

**STATE OF WASHINGTON  
STATE BOARD FOR COMMUNITY AND TECHNICAL COLLEGES  
RESOLUTION 20-08-36**

A resolution awarding Instructure \$9,214,560.00 of state funds for Instructure Canvas learning management system between July 1, 2019, and June 30, 2024.

**WHEREAS**, the State Board desires to extend the contract with Instructure for Canvas to support online courses for system colleges;

**THEREFORE BE IT RESOLVED**, that the State Board for Community and Technical Colleges delegates authority to the executive director to execute a contract with Instructure for Canvas that totals for five years; and

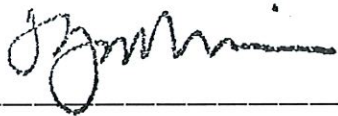
**BE IT FURTHER RESOLVED**, that the State Board for Community and Technical Colleges grants the executive director the authority to award local funds consistent with board policy and state law; and

**BE IT FURTHER RESOLVED**, that the State Board for Community and Technical Colleges authorizes the executive director to make adjustments to the proposed award outlined in the contract for Instructure in the anticipated program funding changes due to changes in college participation; and

**BE IT FURTHER RESOLVED**, that the State Board for Community and Technical Colleges authorizes the executive director to make adjustments, as necessary, for computational errors, data corrections, externally imposed restrictions or guidelines, legislative appropriation proviso, restrictions, guidelines and uniform accounting and reporting requirements,

**APPROVED AND ADOPTED** on August 27, 2020.

**Attest**



Jan Yoshiwara, secretary



Carol Landa-McVicker, chair

**STATE OF WASHINGTON**  
**STATE BOARD FOR COMMUNITY AND TECHNICAL COLLEGES**  
**RESOLUTION 20-08-37**

A resolution awarding up to \$600,000 for HighPoint Technology Solutions over the next five years; (\$120,000/yr.).

**WHEREAS**, these services are critical to the ongoing support of students using ctcLink from a mobile platform; and

**WHEREAS**, the HighPoint mobile application also improves accessibility features and functionality; and

**THEREFORE BE IT RESOLVED**, that the State Board for Community and Technical Colleges delegates authority to the executive director to execute a contract with HighPoint Technology Solutions that totals five years; and

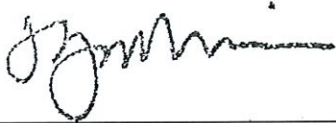
**BE IT FURTHER RESOLVED**, that the State Board for Community and Technical Colleges grants the executive director the authority to award local funds consistent with board policy and state law; and

**BE IT FURTHER RESOLVED**, that the State Board for Community and Technical Colleges authorizes the executive director to make adjustments to the proposed award outlined in the contract for HighPoint Technology Services in the anticipated program funding changes due to changes in college participation; and

**BE IT FURTHER RESOLVED**, that the State Board for Community and Technical Colleges authorizes the Executive Director to make adjustments to this action, including any necessary changes to the State Board's Policy Manual, as necessary, for actions taken by the Governor, Legislature, data corrections, externally imposed restrictions or guidelines, uniform accounting and reporting requirements, and unanticipated changes in state or federal law.

**APPROVED AND ADOPTED** on August 27, 2020

Attest



Jan Yoshiwara, secretary



Carol Landa McVicker, chair



**STATE OF WASHINGTON**  
**STATE BOARD FOR COMMUNITY AND TECHNICAL COLLEGES**  
**RESOLUTION 20-08-38**

A resolution relating to Everett Community College's request acquire the property located at 1216 Broadway Avenue in Everett, Washington for \$2,100,000 plus appropriate closing costs, using financing authority already approved by the legislature

**WHEREAS**, the college's facility master plan identified the need for additional property in the short and long-term future; and

**WHEREAS**, the purchase of the property will provide parking in the short-term and the possibility for additional program space in the future; and

**WHEREAS**, all future operation, maintenance, repairs, or renovations will be paid from local funds; and

**WHEREAS**, the purchase price of the property is \$2,100,000; and

**WHEREAS**, college Board of Trustees approved the acquisition this property on July 29, 2020; and

**WHEREAS**, the legislature approved the college financing of up to \$10,000,000 in property acquisition in the 2019-21 capital budget as project 40000307; and

**WHEREAS**, college is working with the Department of Enterprise Services for the acquisition and will obtain appropriate expenditure authority for future capital work.

