an additional 30 percent weight for funding purposes. The four categories include students enrolled in: Basic Education for Adults, Science, Technology, Engineering or Math (STEM) courses, upper-division applied baccalaureate courses, and courses addressing the mid-level "skills gap" as identified by the Workforce Training and Education Coordinating Board.
- Minimum operating allocation – Per college base allocation of \$2.85 million.

##### II. Outside the allocation model, also known as "Safe Harbor:"

- Legislative Proviso – Language in the budget bill that places conditions and limitations on the use of appropriations.
- Earmarks of the State Board – Funds identified by the State Board for specific purposes.

- Annual budget increases for compensation and facilities are held in Safe Harbor for four years. After four years, the first year of increases is distributed through the allocation model and another year of increases enters Safe Harbor.
- Program- or population-specific funds identified by the State Board, such as Opportunity Scholarship funding.

### Earmarks of the State Board

This year's work plan of the State Board included a routine review of earmarks. The unexpected interruption of the COVID 19 pandemic resulted in the State Board agendas being restricted to urgent business items. This spring the system presidents reviewed earmarks and recommended that most remain unchanged. Three small changes were recommended.

1. \$150,000 for a time-limited project at Green River be rolled into the allocation model;
2. \$185,000 for a 2018 bill on student financial literacy be rolled into the allocation model because colleges have complied with the requirement of the bill and allocation amounts were less than \$10,000 per college.
3. Funds for the Gold Star student book awards be distributed annually based on the previous year's waiver amounts. This approach would replace a quarterly billing process at the student level. Eligible students would still receive book awards, but colleges would receive funds at the beginning of each fiscal year, rather than through a per-student reimbursement process each quarter.

State Board staff also recommend the State Board adopt these changes to the earmarks.

### Allocation Summary and Discussion

In FY 2021, the total state appropriation to the system is \$921.5 million. This is \$82.5 million higher than in FY 2020, an 11 percent increase. Much of the increase stems from the new funding in the Workforce Education Investment Act, a new dedicated revenue stream for higher education. Appendix A provides a description of each of the components of the allocation and highlights decision points associated with new funding items.

This allocation comes at a time when there is great uncertainty about the state budget. Revenue to the State General Fund (GF-S) and the Workforce Education Investment Account is down dramatically from the projections on which the state operating budget is based. In May, the Office of Financial Management (OFM) asked all state agencies and institutions of higher education to model the impacts of 15 percent reduction in FY 2021. However, at the date of this writing, there has been no further guidance or direction from OFM about FY 21 appropriations. On June 17, the Economic Revenue Forecast Council (ERFC) will release the June forecast, which is expected to provide a better picture of the budget deficit. A preliminary forecast in April projected a \$3.8 billion GF-S reduction for this biennium, with most of the impact in FY 21 (\$3.0B or 15 percent). The Workforce Education Investment Account was projected to have a \$26 million (8 percent) reduction from the February forecast which was already \$40 million below budgeted levels.

During its meeting, the State Board will review and discuss the latest available information from the June forecast and OFM. As budget cuts are expected, staff recommend that the FY 21 allocation include recommendations that colleges prepare for cuts consistent with the June forecast. At this time, there is no definitive date for a special session of the Legislature.

### Enrollment Allocation

Until 2017, the Omnibus Appropriations Act included an enrollment target for the community and technical college system of 139,927 for “adult students.” Staff recommends the State Board continue to maintain this system enrollment target. The target helps ensure that resources are deployed where most needed by: a) allocating enrollments and associated funding to the districts; b) specifying the conditions under which a district is eligible to receive additional enrollments, and; c) specifying the conditions under which a district’s future allocated enrollments and associated funding could be adjusted. See proposed enrollment allocations in Appendix B.

### Potential questions

- How should colleges prepare for anticipated budget reductions?
- Does the FY 2021 allocation reflect the Board’s priorities?

### Staff Recommendation

Staff recommends adoption of the FY 2021 Operating Budget, resolution 20-06-33 and enrollment allocations as outlined in appendix A and B.

Policy Manual Change Yes  No

Prepared by: Cherie Berthon, operating budget director

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**STATE OF WASHINGTON**  
**STATE BOARD FOR COMMUNITY AND TECHNICAL COLLEGES**  
**RESOLUTION 20-06-33**

A resolution relating to the 2020 supplemental operating budget and the FY 2021 allocation

**WHEREAS**, the State Board for Community and Technical Colleges submitted a 2019-21 biennial operating budget request to make significant improvements in the funding provided for the 2019-21 biennium; and

**WHEREAS**, the 2020 legislature passed a supplemental operating budget with funding for FY 2021 outlined in Appendix A; and

**THEREFORE BE IT RESOLVED**, that the State Board for Community and Technical Colleges authorizes the allocation of funds for fiscal year 2021 provided in the 2020 supplemental operating budget; and

**BE IT FURTHER RESOLVED**, that the State Board for Community and Technical Colleges authorizes the Executive Director to make adjustments to this action, including any necessary changes to the State Board's Policy Manual, as necessary, for actions taken by the Governor, Legislature, data corrections, externally imposed restrictions or guidelines, uniform accounting and reporting requirements, and unanticipated changes in state or federal law.

**APPROVED AND ADOPTED** on June 24, 2020

**Attest**

\_\_\_\_\_  
Jan Yoshiwara, secretary

\_\_\_\_\_  
Wayne Martin, chair

## FY 2021 Operating Budget Allocation Review

Allocation Model Components <i>Dollar amounts in millions</i>	FY 2020	FY 2021
Minimum Operating Allocation	\$96.9	\$96.9
<p>The model assumes every college requires a minimum amount for campus operations. Each college receives \$2.85 million annually. These funds are intended to support facility operations and maintenance. A small portion of this funding (\$11.4 million) comes from the capital budget due to a 2003 fund swap where the Legislature replaced state operating funds for maintenance and operating with capital projects account funding.</p>		
Performance Funding Student Achievement Initiative (SAI)	\$41.4	\$45.5
<p>Five percent of the total state appropriation is committed to performance funding in the allocation model. Included in this amount is \$5.25 million provided annually through a proviso for performance funding in the enacted budget. This allocation is based upon points and performance outcomes in academic year 2018-19.</p>		
District Enrollment Allocation Base	\$380.8	\$393.8
<p>Provides base funding in accordance with each district's annual enrollment target. The State Board has retained the system enrollment target of 139,927, which was included in the state operating budgets until 2017. District targets are a share of the system target based on a rolling three-year average of their enrollments. However, in recent years colleges have struggled to meet their targets due to declining enrollment levels. In FY 2021, only one college, Green River, will exceed its enrollment target (by 88 FTE). In FY 2021, each FTE has a value of \$3,007. That is approximately \$100 higher per FTE than in FY 2020.</p>		
Priority Weighted Enrollments	\$41.4	\$43.8
<p>Under the allocation model, four enrollment categories receive an additional weight of 0.3 (a value of \$902) per student FTE. As indicated below, the skills gap and adult basic education categories make up the bulk of these enrollments. In FY 21, there is a 2% decrease in the percentage of FTE from the Adult Basic Education category. BAS and Skills Gap areas each increased by 1%. By in large, there has not been much change to the mix and number of weighted enrollments in FY 2021. The total number of weighted FTE is 14,468, approximately 100 FTE higher than in FY 2020.</p> <ol style="list-style-type: none"> <li>1. Skills Gap – 42%</li> <li>2. Adult Basic Education – 36%</li> <li>3. STEM – 17%</li> <li>4. Upper-level Applied Baccalaureate – 5%</li> </ol>		
<b>TOTAL IN ALLOCATION MODEL</b>	<b>\$550</b>	<b>\$568</b>



## Safe Harbor Components

In simple terms, “safe harbor” means funds set aside from the allocation model for specific purposes. There are three categories of funding within safe harbor. Each is described below and the corresponding allocation components follow the description.

Compensation, maintenance and operations (M&O), and leases earmarks – Compensation funding includes: wage increases, health benefit rate changes, paid family leave and pension rate change. Annual compensation funds have been distributed based on each district's share of salary expenditures in the prior fiscal year. Based on the policy adopted in 2017, annual allocations for employee compensation, building M&O and lease increases are held in safe harbor for four years. In the fifth year, the annual allocations that have been held in safe harbor for four years will be added to the enrollment base funding in the allocation model. For example, a wage increase for FY 2017 is held in safe harbor from FY 2017 to FY 2020. In FY 2021, approximately \$18 million in compensation, M&O and leases placed in safe harbor in FY 2017 will be rolled back into the allocation model for distribution based on enrollment targets, performance funding, etc.

<b>Compensation, M&amp;O and Leases Earmarks (held in safe harbor four years)</b>	
Salary Increases and I-732 Cost of Living Adjustment	\$19.6 million
<ul style="list-style-type: none"> <li>• General Salary Increases: The budget authorizes funding for all civil service collective bargaining agreements, which include a 3% salary increase on July 1, 2020. The budget also extends the 3% increase to non-represented civil service and exempt employees.</li> <li>• I-732: The budget provides authority for an I-732 COLA at the consumer price index rate of 2.8% for fiscal year 2021. I-732 funding is provided to faculty at all colleges and classified employees at the technical colleges.</li> </ul>	
Employee Health Insurance Contributions	\$4.9 million
The Public Employee Benefit Board (PEBB) monthly rate will increase to \$976 per employee in FY 2021, a \$37 increase from the current year.	
Pension	\$ 190,000
There is a small increase in pension rates.	
Maintenance & Operations	\$1,003,000
These funds are related to maintaining newly completed buildings at Big Bend, Edmonds, Highline, Pierce, Spokane and Whatcom.	
Leases & Assessments	\$17,000
These funds are for scheduled lease and local assessment increases at Big Bend and Seattle.	

State Board Earmarks – Funds in this category often began as legislative provisos, but are now included in the State Board’s base funding from the State. These funds are usually dedicated for specific purposes or programs identified as a high priority of the State Board, such as aerospace enrollments, Centers of Excellence, and Opportunity Grants. Generally, they are distributed based on State Board policy and under the guidance of the Executive Director with methods unique to the purpose or program.

