**REQUEST FOR INACTIVE**

**PROGRAM/OPTION REINSTATEMENT**

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| **Community/Technical College:**       |
| **CIP:**       | **EPC:**       | **Program Title:**       |
| **Target Reinstatement Date:**       |

 Signature of Chief Instructional Officer Date Signature of Workforce Education Director Date

Program Type (check one):

 [ ]  Primary program

 [ ]  Option – of which primary program:

1. Program Information: Number of credits included in program

 Number of planned enrollments at any one time

 Number of planned completions per year

2. Award of Completion:  (type of degree or certificate)

3. Advisory Committee Composition: Attach a copy of form *ADV* showing advisory committee composition.

4. Rationale for Reinstatement:

a. Indicate why the college is reinstating the program.

b. Indicate how the reinstated program differs from the original program.

5. Curriculum Materials: The items below are required for approval and must be submitted along with the approval package:

a. Program/curriculum guide – List by course number, course title, credits per course, and total credits.

b. Course descriptions - Include descriptions for courses that do not currently have VA approval.