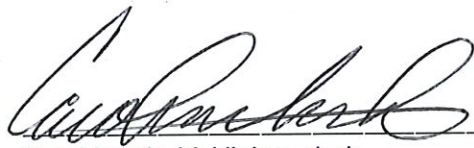
**THEREFORE BE IT RESOLVED**, that the State Board for Community and Technical Colleges authorizes Everett Community College to finance up to \$2,100,000 plus appropriate closing costs, backed by local funds to acquire the property located at 1216 Broadway Ave in Everett, Washington in the name of the State Board for Community and Technical Colleges; and

**BE IT FURTHER RESOLVED**, that the State Board for Community and Technical Colleges authorizes the Executive Director to make adjustments to this action, including any necessary changes to the State Board's Policy Manual, as necessary, for actions taken by the Governor, Legislature, data corrections, externally imposed restrictions or guidelines, uniform accounting and reporting requirements, and unanticipated changes in state or federal law.

**APPROVED AND ADOPTED** on 8/27/2020

**Attest**

  
 \_\_\_\_\_  
 Jan Yoshiwara, secretary

  
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 Carol Landa-McVicker, chair

**STATE OF WASHINGTON  
STATE BOARD FOR COMMUNITY AND TECHNICAL COLLEGES  
RESOLUTION 20-08-39**

A resolution relating to Highline College's request to use up to \$500,000 in local funds for Building 12 heating, ventilation, and air conditioning improvements.

**WHEREAS**, Highline College currently has \$952,000 in state funds for replacement of failing heating, ventilation, and air conditioning equipment in the Building 12; and

**WHEREAS**, the college has \$92,950 in local funds from an Energy Efficiency and Solar grant from the Department of Commerce to make additional energy savings improvements; and

**WHEREAS**, the college also has \$407,050 in local funds from contract revenue to cover the total project costs of \$1,452,000; and

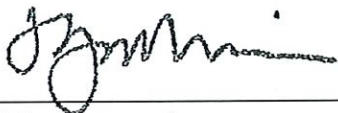
**WHEREAS**, the college's vice-president of administrative services, under delegated authority from Highline College's Board of Trustees approved this request for \$500,000 in local funds on June 29, 2020; and

**THEREFORE BE IT RESOLVED**, that the State Board for Community and Technical Colleges authorizes Highline College to spend up to \$500,000 in local funds toward Building 12 heating, ventilation, and air conditioning replacement and energy efficiency upgrades; and

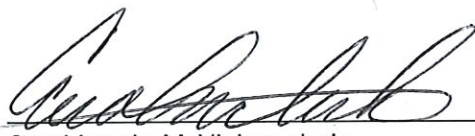
**BE IT FURTHER RESOLVED**, that the State Board for Community and Technical Colleges authorizes the Executive Director to make adjustments to this action, including any necessary changes to the State Board's Policy Manual, as necessary, for actions taken by the Governor, Legislature, data corrections, externally imposed restrictions or guidelines, uniform accounting and reporting requirements, and unanticipated changes in state or federal law.

**APPROVED AND ADOPTED** on 08/27/2020

**Attest**



Jan Yoshiwara, secretary



Carol Landa-McVicker, chair



## STATE OF WASHINGTON STATE BOARD FOR COMMUNITY AND TECHNICAL COLLEGES RESOLUTION 20-08-40

A resolution relating to Skagit Valley College's request to lease property rights to the Skagit Valley College Foundation, a non-profit corporation, for construction, maintenance, and operation of a student recreation facility on the Mount Vernon campus of the Skagit Valley College.