<b>State Board Earmarks</b>			
Ongoing programs			
	<b>FY 2020</b>	<b>FY 2021</b>	<b>Change</b>
Adult Basic Education Enrollments & Program	550,547	550,547	0
Aerospace Apprenticeships	2,720,407	2,720,407	0
Aerospace Enrollments (1000 FTES)	8,000,000	8,000,000	0
Centers of Excellence	2,041,570	2,041,570	0
Corrections Education Contract	597,310	597,310	0
Disability Accommodations	1,740,808	1,740,808	0
Hospital Employee Education & Training	2,039,306	2,039,306	0
Opportunity Grants	12,500,000	12,500,000	0
Students of Color	1,011,628	1,011,628	0
Workforce Development Projects	1,569,945	1,569,945	0
Total	32,771,521	32,771,521	0
Earmarks to specific colleges			

	FY 2020	FY 2021	Change
Alternate Finance Project Debt Service (Bellingham, Clover Park, Green River, L. Columbia, Skagit)	10,927,000	10,869,000	-58,000
Covington Service Delivery (former proviso - Green River)	150,000	0	-150,000
Labor Education and Research Center (So. Seattle)	162,868	162,868	0
Maritime Industries (Seattle)	255,000	255,000	0
Employment Resource Center (Edmonds)	1,139,716	1,139,716	0
University Contracts (Clark, Edmonds, Olympic, Pierce)	942,621	942,621	0
<b>Total</b>	<b>13,844,205</b>	<b>13,577,205</b>	<b>-267,000</b>

Legislative Provisos – Legislative provisos are usually provided on an ongoing or one-time basis for specific programs or projects of interest to state policy makers. The 2020 supplemental enacted budget bill and the Workforce Education Investment Act include 26 provisos dedicated to specific uses. These funds are restricted to uses defined in the bill language.

<b>Legislative Provisos</b>	<b>\$162.4 million</b>		
<i>New Provisos in Italics</i>			
	FY 2020	FY 2021	Change
Allied Health Programs (Peninsula and Seattle)	775,000	775,000	0
Aerospace Center of Excellence (Everett)	100,000	100,000	0
Aerospace & Advanced Mfg. COE (in Vancouver)	150,000	150,000	0
Behavioral Health Credentials (Highline)	150,000	150,000	0
Career Connect Washington Enrollments*	1,000,000	2,000,000	1,000,000
College Affordability Program	19,759,000	20,194,000	435,000
Compensation/Foundational Support*	12,440,000	15,220,000	2,780,000
Fabrication Wing Training Program (Edmonds)	1,500,000	1,500,000	0
Federal Way Ed Initiative (Highline)	500,000	500,000	0
Guided Pathways*	3,500,000	31,624,000	28,124,000

Goldstar Families – HB 2009	381,000	381,000	0
Labor Center (So. Seattle)	338,000	338,000	0
High Demand Faculty Salaries*	0	20,000,000	20,000,000
I-BEST	750,000	750,000	0
<i>Sexual Misconduct Bill</i>	0	197,000	197,000
Homeless Students – SB 5800	200,000	348,000	148,000
<i>Job Skills Program (one-time increase)</i>	2,725,000	5,168,000	2,443,000
MESA Community College Programs	1,610,000	1,610,000	0
Nurse Educator Salary Increase*	20,400,000	20,400,000	0
Opportunity Center (North Seattle)	216,000	216,000	0
Student Emergency Assistance Grants – HB1893	750,000	750,000	0
Wildfire Prevention Program (Wenatchee)	157,000	157,000	0
Worker Retraining (proviso and earmark combined)	39,759,000	39,759,000	0
Family & Community Engagement (Everett)	75,000	75,000	0
<b>Total</b>	<b>107,235,000</b>	<b>162,362,000</b>	<b>55,127,000</b>
*Workforce Education Investment Account funds			

Other Funding Outside the Allocation Model

State Board Operations, IT Services, and System Reserves	\$36.3 million
<p>State Board agency operations, including its IT support division, has a FY 2021 budget of \$17.2 million. That is a 4 percent increase over last year.</p> <p>System reserves include:</p> <ul style="list-style-type: none"> <li>\$12.2 million for central service charges (41% increase due mostly to One Washington IT project)</li> <li>\$ 3.2 million for the self-insurance premium (no change from last year)</li> <li>\$ 2.0 million for supplemental pension plan payments (25% increase)</li> <li><u>\$ 2.3</u> million in system reserves for unanticipated expenses (15% increase)</li> <li>\$19.7 million in reserve July 1, 2020 (a 29% increase over last year)</li> </ul>	

**Innovation Account Funding – Three Percent of Tuition Dedicated to the Innovation Account**

For the last several years, three percent of tuition collections have been deposited in the innovation account for ctcLink project operation costs. The approved technology budget assumes that percentage will continue in FY 2021.

**Allocation Decision Points for New Funding**

FY 2021 New Budget Items	Amount	Staff & WACTC Recommendations for Allocation
<b>Guided Pathways</b>	\$31.6 million	<p>Continue to provide \$100,000 each to the 34 colleges as base funding. The remaining funds (\$28M) would be distributed based on enrollments at each district. The enrollment data would include a balance of both state-funded and Running Start students.</p> <p>The State Board would retain \$277,000 for program administration and \$623,000 for technical support to the colleges (3%).</p>
<b>Career Connect Washington - Career Launch Enrollments</b>	\$2 million	<p>It is recommended the State Board Director should be authorized to allocate funding in accordance with guidance from Career Connect Washington leadership. One million of these funds were allocated last year in a competitive process and the additional million would be allocated with the same approach.</p>
<b>High Demand Faculty Salaries</b>	\$20 million	<p>The allocation model already has a method for tracking enrollments in skills gap and STEM areas. Therefore, staff and WACTC recommend these funds be allocated primarily on enrollments in Skills Gap and STEM areas. To allow for some locally-defined areas of high demand. 25% would be allocated based on college size.</p> <p>Note: Faculty salaries are governed by local bargaining. Districts have to enter into negotiations to spend these funds.</p>

<b>Compensation/Foundational Support (new funds)</b>	\$2.8 million	The goal of these funds is to fill gaps in tuition revenue to ensure each district receives 100% funding for all FY 2021 wage increases. Therefore, it is recommended these funds be distributed based on each district's share of the FY 21 wage increases.
<b>Bill-related provisos</b>		It is recommended the State Board Director allocate funding according to the terms of each bill.
<b>Sexual Misconduct Bill</b>	\$197,000	HB 2327
<b>Homeless Students</b>	\$348,000	SB 5800

<b>Compensation Items</b>		
<b>I-732 at 2.8% and General Wage Increase 3%</b>	\$ 19.6M	Continue current policy. Distribute according to share of payroll and hold in safe harbor for four-years.
<b>Health &amp; Pension Benefits</b>	\$ 5.06M	Continue current policy. Distribute according to share of benefits and hold in safe harbor for four-years.

Enrollment Type	Description														
<p>District Enrollment Allocation Base (DEAB)</p>	<p>Districts receive annual enrollment targets that determine their share of the base enrollment funding (approx. \$394 million in FY 2021). Targets are set based on an average of districts' actual enrollment in last three full academic years. The method for setting annual district enrollment targets follow these calculation rules, passed by WACTC June 2, 2017.</p> <ol style="list-style-type: none"> <li>1. Districts over target will not have their target increased higher than their 3-year average actuals, and districts under target will not have their target decreased lower than their 3-year average actuals.</li> <li>2. Districts over target will not lose enrollment FTE and districts under target will not gain enrollment FTE.</li> <li>3. If ALL districts are under target or over target, there will be no FTE redistributed. Targets will remain flat.</li> <li>4. If some districts are over target and some are under target, the formula will only redistribute as many enrollments as are needed to reach the system target of 130,980.</li> </ol> <p>Specific calculations for each district are reported quarterly in the <a href="#">Enrollment and Allocation Monitoring Reports</a> published by the Research Division.</p>														
<p>Priority/Weighted Enrollments</p>	<p>Four categories of student enrollments receive an additional 30% weight for funding purposes. Those include:</p> <ol style="list-style-type: none"> <li>1. Basic Education for Adults</li> <li>2. STEM courses</li> <li>3. Upper-division applied baccalaureate courses</li> <li>4. Mid-level “skills gap” courses as identified by the Workforce Training and Education Coordinating Board.</li> </ol> <p>In 2018-19, the year used for FY 2021 funding, approximately 37% of all state enrollments fell into the priority enrollment category. Across the system this weighting results in \$43.8 million of additional enrollment funding, equivalent to 14,566 FTE. Specific calculations for each district are published quarterly in the <a href="#">Enrollment and Allocation Monitoring Reports</a> published by the Research Division.</p>														
<p>Safe Harbor: Proviso and Earmarked Enrollments</p>	<p>Due to Legislative provisos or State Board earmarks, some enrollments are held in Safe Harbor and distributed outside the allocation model. SBCTC staff in the Educational Services Division oversee the distribution and proper utilization of these enrollments.</p> <table border="0" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left;"><u>Program</u></th> <th style="text-align: right;"><u>Target</u></th> </tr> </thead> <tbody> <tr> <td>Aerospace Apprenticeships</td> <td style="text-align: right;">130</td> </tr> <tr> <td>Aerospace High Demand Enrollments</td> <td style="text-align: right;">1,000</td> </tr> <tr> <td>Hospital Employee Education and Training</td> <td style="text-align: right;">50</td> </tr> <tr> <td>University Contracts</td> <td style="text-align: right;">165</td> </tr> <tr> <td>Worker Retraining</td> <td style="text-align: right;"><u>7,605</u></td> </tr> <tr> <td><b>Total</b></td> <td style="text-align: right;"><b>8,950</b></td> </tr> </tbody> </table> <p>Additional information on these program enrollments is available from the <a href="#">Workforce Education Division</a>.</p>	<u>Program</u>	<u>Target</u>	Aerospace Apprenticeships	130	Aerospace High Demand Enrollments	1,000	Hospital Employee Education and Training	50	University Contracts	165	Worker Retraining	<u>7,605</u>	<b>Total</b>	<b>8,950</b>
<u>Program</u>	<u>Target</u>														
Aerospace Apprenticeships	130														
Aerospace High Demand Enrollments	1,000														
Hospital Employee Education and Training	50														
University Contracts	165														
Worker Retraining	<u>7,605</u>														
<b>Total</b>	<b>8,950</b>														

## REGULAR MEETING

Tab 4

June 24, 2020

### 2021-23 Biennial Operating Budget Proposal

#### Brief Description

In even numbered fiscal years, the community and technical college system typically develops a budget proposal for the following biennium. This year the State Board and college presidents, trustees, unions, and student leaders have discussed priorities for the next biennial budget, but rapid changes have put our typical approaches in doubt. In this session, the State Board will be briefed on preliminary recommendations from WACTC, recent information from the Office of Financial Management (OFM), and be asked to provide guidance on next steps with the 2021-23 Operating Budget proposal.