**WHEREAS**, Skagit Valley College is seeking approval to negotiate a lease of property rights to the Skagit Valley College Foundation for construction, maintenance, and operation of a recreational facility on the Skagit Valley College campus; and

**WHEREAS**, the facility to be built on the leased property will provide needed student and community recreational opportunities; and

**WHEREAS**, once negotiated the lease will be presented to the State Board's executive director for approval under authority in, and consistent with, this resolution; and

**WHEREAS**, the following critical elements will be documented prior to State Board approval of the lease:

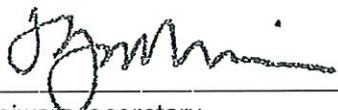
- It is not public work
- It is not financing on behalf of the state
- It is not a gift of public resources
- Prevailing wages will be paid to labor for construction the facility
- It is not more than 20 years in duration
- The lessor is required to remove the improvements at the end of the ground lease, unless otherwise allowed to remain, at the State Board's discretion
- It will be for approximately 3,500 square feet
- Any impacts to student parking will be mitigated
- The Foundation is responsible for construction, operation and maintenance of the facility for the term of the lease
- The facility is consistent with the college facility master plan
- The College Board of Trustees has approved the terms of the lease; and

**THEREFORE BE IT RESOLVED**, that the State Board for Community and Technical Colleges authorizes its Executive Director to approve a ground lease with the Skagit Valley College Foundation, a non-profit corporation, for the development of a recreational facility on the Mount Vernon campus of the Skagit Valley College.

**BE IT FURTHER RESOLVED**, that the State Board for Community and Technical Colleges authorizes the Executive Director to make adjustments to this action, including any necessary changes to the State Board's Policy Manual, as necessary, for actions taken by the Governor, Legislature, data corrections, externally imposed restrictions or guidelines, uniform accounting and reporting requirements, and unanticipated changes in state or federal law.

**APPROVED AND ADOPTED** on 8/27/2020

**Attest**



Jan Yoshiwara, secretary



Carol Landa-McVicker, chair

To meet these needs, the Washington state Basic Education for Adults programming builds on fifteen years of innovation that includes the comprehensive Integrated Basic Education Skills and Training (I-BEST) pathway that is being expanded to include I-BEST at Work (targeted to work with incumbent employees at their place of employment with pilots funded by a generous Walmart Grant), and High School Plus+ (HS+). These have been successfully implemented in all 34 colleges in collaboration with all six community-based organizations as well as in twelve adult corrections facilities. The Integrated Digital English Acceleration (I-DEA) initiative that has been implemented across the system and nation, and other research-based and evidence-driven practices that move more adults more quickly through rigorous basic education programming to certificates and degrees, will result in increased levels of completion and living-wage jobs.

**Motion:**Moved by Phyllis Gutierrez Kenney, seconded by Jay Reich, and unanimously approved by the Board the adoption of Resolution 20-06-35, approving the Basic Education for Adults Awards and Allocations.

### Appointment of 2020-21 State Board Chair and Vice Chair

In accordance with current State Board bylaws, the election of officers is to be held by June of each year. In the absence of the Chair, his or her duties will be assumed by the Vice Chair who acts as the Chair Pro Tempore. The Vice Chair may serve as the successor to the Chair. Anne Fennessy gave the nominating committee report and submitted the nomination of Carol Landa McVicker for the position of State Board Chair and Jay Reich for the position of State Board Vice Chair for 2020-21.

**Motion:**Moved by Crystal Donner, seconded by Ben Bagherpour, and unanimously approved by the Board the appointment of Carol Landa McVicker as State Board Chair for 2020-21.

**Motion:**Moved by Chelsea Mason, seconded by Fred Whang, and unanimously approved by the Board the appointment of Jay Reich as State Board Vice Chair for 2020-21.

### Open Public Comment

- Tracy Lai, Seattle Central College Faculty, AFT Washington – Online instruction challenges.
- Jim Drinkwine, Whatcom Community College Faculty – Capital equipment expenditures and online instruction equipment challenges.
- Erin Gibbons, Seattle Central College, Adjunct Faculty, AFT Washington – Online instruction challenges.

### Executive Director Update

- Honoring David Prince on his retirement.
- Honoring Ed McCallister “Eddie Mac” on his retirement.
- Washington Higher Education re-opening plan and Governors proclamation.