#### How does this item link to the State Board's Strategic Plan?

Legislative operating and capital appropriations to the State Board for Community and Technical Colleges are the foundation for the system's operation. State resources provide the means to make progress on our goals. The Board has identified college system priorities as Long-Term Advocacy, Equity/Diversity/Inclusion, Completions, and Access.

#### Background information and analysis

The State Board has already discussed the importance of staying focused on key initiatives, such as Guided Pathways, as we look toward the next biennium. It has also heard feedback from several stakeholder groups on their priorities.

In early June, the Operating Budget Committee of WACTC developed their recommendations for system budget priorities for 2021-23. They took early State Board guidance and the budget shortfall into account in their discussions. These priorities have been presented to WACTC and will be voted on at their retreat in July.

1. Request that any budget cuts taken this year be restored.
2. Request additional flexibility with appropriations from the Workforce Education Investment Account.
3. Request workforce development funding to help the state's recovery efforts.

These recommended priorities have not yet been adopted by WACTC and are provided here as information to support State Board discussion.

On June 15, 2020, OFM released their 2021-23 budget instructions. In his cover letter, David Schumacher, OFM Director, said agencies are asked to re-base their budgets to below maintenance level for programs not protected by the state constitution or federal law. In addition, OFM asks agencies to submit 2021-23 budget proposals that identify 15 percent reductions to unprotected Near-General Fund maintenance level budgets. The severity of these cut levels is unprecedented in recent decades.



## Potential questions

- How should the community and technical college system respond to OFM's requests for severe cut proposals?
- How can the system retain its focus on racial justice and equitable outcomes in the current budget environment?

## Recommendation/preferred result

Staff requests guidance from the State Board on budget development. No formal action needed.

Policy Manual Change Yes  No

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## **REGULAR ITEM (RESOLUTION 20-06-34)**

June 24, 2020

Tab 5

### **2020-21 Workforce education awards and allocations**

#### **Brief description**

Colleges fund workforce education programs in multiple ways, including the use of general enrollment funding and state and federal targeted funding. Each June, the Board approves the state targeted funding for the next fiscal year. What follows is proposed targeted federal and state contracted funding for fiscal year 2020-21:

- Carl D. Perkins Grant
- WorkFirst
- Basic Food Employment and Training
- Early Achievers Grant
- Able-Bodied Adults Without Dependents Navigation Funds
- Hospital Employee Education and Training

#### **How does this item link to the State Board's Strategic Plan?**

Specific programs address the State Board's goals of advocacy, enrollment, equity and diversity, completions, and Career Connect Washington as described below.

#### **Background information and analysis**

The State Board awards federal and state workforce training funds to colleges to support programs offering entry-level training, skills upgrade, or retraining for the state's workforce. Each program provides residents across the state opportunities to increase their educational attainment.

#### **Carl D. Perkins Federal Grant – \$11,893,639**

Approval of the resolution will authorize FY2020-21 Carl D. Perkins awards to 33 community and technical colleges to improve outcomes for students by supporting and strengthening workforce education programs.

The federal Perkins program provides funding for career and technical education programs with an emphasis on accountability, innovation, secondary to post-secondary pathways, and coordination with business and industry. This funding aligns with three Board goals.

- Equity and Diversity: Colleges are required to develop goals and strategies to support the success of nine special populations and four sub-groups identified in the Perkins V Act. Performance targets for each college are developed and monitored to measure success in improving participation in and completion of workforce education programs for all students preparing for employment. Performance data is disaggregated by student groups and by

program for each college making it easier to identify performance gaps and develop specific strategies to increase student participation and success. Focusing on equity and diversity is a tenet of Career Connect Washington and performance gap analysis will assist colleges as they seek endorsement for and offer Career Launch programs.

- **Completions:** Student completion is a goal supported with Perkins funds. Performance targets for each college are developed and monitored to measure success in increasing student attainment of relevant career and technical skills that align with industry standards, and increasing industry-recognized credentials, certificates, and degrees. Colleges are required to provide outreach to secondary students and expand programs of study that bring together a sequence of career-focused courses that start in high school and extend through a post-secondary professional technical program. Many of these courses articulate for dual credit. Additionally, the Carl D. Perkins Act places emphasis on providing students with work-based learning opportunities aligning well with Career Connect Washington's criteria for Career Launch programs.

The Perkins program was reauthorized by Congress in July 2018. The State Board is currently operating under a FY20 transition plan submitted by the Workforce Training & Education Coordinating Board on May 24, 2019, and is actively working with colleges, partners at the Office of the Superintendent of Public Instruction, and the Workforce Board to submit the state's Perkins plan for FY21 and future years under the new federal law.

The Carl D. Perkins Act sets aside one percent of State Leadership funds to serve individuals in state institutions, such as state correctional institutions or institutions that serve individuals with disabilities.

### **Able-Bodied Adults Without Dependents (ABAWD) Navigation Program – \$2,299,000**

Approval of the resolution will authorize federal FY2021 funding to be awarded to all 34 community and technical colleges for the Able-Bodied Adults Without Dependents Navigation Program. Individuals categorized as Able-Bodied Adults Without Dependents must meet work requirements to maintain eligibility for Basic Food Assistance through the Supplemental Nutrition Assistance Program. The program provides a single point of contact for immediate engagement of Able-Bodied Adults Without Dependents in activities that matter and fulfill the work requirement for Basic Food eligibility. This includes providing an orientation, assessment, referrals, and support in accessing activities at community and technical colleges or with other community partners. The Navigator also works to enhance collaborations with community partners and increase resources for colleges to support low-income students, especially those experiencing food insecurity.

The Navigation program aligns with three goals of the Board:

- **Advocacy:** Navigators provide additional capacity for the colleges to address broader student food insecurity issues, enhance collaborations with community partners and increase the acquisition of resources to support the Basic Food Employment and Training program and low-income students. Navigators work with State Board staff to further the system's investigation of student needs and advocacy for the necessary resources and policies to increase equitable access and the supports students need to be successful, especially while experiencing food insecurity.

- Enrollment: The majority of individuals categorized as Able-Bodied Adults Without Dependents are not currently students in the community and technical college system. Navigators will ensure all participants are aware of educational options and the resources needed to enroll. This increases the likelihood these individuals will enroll in the community and technical college system and be retained.
- Equity and diversity: participants are individuals experiencing food insecurity and poverty and are being required to meet work requirements in order to maintain access to food benefits. The Navigation program provides these individuals with access to activities that are beneficial and appropriate for the individual's career goals, not just meeting work requirements. The program also ensures these individuals are aware of educational pathway options that they may not believe are viable and connects them to the resources they need to fund their tuition, books, and basic needs.

### **Basic Food Employment and Training (BFET) – \$13,749,710**

Approval of the resolution will authorize federal FY funding to be awarded to all 34 community and technical colleges for the Basic Food Employment and Training program. Basic Food recipients are provided access to vocational education and support services to gain the skills necessary for higher wages, better jobs, and further advancement. Colleges received 100 percent of funds in previous years, but they currently only receive a 50/50 budget that allows them to invoice for a 50 percent reimbursement of allowable expenses. This means that colleges must fully cover 100 percent of Basic Food student and program expenses from non-federal sources prior to receiving a reimbursement. Allowable expenses include tuition, books, fees, and support services necessary for participation in a professional-technical education and training program.

This funding aligns with five goals of the Board:

- Advocacy: Funding supports the State Board's efforts to impact state and federal policy concerning access to community and technical colleges for low-income populations eligible for basic food assistance. The State Board partners with Department of Social and Health Services to advocate for the community and technical college's role in statewide poverty reduction efforts and to prevent national policy that adds barriers to accessing vocational education. Washington continues to be highlighted nationally as a model Supplemental and Nutrition Assistance Program Employment and Training program and our system expertise is requested on a regular basis to assist the onboarding of other state programs. The Farm Bill, which governs Supplemental and Nutrition Assistance Program Employment and Training, was reauthorized in December 2018. The State Board participated in national forums to advocate for policies that increase access to community and technical colleges, work-based learning, and student supports.
- Enrollment: In FY19, Basic Food served 9,999 students (5,487 FTE). To date in FY20, excluding spring, Basic Food has served 7,299 students (3,316 FTE). Our Basic Food model allows for reverse referrals, meaning program staff can recruit eligible students and assist them with their application for food assistance if they are not yet receiving this support.

- **Equity and Diversity:** Basic Food students are low-income individuals and parents who are eligible for basic food assistance. Without enrollment in the Basic Food program, these students would not be able to enroll in college and continue to receive their food assistance.
- **Completions:** Basic Food programs are accountable to successful completion of workforce education pathways and employment outcomes. In FY19, Basic Food students attained 20,871 Student Achievement Initiative points (2.08 points per student). Students achieved 1,974 points in Basic Education and earned 2,302 points for completing certificates and degrees. They achieved 8,519 points (41 percent of total Student Achievement Initiative points) by progressing through their programs and earning their first 15, 30, or 45 credits. Basic Food programs ensure low-income students receive the wrap-around services and supports needed to enroll and remain enrolled in professional/technical programs across the state, many of these programs integrate work-based learning opportunities that align with the objectives of Career Connect Washington. Basic Food is one-way access to these high-quality learning opportunities is increased.

### Early Achievers Grant – \$4,699,452

Approval of the resolution will authorize FY2020-21 Early Achievers Grant awards to 28 community and technical colleges providing financial assistance to employed childcare providers enrolled in Early Childhood Education programs. In 2018, as part of the Department of Children, Youth and Families' strategic plan to improve outcomes for young children, new licensing rules were adopted requiring childcare providers to attain postsecondary early childhood education credentials. Funding from the Department of Children, Youth and Families supports the Early Achievers Grant – a student financial aid program that supports professionals teaching and caring for young children as they pursue postsecondary credentials.

This Early Achievers Grant aligns with three goals of the Board:

- **Enrollment:** The grant program provides financial assistance for working adults employed as childcare providers. Professionals working in childcare and early education settings typically earn wages at or just above minimum wage. Without financial assistance, many would be unable to afford college. Funds pay for tuition, fees, textbooks, and student wrap-around services necessary for participation in an Early Childhood Education program.
- **Equity and Diversity:** The Early Achievers Grant directly supports childcare professionals across the state. Many of the foundational classes are offered as I-BEST programs or in languages such as Spanish, Somali, and Arabic.
- **Completion:** Funding is also provided to support college points-of-contact that provide a single access point for grant recipients, their employers, and other organizations involved in the field. The point-of-contact provides a one-stop approach to support students from intake, admission, and academic advising through monitoring progress and providing assistance for struggling students to completion of credentials.

A consortium of interested community and technical colleges developed 14 common courses and 7 stackable certificates culminating in a one-year certificate and progression to an Associate's degree in Early Childhood Education. The common courses were revised in 2018. In July 2012, the Early Achievers Grant program began as a pilot at seven colleges, serving students working in childcare and early education programs. The program has grown to include 28 colleges.

Each spring the colleges participate in a competitive grant application process. Funding for each college is based on the number of eligible childcare providers working in each college's service district and the number of providers who enrolled in college programs the previous year. Colleges must also describe program capacity, student intake and monitoring processes, and wrap-around support services.

All students receiving assistance through the Early Achievers Grant program must be employed as a childcare provider. Due to this requirement, all students are part-time. In FY19, the Early Achiever Grant served 1,656 students (666 FTES) who attained a total 888 Early Childhood Education credentials. To date in FY20, excluding spring quarter, the Early Achievers Grant has served 1,658 students (460 FTES).

	2012-13	2013-14	2014-15	2015-16	2016-17	2017-18	2018-19
Student Headcount	69	555	885	985	1,358	1,447	1,656
FTES	30	206	374	554	514	560	666
Initial Cert. (12 credits)	4	336	240	182	351	330	306
Cert. of Specialization (20 credits)	1	236	303	316	337	396	387
One-year Cert. (47-52 credits)	0	16	57	63	75	63	88
Associate Degree in Early Child. Ed. (90 credits)	3	24	39	72	93	125	107
<b>Total Awards</b>	<b>8</b>	<b>612</b>	<b>639</b>	<b>633</b>	<b>856</b>	<b>914</b>	<b>888</b>

### WorkFirst – \$14,523,000

Approval of the resolution will authorize FY2021 WorkFirst awards to 33 community and technical colleges and three community-based organizations to provide education and training, work-based learning, and wrap-around case management to students receiving Temporary Assistance for Needy Families. We anticipate the estimated funding level, based on FY20, will be reduced per the state approved spending plan expected to be released in late June.

A bipartisan legislative task force provides oversight to the WorkFirst program and operation of TANF. State and federal Temporary Assistance for Needy Families block grant funds are provided through the Department of Social and Health Services, which contracts with the State Board, the Employment Security Department, and the Department of Commerce for participant services. The Office of Financial Management and the Department of Children, Youth and Families are also WorkFirst partners.

This funding aligns with five State Board goals:

- **Advocacy:** Funding supports the State Board’s efforts to impact state and federal policy concerning access to community and technical colleges for low-income parent populations. The State Board partners with the Department of Social and Health Services to advocate for the community and technical college’s role in two-generational strategies to reduce poverty, and to highlight the community and technical college system through other state-wide and national efforts.
- **Enrollment:** In FY19, WorkFirst served 3,708 students (1,994 FTE). To date in FY20, excluding spring quarter, WorkFirst has served 2,676 students (1228 FTE). WorkFirst program staff work directly with their Local Planning Area partners to promote referrals to education and training programs at community and technical colleges.
- **Equity and Diversity:** WorkFirst students are low-income parents. Program staff provides wrap-around support to ensure equitable access and retention, including referrals to external service providers to address childcare, healthcare, food insecurity, housing, and transportation needs. The majority of these students begin in Basic Education. Based on the most recent employment data (Fall 2017 – Summer 2018), there were 1,603 former WorkFirst students employed after leaving their training programs. In FY19, 594 students earned their first 15 college credits and 502 students earned their first 30 college credits. There were 863 students who transitioned from Basic Skills to college-level coursework, and 391 students earned either a certificate or degree upon completion of their academic program. In FY18, \$14,908,393 was disbursed in financial aid awards to WorkFirst students. WorkFirst staff also strives to transition WorkFirst students to additional resources to aid their advancement off of TANF and out of poverty. There were 1,269 WorkFirst students awarded financial aid packages and 17 percent of the financial aid came from WorkFirst funding. The other 83 percent of financial aid awarded to WorkFirst students consisted of Pell—35 percent, State Need/WA College Grant—12 percent, WorkFirst Work Study—9 percent, Federal Unsubsidized Stafford/Direct—7 percent, Federal Stafford Subsidized/Direct—7 percent, Opportunity Grant—4 percent, Federal Work Study—2 percent and Other—8 percent.
- **Completions:** Education and training providers are accountable for the attainment of high school degrees or equivalencies and vocational education certificates and degrees. Our performance outcomes are reported to Department of Social and Health Services and incorporated into the WorkFirst Chartbook for legislative review. Federal rules limit full-time vocational education to 12 months; however, state legislation passed in 2017 allows for an extension to 24 months ensuring students have adequate time to complete at least a one-year certificate. WorkFirst increases access to high quality professional/technical programs, many of which integrate meaningful work-based learning opportunities that are at the foundation of Career Connect Washington.



## Hospital Employee Education and Training (HEET) - \$1,573,745

Approval of the resolution will authorize FY2020-21 Hospital Employee Education and Training (HEET) Grant awards to seven community and technical colleges. This funding is to develop or expand innovative training programs in partnership with labor and employers that support incumbent healthcare workers to advance their careers in the healthcare field while meeting the rapidly changing workforce needs of our healthcare system. Projects must address one or more of the following: enhanced accessibility and academic progression for hospital and outpatient healthcare workers through college healthcare pre-requisite courses and certificate/degree programs; address an industry shortage or other pressing workforce need in the healthcare industry; lead to increased capacity of the college system in nursing and other high demand healthcare fields; bring greater diversity to the health care workforce; build a stronger labor/management/education healthcare partnership in order to leverage public and private investment.

This funding aligns with two goals of the Board:

- **Completions:** Student completion is a goal supported with HEET funds. Specifically, program funds may be used for curriculum development, equipment needed to training incumbent workers, and creating systems to grant credit for prior learning. The program also facilitates the sharing of best practices in teaching methodologies and curriculum evaluation, further driving higher completions in supported and aligned programs across the system.
- **Equity and Diversity:** HEET strongly supports the Board's equity and diversity goals. The legislative intent of the program requires projects to address how they will lead to greater diversity in the health care workforce. This is achieved with the program's fostering of strong partnerships between colleges, employers, and labor to upskill incumbent non-clinical workers to allied health careers that lead to family sustaining wages.

### Potential questions

- How will the proposed college awards continue to support students?
- How will funding support the development of a trained and ready workforce?
- How will the increased focus on workforce and economic development affect our mission?

### Recommendation/preferred result

Staff recommends approval of Resolution 20-06-34, awarding federal workforce education targeted funds to community and technical colleges for fiscal year 2020-21 as described in Attachment A.

Policy Manual Change Yes  No

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# STATE OF WASHINGTON

## STATE BOARD FOR COMMUNITY AND TECHNICAL COLLEGES

### RESOLUTION 20-06-34

A resolution relating to allocating and awarding \$49,100,073 of federal and state contracted workforce training funds to the community and technical college. (See Attachment A & B)

**WHEREAS**, the State Board has the authority to allocate and award federal job training funds; and

**WHEREAS**, community and technical colleges have fulfilled the application requirements set forth for Carl D. Perkins, Able-Bodied Adults Without Dependents, Basic Food Employment and Training, Early Achievers Grants, WorkFirst, and Hospital Employee Education and Training (HEET); and

**WHEREAS**, each Carl D. Perkins, Able-Bodied Adults Without Dependents, Basic Food Employment and Training, Early Achievers Grants, WorkFirst, and Hospital Employee Education and Training (HEET); application has gone through a state level review process and has been recommended by their respective advisory committee to the State Board for Community and Technical Colleges for funding;

**THEREFORE BE IT RESOLVED**, that the State Board for Community and Technical Colleges awards a total of \$47,526,328 for FY2020-21, as detailed in Attachment A, consisting of:

1. \$11,893,639 for Carl D, Perkins Grant
2. \$2,660,527 for Able-Bodied Adults Without Dependents
3. \$13,749,710 for Basic Food Employment and Training
4. \$4,699,452 for Early Achievers Grants
5. \$14,523,000 for WorkFirst
6. \$1,573,745 for Hospital Employee Education and Training

**BE IT FURTHER RESOLVED**, that the State Board for Community and Technical Colleges authorizes the Executive Director to make adjustments to this action, including any necessary changes to the State Board's Policy Manual, as necessary, for actions taken by the Governor, Legislature, data corrections, externally imposed restrictions or guidelines, uniform accounting and reporting requirements, and unanticipated changes in state or federal law.