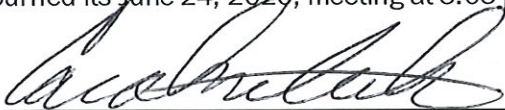
### State Board Chair Update and Board Member Discussion

- Phyllis Gutierrez Kenney will be taking over as chair of the Advocacy Committee.
- Executive Director Evaluation process update.
- Strategic Plan distribution.

### Adjournment/next meeting

There being no further business, the State Board adjourned its June 24, 2020, meeting at 5:05 p.m.

  
Jan Yoshiwara, secretary

  
Wayne Martin, chair



**STATE OF WASHINGTON**  
**STATE BOARD FOR COMMUNITY AND TECHNICAL COLLEGES**  
**RESOLUTION 20-08-43**

A resolution relating to State Board Staff's request to spend up to \$2,700,000 over five years (\$535,000/yr.) for Okta Identity Management.

**WHEREAS**, multi-factor authentication is a critical component of protecting student, employee and financial data, and;

**WHEREAS**, these services and procurement have been recommended and endorsed by the Strategic Technology Advisory Committee (STAC), Business Affairs Commission (BAC), Information Technology Commission (ITC), WACTC-Tech and the WACTC Presidents, and;

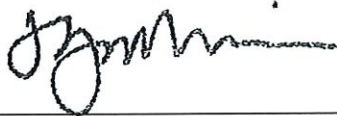
**WHEREAS**, The Executive Director has delegated signature authority of, up to, \$500,000 for IT purchase;

**THEREFORE BE IT RESOLVED**, that the State Board for Community and Technical Colleges authorizes the expenditure of, up to, \$2,700,000 over five years for Okta Identity Management.

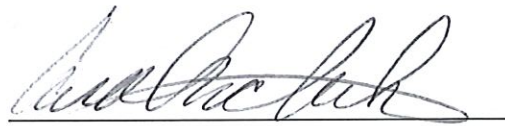
**BE IT FURTHER RESOLVED**, that the State Board for Community and Technical Colleges authorizes the Executive Director to make adjustments to this action, including any necessary changes to the State Board's Policy Manual, as necessary, for actions taken by the Governor, Legislature, data corrections, externally imposed restrictions or guidelines, uniform accounting and reporting requirements, and unanticipated changes in state or federal law.

**APPROVED AND ADOPTED** on (8/27/2020)

Attest



Jan Yoshiwara, secretary



Carol Landa McVicker, chair

**STATE OF WASHINGTON  
STATE BOARD FOR COMMUNITY AND TECHNICAL COLLEGES  
RESOLUTION 20-08-42**

A resolution relating to the development of the 2021-23 operating budget proposal:

**WHEREAS**, RCW 28B.50.090 authorizes the State Board to prepare a single budget for the support of the state system of community and technical colleges; and

**WHEREAS**, the State Board has determined that the community and technical colleges are uniquely positioned to provide talented graduates to fill new jobs in Washington's dynamic economy; and

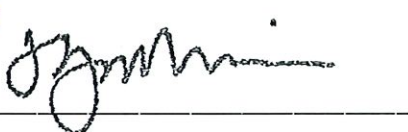
**WHEREAS**, the State Board has determined that meeting the state's post-secondary attainment goals and workforce needs will require additional resources dedicated to closing equity gaps and helping the state recover from recession as described in Tab 3 of the August, 27, 2020 Regular Meeting material.

**THEREFORE BE IT RESOLVED** that the State Board for Community and Technical Colleges approves and directs the State Board staff to prepare the community and technical college system biennial operating budget request as set forth in **Tab 3 – 2021-23 Biennial Operating Budget Proposal**.

**BE IT FURTHER RESOLVED** that the State Board for Community and Technical Colleges authorizes the Executive Director to make adjustments to this action consistent with this resolution and to submit the final 2021-23 operating budget request to the Governor and Legislature by the mid-September deadline.

**APPROVED AND ADOPTED** on August 27, 2020.

**Attest**



Jan Yoshiwara, secretary



Carol Landa McVicker, chair