**APPROVED AND ADOPTED** on June 24, 2020

**Attest**

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Jan Yoshiwara, secretary

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Wayne Martin, chair

**WORKFORCE EDUCATION – FY21 GRANTS DISTRIBUTIONS**

<b>College</b>	<b>FY20 Carl Perkins</b>	<b>FY21 Carl Perkins</b>	<b>FY20 WorkFirst</b>	<b>FY21 WorkFirst</b>	<b>FY20 Basic Food Employment &amp; Training</b>	<b>FY21 Basic Food Employment &amp; Training</b>	<b>FY20 Early Achievers</b>	<b>FY21 Early Achievers</b>	<b>FY20 Able-bodied Adults Without Dependents</b>	<b>FY21 Able-bodied Adults Without Dependents</b>	<b>FY20 TOTAL</b>	<b>FY21 TOTAL</b>
Bates	\$275,830	\$299,296	\$346,537	\$295,624	\$302,759	\$302,759	\$415,000	\$415,000	\$75,000	\$75,000	\$1,340,126	\$1,387,679
Bellevue	\$221,608	\$232,773	\$201,783	\$170,989	\$771,879	\$771,879	\$66,400	\$66,400	\$75,000	\$75,000	\$1,261,670	\$1,317,041
Bellingham	\$384,876	\$407,189	\$172,396	\$165,216	\$511,140	\$511,140	\$0	\$0	\$75,000	\$75,000	\$1,068,412	\$1,158,545
Big Bend	\$165,684	\$179,002	\$182,708	\$231,344	\$412,637	\$412,637	\$124,500	\$124,500	\$75,000	\$75,000	\$885,529	\$1,022,483
Cascadia	\$0	\$0	\$0	\$0	\$66,839	\$66,839	\$0	\$0	\$75,000	\$75,000	\$66,839	\$141,839
Centralia	\$228,132	\$219,294	\$372,589	\$381,979	\$289,472	\$289,472	\$41,500	\$41,500	\$75,000	\$75,000	\$1,006,693	\$1,007,245
Clark	\$456,924	\$446,997	\$298,870	\$395,033	\$706,803	\$706,803	\$49,800	\$49,800	\$75,000	\$75,000	\$1,587,397	\$1,673,633
Clover Park	\$452,530	\$479,929	\$452,684	\$475,781	\$770,110	\$770,110	\$58,100	\$58,100	\$180,000	\$180,000	\$1,913,424	\$1,963,920
Columbia Basin	\$348,344	\$348,033	\$209,533	\$231,304	\$243,479	\$243,479	\$107,900	\$107,900	\$75,000	\$75,000	\$984,256	\$1,005,716
Edmonds	\$278,288	\$285,097	\$584,224	\$524,171	\$611,788	\$611,788	\$83,000	\$83,000	\$75,000	\$75,000	\$1,632,300	\$1,579,056
Everett	\$282,734	\$286,298	\$558,373	\$506,220	\$356,444	\$356,444	\$150,530	\$150,530	\$75,000	\$75,000	\$1,423,081	\$1,374,492
Grays Harbor	\$205,991	\$200,439	\$372,927	\$366,932	\$292,771	\$292,771	\$49,800	\$49,800	\$75,000	\$75,000	\$996,489	\$984,942
Green River	\$321,410	\$321,620	\$712,371	\$750,972	\$230,740	\$230,740	\$149,400	\$149,400	\$75,000	\$75,000	\$1,488,921	\$1,527,732
Highline	\$304,072	\$306,398	\$792,503	\$573,859	\$232,548	\$232,548	\$207,500	\$207,500	\$75,000	\$75,000	\$1,611,623	\$1,395,305
Lake Washington	\$219,046	\$232,186	\$142,906	\$131,904	\$450,824	\$450,824	\$332,000	\$332,000	\$75,000	\$75,000	\$1,219,776	\$1,221,914
Lower Columbia	\$293,777	\$280,857	\$516,158	\$583,677	\$271,855	\$271,855	\$149,400	\$149,400	\$75,000	\$75,000	\$1,306,190	\$1,360,789
Olympic	\$392,582	\$402,123	\$594,453	\$606,974	\$387,031	\$387,031	\$240,700	\$240,700	\$75,000	\$75,000	\$1,689,766	\$1,711,828
Peninsula	\$208,425	\$207,061	\$185,066	\$189,242	\$167,801	\$167,801	\$33,200	\$33,200	\$75,000	\$75,000	\$669,492	\$672,304
Pierce	\$590,585	\$530,841	\$280,437	\$305,910	\$159,822	\$159,822	\$415,000	\$415,000	\$0	\$0	\$1,445,844	\$1,411,573
Renton	\$310,762	\$326,098	\$462,937	\$505,116	\$241,264	\$241,264	\$41,500	\$41,500	\$75,000	\$75,000	\$1,131,463	\$1,188,978
Seattle District	\$654,822	\$655,400	\$778,823	\$703,263	\$2,215,930	\$2,215,930	\$570,641	\$570,641	\$225,000	\$225,000	\$4,445,216	\$4,370,234
Shoreline	\$224,053	\$221,720	\$209,116	\$166,390	\$432,226	\$432,226	\$0	\$0	\$75,000	\$75,000	\$940,395	\$895,336
Skagit Valley	\$331,541	\$354,318	\$324,285	\$395,640	\$343,531	\$343,531	\$116,200	\$116,200	\$75,000	\$75,000	\$1,190,557	\$1,284,689
South Puget Sound	\$220,052	\$216,927	\$435,764	\$473,211	\$170,934	\$170,934	\$224,100	\$224,100	\$75,000	\$75,000	\$1,125,850	\$1,160,172
Spokane District	\$802,690	\$859,738	\$1,241,803	\$1,161,962	\$1,074,257	\$1,074,257	\$249,000	\$249,000	\$150,000	\$150,000	\$3,517,750	\$3,494,957
Tacoma	\$246,503	\$268,171	\$469,816	\$492,647	\$400,000	\$400,000	\$66,400	\$66,400	\$0	\$0	\$1,182,719	\$1,227,218
Walla Walla	\$411,279	\$434,000	\$218,900	\$271,522	\$341,797	\$341,797	\$99,600	\$99,600	\$75,000	\$75,000	\$1,146,576	\$1,221,919
Wenatchee Valley	\$245,981	\$258,345	\$205,572	\$247,279	\$263,886	\$263,886	\$131,400	\$131,400	\$75,000	\$75,000	\$921,839	\$975,910
Whatcom	\$199,038	\$207,429	\$194,350	\$247,367	\$291,148	\$291,148	\$132,800	\$132,800	\$75,000	\$75,000	\$892,336	\$953,744
Yakima Valley	\$387,451	\$382,202	\$862,632	\$806,558	\$197,577	\$197,577	\$207,500	\$207,500	\$75,000	\$75,000	\$1,730,160	\$1,668,837
SBCTC	\$2,228,629	\$2,043,858	\$2,142,484	\$2,164,914	\$540,419	\$540,419	\$186,581	\$186,581	\$230,527	\$230,527	\$5,328,640	\$5,166,299
<b>Total</b>	<b>\$11,893,639</b>	<b>\$11,893,639</b>	<b>\$14,523,000</b>	<b>\$14,523,000</b>	<b>\$13,749,710</b>	<b>\$13,749,710</b>	<b>\$4,699,452</b>	<b>\$4,699,452</b>	<b>\$2,660,527</b>	<b>\$2,660,527</b>	<b>\$47,151,328</b>	<b>\$47,526,328</b>

**Notes:**

The amount available on the SBCTC line will be used for programs, special projects, and administration. Funds will be awarded based upon RFPs, applications, etc.

**SBCTC line**

Admin	371,459	371,459	405,060	420,060	540,419	540,419	122,041	122,041	191,421	191,421	1,630,400	\$1,645,400
Grants	1,857,170	1,672,399	1,737,424	1,744,854	0	0	64,540	64,540	39,106	39,106	3,698,240	3,520,899
Total	2,228,629	2,043,858	2,142,484	2,164,914	540,419	540,419	186,581	186,581	230,527	230,527	5,328,640	5,166,299

Perkins Leadership grants: Leadership block grant, Non-Trad., and Corrections

WorkFirst - grants to CBOs/private colleges and \$1.5m in WorkFirst work-study funds to be awarded at a later date.

Early Learning - administrative contract to Whatcom to assist other colleges with this program.

**WORKFORCE EDUCATION – FY21 HEET GRANTS**

Hospital Employee Education and Training(HEET):

College	Project	Recommended Funding
Bellevue	Medical Assistants Advance	\$163,926.00
Bellingham (Consortium)	Completing & Enhancing Nursing Pathways to Serve Under-represented Populations	\$395,636.00
Green River (Consortium)	Building Aligned Medical Pathways	\$388,829.00
Highline	Accelerating Pathways for Internationally-Educated Professionals	\$175,000.00
Lake Washington	An Inclusive & Accessible Nursing Pathway through COVID-19 & Beyond	\$250,000.00
Renton	Assoc. Degree Surgical Technologists Training: A Worker-Friendly Solution	\$150,000.00
Spokane	Surgical Technologists to Meet Regional Demand: Clinical Phase	\$50,354.00
	<b>Total Recommended</b>	<b>\$1,573,745</b>

## REGULAR ITEM (RESOLUTION 20-06-35)

June 24, 2020

Tab 6

### 2020-21 Basic Education for Adults Federal Awards

#### Brief Description

The recommendations for the distribution of federal funds for Basic Education for Adults to 34 colleges and six community-based organizations are based on the fourth year of awards resulting from the 2017-22 five-year, competitive application process and the 2020-21 Grant Continuation Application (see Attachment A). These applications detail each program's demonstrated effectiveness, innovations, and improvements in instructional programming to increase student progress toward federal performance targets; student progression and transition to postsecondary education and employment; and the completion of high school credentials, certificates, and degrees that lead to living wage employment. Applicants also outlined the results of the full implementation of the Washington state's *Talent and Prosperity for All: The Strategic Plan for Unlocking Washington's Workforce Potential 2016* plan with specific detail on the implementation of the *Workforce Innovation and Opportunity Act Title II (Basic Skills)* section: *Pathways to College and Careers for Washington's Emerging Workforce*.

All basic skills providers set higher outcome targets and provided a detailed explanation of the full implementation of the Adult Basic Education (Title II) section of the *Talent and Prosperity for All's* six overarching goals key to the success of students and their progress in the implementation of guided pathways for Basic Education for Adults students. Colleges and community-based organizations provided assurance of specific program improvements and innovations to meet *Title II Workforce Innovation and Opportunity Act* requirements that reflect their own data and validated research.

#### How does this item link to the State Board's Strategic Plan?

Basic Education for Adults allocations are strategically aligned to the five Board priorities: enrollment, completion, equity, advocacy, and transition to ctcLink. As a result of the proposed allocations, adult Washingtonians will have access to innovative, high quality education programs that provide the knowledge, skills, and credentials necessary for securing living wage employment that strengthens the state and local economies. The adult education system will provide research-proven instruction and college and career readiness pathways that allow adults to master academic and technical skills to attain their career and educational goals and successfully navigate education and employment opportunities. This year marks the implementation of the first two Career Launch endorsed I-BEST programs in support of this work.

Each provider's support of our 2020-2023 state plan stated how our system's values of diversity, equity, and inclusion strengthen the Basic Education for Adults community and are critical to providing opportunities that support the success of underrepresented, low-income, and students of color in attaining a quality education that leads to self-sustaining employment and support meeting the needs of our state's workforce.

In addition, the Washington Basic Education for Adults Title II section of the Washington state *Talent and Prosperity for All* plan requires that allocation of funds be clearly aligned to goals and policies laid out by the following guiding documents:

- The Governor’s Results Washington initiative to increase transition and completions of Adult Basic Education students;
- The Washington State Achievement Council’s Roadmap for Washington State’s Educational Attainment Goals to ensure:
  - All adults in Washington, ages 25–44, will have a high school diploma or equivalent;
  - At least 70 percent of Washington adults, ages 25–44, will have a postsecondary credential;
- SBCTC’s Vision Statement, Policy Focus, and Dashboard;
- The Washington State Workforce Innovation and Opportunity Act state plan, *Talent and Prosperity for All: The Strategic Plan for Unlocking Washington’s Workforce Potential*;
- The federal Workforce Innovation and Opportunity Act; and,
- The Basic Education for Adults 2020-2023 Vision, mission, values, and goals.

## Background information and analysis

Through the Washington State Board for Community and Technical Colleges and our stakeholders’ collective work in supporting the state’s shared populations of adults through a worker-centered, guided pathways model, the system actually has a real chance of moving the needle on filling the workforce needs of the state. But to do this, every able-to-work individual employed is needed in order to meet our state’s challenges. Primary among the challenges in Washington state are the facts that there will be:

- 740,000 job openings in Washington in the next five years with the majority (70 percent) requiring some postsecondary education—and we do not have the person-power with the skills to fill those jobs;
- over 685,000 adults in Washington who lack the basic skills needed to meet those workforce needs;
- 545,000 individuals 18 years of age and older without even a High School Credential; and
- in 2019, we served only 44,371 in our Basic Education for Adults programs.

To meet these needs, the Washington state Basic Education for Adults programming builds on fifteen years of innovation that includes the comprehensive Integrated Basic Education Skills and Training (I-BEST) pathway that is being expanded to include I-BEST at Work (targeted to work with incumbent employees at their place of employment with pilots funded by a generous Walmart Grant), and High School Plus+ (HS+). These have been successfully implemented in all 34 colleges in collaboration with all six community-based organizations as well as in twelve adult corrections facilities. The Integrated Digital English Acceleration (I-DEA) initiative that has been implemented across the system and nation, and other research-based and evidence-driven practices that move more adults more quickly through rigorous basic education programming to certificates and degrees, will result in increased levels of completion and living-wage jobs (see Attachment B).

## Potential questions

Questions that need to be answered:

- How will proposed awards and allocations continue to strengthen the alignment of adult basic education policies, programs, and initiatives with the State Board's priorities, the Guided Pathways initiative, and implementation of the Workforce Innovation and Opportunity Act?
- What have been the effects of COVID-19 on Basic Education for Adults programming? How have challenges been met? What can we expect as we move forward?
- How well will proposed awards and funding under the allocation model and Student Achievement Initiative (SAI) metrics expand innovation and decrease the financial disincentive to serve adult basic education students?
- How will the Guided Pathways initiative, the legislative guided pathways funding, and future federal and state funding awards and allocations bring to scale Basic Education for Adults' proven innovations to increase student progression, transition, and completion?
- How does the system significantly increase the use of the Ability to Benefit for federal financial aid and the new Washington College Grant for students without a high school credential to take advantage of our highly successful I-BEST program in collaboration with HS+ dual credit options?
- How will Developmental Education and Basic Education for Adults be integrated in order to create unified pathways for college readiness, dual credit opportunities, and acceleration into certificate and degree programming?

## Recommendation/preferred result

In order to fully scale the goals of Title II under the *Talent and Prosperity for All* Plan, the Board will continue to monitor the expanded use of the Ability to Benefit Option for federal financial aid, the expanded use of the Washington College Grant for students without a high school credential, and the effect of the allocation model and Student Achievement Initiative metrics to remove the disincentive to basic skills programs. This will enable programs to meet the expanding basic skills needs in their communities and successfully scale innovation to meet the requirements of the Washington State Title II *Talent and Prosperity for All* Plan.

Staff recommends approval of Resolution 20-06-35, awarding targeted funds to Basic Education for Adult providers for fiscal year 2020-21 as described in Attachment A.

Policy Manual Change Yes  No

Prepared by: Jon M. Kerr, director, basic education for adults

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STATE BOARD FOR COMMUNITY AND TECHNICAL COLLEGES						
Office of Adult Basic Education - FY 21 Grant Distributions						
Provider	FY20 Basic Grant	FY21 Basic Grant	FY20 IEL/Civics	FY21 IEL/Civics	FY20 Total	FY21 Total
Bates Technical College	\$228,053	\$240,774	\$0	\$0	\$228,053	\$240,774
Bellevue College	\$220,694	\$221,500	\$54,757	\$56,235	\$275,451	\$277,735
Bellingham Technical College	\$116,637	\$142,749	\$22,533	\$31,317	\$139,170	\$174,066
Big Bend Community College	\$129,339	\$130,455	\$24,974	\$28,340	\$154,313	\$158,795
Cascadia College	\$86,250	\$74,244	\$0	\$0	\$86,250	\$74,244
Centralia College	\$127,542	\$120,299	\$26,701	\$26,835	\$154,243	\$147,134
Clark College	\$256,457	\$243,362	\$53,636	\$54,769	\$310,093	\$298,131
Clover Park Technical College	\$141,831	\$146,726	\$30,617	\$32,101	\$172,448	\$178,827
Columbia Basin College	\$193,270	\$174,999	\$45,266	\$42,542	\$238,536	\$217,541
Community Action of Skagit County	\$26,860	\$18,269	\$6,384	\$4,685	\$33,244	\$22,954
Edmonds Community College	\$324,309	\$321,005	\$79,305	\$83,361	\$403,614	\$404,366
Everett Community College	\$253,159	\$270,893	\$57,055	\$61,078	\$310,214	\$331,971
Grays Harbor College	\$129,333	\$120,494	\$0	\$26,107	\$129,333	\$146,601
Green River College	\$266,816	\$287,159	\$60,374	\$70,519	\$327,190	\$357,678
Highline College	\$593,854	\$615,654	\$145,138	\$164,823	\$738,992	\$780,477
Hopelink	\$40,117	\$26,555	\$10,076	\$7,678	\$50,193	\$34,233
Lake Washington Institute of Technology	\$255,739	\$240,383	\$59,355	\$59,664	\$315,094	\$300,047
Literacy Source	\$28,447	\$30,364	\$0	\$0	\$28,447	\$30,364
Lower Columbia College	\$241,064	\$251,326	\$49,251	\$54,475	\$290,315	\$305,801
North Seattle College	\$200,786	\$200,824	\$54,834	\$56,132	\$255,620	\$256,956
Northwest Indian College	\$19,534	\$15,149	\$0	\$0	\$19,534	\$15,149
Olympic College	\$96,547	\$91,267	\$20,568	\$20,635	\$117,115	\$111,902
Peninsula College	\$156,389	\$174,692	\$0	\$0	\$156,389	\$174,692
Pierce College District	\$207,165	\$200,464	\$44,306	\$43,822	\$251,471	\$244,286
Renton Technical College	\$443,628	\$475,780	\$96,660	\$110,714	\$540,288	\$586,494
Seattle Central College	\$312,391	\$307,455	\$77,691	\$80,494	\$390,082	\$387,949
Shoreline Community College	\$226,970	\$223,538	\$49,344	\$51,636	\$276,314	\$275,174
Skagit Valley College	\$248,227	\$289,469	\$48,433	\$59,083	\$296,660	\$348,552
Sound Learning	\$45,225	\$34,889	\$0	\$0	\$45,225	\$34,889
South Puget Sound Community College	\$165,453	\$182,400	\$36,152	\$43,145	\$201,605	\$225,545
South Seattle College	\$257,309	\$242,457	\$60,978	\$60,301	\$318,287	\$302,758
Spokane District	\$734,338	\$892,700	\$162,022	\$190,058	\$896,360	\$1,082,758
Tacoma Community College	\$160,196	\$161,746	\$37,831	\$40,068	\$198,027	\$201,814
Tacoma Community House	\$65,908	\$54,590	\$0	\$0	\$65,908	\$54,590
Walla Walla Community College	\$137,869	\$143,297	\$28,760	\$32,828	\$166,629	\$176,125
Wenatchee Valley College	\$92,168	\$98,053	\$19,583	\$23,918	\$111,751	\$121,971
Whatcom Community College	\$112,812	\$114,668	\$24,955	\$26,138	\$137,767	\$140,806
Yakima Valley College	\$228,400	\$214,149	\$50,649	\$50,150	\$279,049	\$264,299
<b>SUBTOTAL</b>	<b>\$7,571,086</b>	<b>\$7,794,797</b>	<b>\$1,538,188</b>	<b>\$1,693,651</b>	<b>\$9,109,274</b>	<b>\$9,488,448</b>
<b>SBCTC <sup>1</sup></b>	<b>\$1,877,151</b>	<b>\$1,991,059</b>	<b>\$244,602</b>	<b>\$147,346</b>	<b>\$2,121,753</b>	<b>\$2,138,405</b>
<b>GRAND TOTAL</b>	<b>\$9,448,237</b>	<b>\$9,785,856</b>	<b>\$1,782,790</b>	<b>\$1,840,997</b>	<b>\$11,231,027</b>	<b>\$11,626,853</b>

<sup>1</sup> These funds will be held at SBCTC and will be used for programs, leadership and administration. Funds will be awarded based upon RFP, application, special projects and contracts.



## STATE OF WASHINGTON STATE BOARD FOR COMMUNITY AND TECHNICAL COLLEGES RESOLUTION 20-06-35

A resolution awarding \$11,626,853 of federal adult and family literacy funds.

**WHEREAS**, the State Board has the authority to award federal adult and family literacy funds; and

**WHEREAS**, the requirements set forth in the request for proposals align with the State Board's System Direction and priorities and the Board-approved plan for Basic Education for Adults; and

**WHEREAS**, individual applicants have fulfilled the requirements set forth in the request for continuation; and

**WHEREAS**, each application has gone through a state level continuation and review process and has been recommended to the State Board for funding;

**THEREFORE BE IT RESOLVED** that the State Board for Community and Technical Colleges awards a total of \$11,626,853 of federal funds as outlined in Attachment A; and

**BE IT FURTHER RESOLVED** that the State Board for Community and Technical Colleges grants the Executive Director authority to make adjustments to the proposed awards if the anticipated program funding changes due to state or federal action; and

**BE IT FURTHER RESOLVED** that the State Board for Community and Technical Colleges grants the Executive Director authority to spend carryover funds and grant final spending authority to designated providers in a manner consistent with the *Washington State Title II Talent and Prosperity for All Plan* under the *Workforce Innovation and Opportunity Act*, the terms of the Requests for Application, and this resolution.

**APPROVED AND ADOPTED** on June 24, 2020.

### Attest

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Jan Yoshiwara, secretary

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Wayne Martin, chair





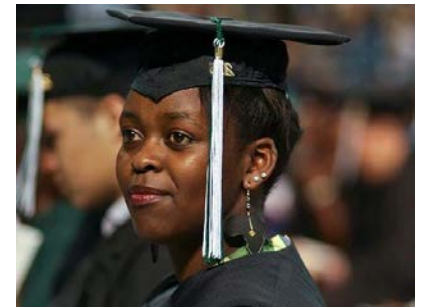


# THE STATE OF THE UNION

## PATHWAYS TO COLLEGE & CAREERS FOR WASHINGTON'S EMERGING WORKFORCE

Accelerated Pathways, Increased Opportunities  
WIOA Implementation

2020-2021 Basic Education for Adults Awards and Allocations  
Jon M. Kerr, Director  
Basic Education for Adults  
State Board for Community and Technical Colleges



# **BEDA** (EFFECTIVE JULY 1, 2020)

## **Vision:**

- To advance racial and economic justice, Basic Education for Adults provides equitable programming for all Washingtonians to realize their potential as they launch on a supported college and career pathway to living-wage employment and strengthen the vitality of their communities.

## **Mission:**

- Basic Education for Adults works collaboratively to offer culturally responsive and equity focused college and career pathways that address barriers and enable students to obtain meaningful employment, meet workforce needs, and reduce economic disparities.

# **BEDA VALUES** (EFFECTIVE JULY 1, 2020)

Basic Education for Adults' work is guided and informed by our commitment to:

- Students' cultural capital: voice, experience, perspective
- Diversity, equity, inclusion: racial, economic, and social justice
- Quality: collaborative, evidence-based innovative pathways

Our success is measured by the success of our students.

# **BEDA GOALS** (EFFECTIVE JULY 1, 2020)

- Intentionally review, develop and implement culturally responsive policies and practices that promote racial and economic justice.
- Implement and scale equity-focused, comprehensive, and innovative college and career pathways to accelerate student completion and advance racial and economic justice.
- Provide students with the equity-focused navigational and support services needed to create and follow a college and career pathway plan that identifies the funding and resources needed to reach their goals.
- Create and strengthen inclusive instructional practices that honor and support the diverse needs of all students while maintaining academic integrity that ensures college and career readiness.

## **BEDA SYSTEM GOALS:** (CONTINUED - EFFECTIVE JULY 1, 2020)

- Guide and support culturally responsive and equity-focused instructional practices that accelerate student completion to certificates, one year of college plus a credential, degrees, and living wage employment.
- Develop and offer culturally responsive coursework that is contextualized to college and career pathways leading to high school completion, postsecondary education, and living wage employment.
- Create and maintain strategic partnerships and alliances to leverage local resources and support integrated service delivery.
- Create an environment that values and respects the diverse identities and strengths of students and empowers individuals to claim their personal agency.

# PRIMARY CHALLENGES IN WASHINGTON STATE

- 740K job openings in WA in the next 5 yrs. with 70% requiring some education beyond high school\*
- 685K adults in WA lack the skills needed to meet workforce needs\*\*
- 545K 18 yrs.+ without a HS Credential\*\*\*
- 44,371 served in 2019\*\*\*\*

\*Washington Roundtable report called ["Washington Kids 4 Washington Jobs"](#)  
\*\*SBCTC Research, based on 2010-14 five-year American Community Survey Estimates.  
\*\*\*[2013-2017 American Community Survey 5-Year Estimate](#)  
\*\*\*\*



# BASIC EDUCATION FOR ADULTS AT A GLANCE 2018-2019

- **Funded Providers**

- 34 CTCs
- 7 CBOs

- **Students**

- 44,371 (2,499 st. decrease)
- 53% ELL, 47% ABE
- 59% Female (3% increase), 41% Male
- 67% Students of Color

- **Funding 2018-2019**

- Federal \$9,800,701
- Non-federal \$47,526,443\*

\*Reported for MOE

- **Faculty**

- 22% Full Time (1% increase)
- 78% Part Time

- **Allocation Methodology**

Funds distributed based on a prorata share among providers for the following (3-yr average of data):

- 50% Performance based

- 10% Transitions
- 20% Total Student Achievement Points
- 20% SAI points per student

- 50% FTE Enrollment

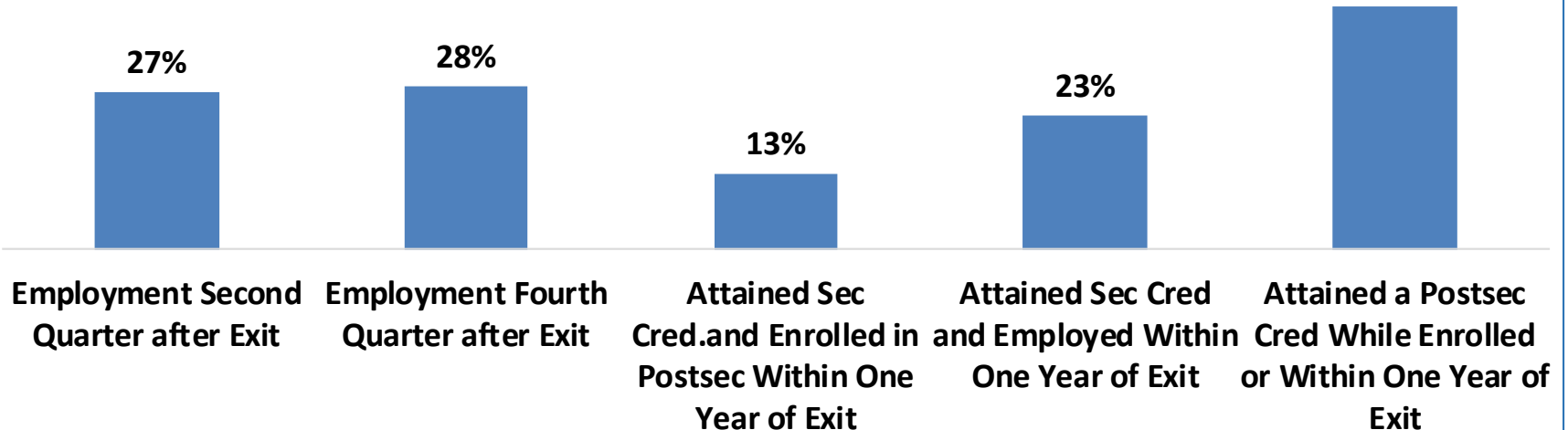


# 2018-2019 BEDA OUTCOMES

## Measurable Skill Gains (MSG) (Duplicated)

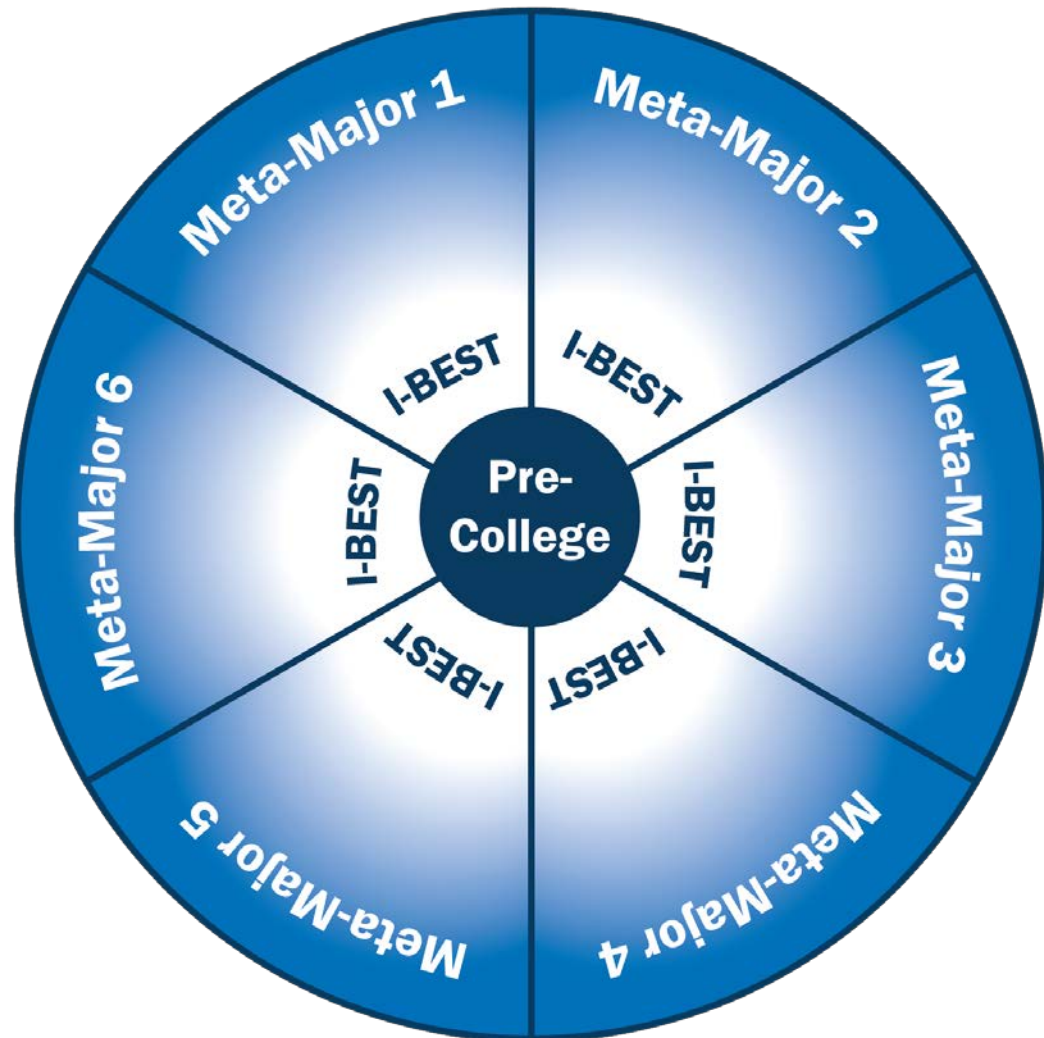


## Follow-up Outcomes



# BEDA IN GUIDED PATHWAYS

- Integrated workforce, employment, & academic skills
- Industry specific contextualized instruction
- Comprehensive navigation & student support
- Dual enrollment
- Job placement & Education Transitions



# 2018-2019 GED® PASS RATES

JULY 1, 2018 – JUNE 30, 2019

- Washington State Pass Rate: **85%**  
(616 BEdA GEDs awarded & 4,810 additional awarded in WA)
- National Pass Rate: **79%**



# 2019-2020 GED® PASS RATES

**JULY 1, 2019 – MARCH 31, 2020** (PRELIMINARY NUMBERS)

- Washington State Pass Rate: **83%**  
(235 BEdA GEDs awarded & 3,315 additional  
awarded in WA)
- National Pass Rate: **75%**



# ABE DATA

(SAI 3.0)

(EXCLUDES: SPECIAL PROGRAMS, i.e., I-BEST, HS+, etc.)



Data Point	2016-2017	2017-2018	2018-2019	3-Yr. Total	2019-2020*
Students Enrolled	13,968	13,022	10,562	<b>37,552</b>	7,565
State FTE (Annualized)	1,750	1,604	1,181	<b>4,535</b>	724
Total Perf. Pts (SAI)	11,004	11,460	9,260	<b>31,724</b>	4,937
Perf. Pts. (SAI) Per Student	0.8	0.9	0.9	<b>0.9</b>	.7
Federal Level Gains	3,390	3,474	2,693	<b>9,557</b>	1,586

\* through winter 2019

# ELA DATA

(SAI 3.0)

(EXCLUDES: SPECIAL PROGRAMS, i.e. I-BEST, HS+, etc.)



Data Point	2016-2017	2017-2018	2018-2019*	3-Yr. Total	2019-2020*
<b>Students Enrolled</b>	21,099	20,548	19,795	<b>61,442</b>	15,173
<b>State FTE (Annualized)</b>	3,137	3,135	2,789	<b>9,061</b>	1,899
<b>Total Perf. Pts. (SAI)</b>	20,861	20,621	18,315	<b>59,797</b>	11,337
<b>Perf. Pts. Per Student (SAI)</b>	1.0	1.0	0.9	<b>1.0</b>	.7
<b>Federal Level Gains</b>	9,221	9,434	8,798	<b>26,947</b>	5,676

\* through winter 2019



# I-DEA DATA

(SAI 3.0)

Data Point	2016-2017	2017-2018	2018-2019*	Total	2019-2020*
<b>Students Enrolled</b>	1,970	1,857	1,645	<b>5,472</b>	1,230
<b>State FTE (Annualized)</b>	386	370	336	<b>1,092</b>	214
<b>Total Perf. Pts. (SAI)</b>	2,615	2,499	2,009	<b>7,123</b>	1,337
<b>Perf. Pts. Per Student (SAI)</b>	1.3	1.3	1.2	<b>1.3</b>	1.1
<b>Federal Level Gains</b>	1,097	1,102	933	<b>3,132</b>	546

\* through winter 2019

# HS+ DATA

(SAI 3.0)



Data Point	2016-2017	2017-2018	2018-2019	3-Yr. Total	2019-2020*
<b>Students Enrolled</b>	3,826	3,685	3,960	<b>11,471</b>	3,039
<b>State FTE (Annualized)</b>	655	591	626	<b>1,872</b>	394
<b>Diplomas</b>	1,617	1,649	1,352	<b>4,618</b>	834
<b>Total Perf. Pts. (SAI)</b>	7,163	7,538	7,681	<b>22,382</b>	2,049
<b>Perf. Pts. Per St. (SAI)</b>	1.9	2.0	1.9	<b>1.9</b>	.7
<b>Federal Level Gains</b>	1,225	1,670	1,679	<b>4,574</b>	1,211



\* through winter 2019



# I-BEST DATA

(SAI 3.0)



Data Point	2016-2017	2017-2018	2018-2019*	3-Yr. Total	2019-2020*
<b>Students Enrolled</b>	3,745	4,187	4,584	<b>12,516</b>	3,418
<b>FTE</b>	1,472	1,567	1,596	<b>4,635</b>	963
<b>Degrees &amp; Certificates</b>	1,917	2,012	2,131	<b>6,060</b>	754
<b>Total Perf. Pts. (SAI)</b>	18,785	21,065	22,771	<b>61,983</b>	13,678
<b>Perf. Pts. Per St. (SAI)</b>	5.0	5.0	5.0	<b>5.0</b>	4.0
<b>Federal Level Gains</b>	1,257	1,447	1,409	<b>4,113</b>	979



\*through winter 2019



## SAI POINTS FOR I-BEST AND COMPARISON GROUPS (SAI 3.0)

2018-19 Student Achievement Points for I-BEST and Comparison Groups							
	Headcount	Basic skills points	Basic skills points per student	College points	College points per student	Total points	Total points per student
Transfer	128556	*	n/a	152686	1.19	235594	<b>1.83</b>
Workforce	79495	*	n/a	91254	1.15	136384	<b>1.72</b>
I-BEST	6635	4685	0.71	16913	2.55	27269	<b>4.11</b>
Basic Skills No I-BEST	37228	26231	0.70	3970	0.11	37717	<b>1.01</b>
Total	251914	30916	0.70	264823	1.05	436964	<b>1.73</b>

2018-19 College-level credits for I-BEST and Comparison Groups					Program	Total points per student
	Credits attempted**	Credits earned	Credit earned ratio			
Transfer	2,647,979	2,272,819	<b>86%</b>		HS+	<b>1.9</b>
Workforce	1,782,346	1,593,710	<b>89%</b>		I-DEA	<b>1.9</b>
I-BEST	159,252	142,342	<b>89%</b>			
Basic Skills No I-BEST	36,846	30,997	<b>84%</b>			

\*Small number of basic skills points are earned by this group, primarily HS completion and transition

\*\*Transcript database, credits attempted (CLVL\_IND = Y) credits earned (earn\_ind = Y)

Cohort definitions (SAI3 database):

Transfer	Intent last = B, Kind of basic skills = null, targeted program indicator = not like 1*
Workforce	Intent last = F,G,M,I, Kind of basic skills = null, targeted program indicator = not like 1*
I-BEST	Targeted program indicator = 1*

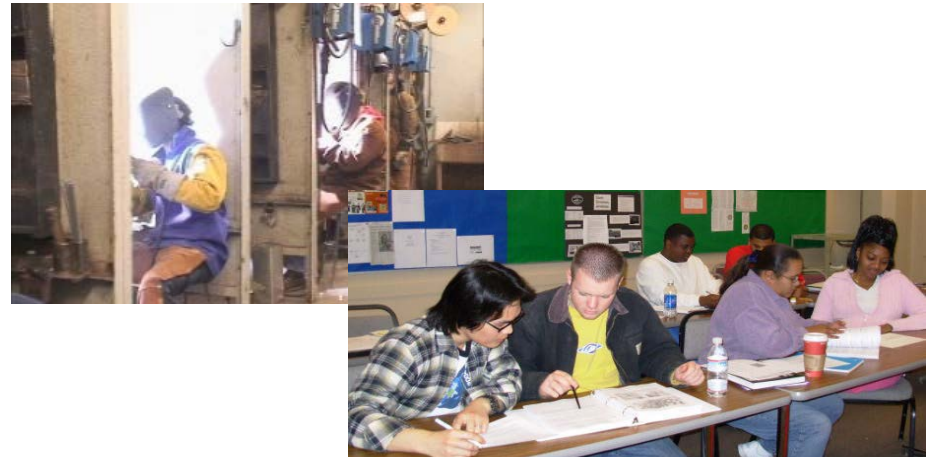
# QUESTIONS



# CONTACTS

*"Better Jobs. Better Futures. A Stronger Washington."*

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**Washington State Board for Community & Technical Colleges**  
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