BACCALAUREATE DEGREE IMPLEMENTATION PLANNING TIMELINE FOR 2023 - 2024

In accordance with the ICAPP[i] for Higher Education notification, the SBCTC Baccalaureate Degree process includes three-steps:

- Idea Stage
- Statement of Need
- Program Proposal

2023 - 2024 Planning Timeline

Deadlines for Final Adoption at October 2023 State Board Meeting

Statement of Need

- July 7, 2023 — Statement of Need due to SBCTC staff for October State Board meeting consideration.

- Aug. 4, 2023 — Colleges receive revisions from SBCTC staff.

- Sept. 1, 2023 (or earlier) — Statement of Need placed on 30-day review after college revisions and final review by SBCTC.

- Oct. 2023 (dates TBD) — The Director of Transfer Education will present the Statement of Need for consideration at the State Board meeting. *(Colleges will present to the board if the program being proposed is the first bachelor degree level program for the college OR if the degree being proposed is unique to the system)*. Prior to a 30-day review of the Statement of Need, SBCTC staff will provide feedback and have a final review meeting, including any concerns about the Statement of Need, prior to the State Board meeting.

Program Proposal

- Aug. 11, 2023 — Program Proposal due to SBCTC staff for initial review within approximately 12 months of State Board approving the Statement of Need.

- Sept. 22, 2023 — Program Proposal reviewed by peer panel on or before this date.

- Oct. 2023 (dates TBD) — The Director of Transfer Education will present the Program Proposal as a consent agenda item at the State Board meeting for action.

  Please note that the above dates are subject to change dependent on the State Board calendar and unforeseen scheduling conflicts.

Deadlines for Final Adoption at Feb. 2024 State Board Meeting

Statement of Need

- Nov. 1, 2023 — Statement of Need due to SBCTC staff for February State Board meeting consideration.

- Nov. 29, 2023 — Colleges receive revisions from SBCTC staff.

- Dec. 15, 2023 (or earlier) — Statement of Need placed on 30-day review after college revisions and final review by SBCTC staff.

- Feb. 2024 (dates TBD) — The Director of Transfer Education will present the Statement of Need for consideration at the State Board meeting. *(Colleges will present to the board if the program being proposed is the first bachelor degree level program for the college OR if the degree being proposed is unique to the system).* Prior to a 30-day review of the Statement of Need, SBCTC staff will provide feedback and have a final review meeting, including any concerns about the Statement of Need, prior to the State Board meeting.

Program Proposal

- Nov. 7, 2023 — Program Proposal due to SBCTC staff within 12 months of SBCTC approving the Statement of Need.

- Jan. 5, 2024 — Program Proposal reviewed by peer panel on or before this date.

- Feb. 2024 (dates TBD) — The Director of Transfer Education will present the Program Proposal as a consent agenda item at the State Board meeting for action.

  Please note that the above dates are subject to change dependent on the State Board calendar and unforeseen scheduling conflicts.

Deadlines for Final Adoption at May 2024 State Board Meeting

Statement of Need

- Feb. 2, 2024 — Statement of Need due to SBCTC staff for May State Board meeting consideration.

- March 1, 2024 — Colleges receive revisions from SBCTC stafffeedback.

- March 29, 2024 (or earlier) — Statement of Need placed on 30-day review after college revisions and final review by SBCTC staff.

- May 2024 (dates TBD) — The Director of Transfer Education will present the Statement of Need for consideration at the State Board meeting. *(Colleges will present to the board if the program being proposed is the first bachelor degree level program for the college OR if the degree being proposed is unique to the system).* Prior to a 30-day review of the Statement of Need, SBCTC staff will provide feedback and have a final review meeting, including any concerns about the Statement of Need, prior to the State Board meeting.

Program Proposal

- Feb. 9, 2024 — Program Proposal due to SBCTC staff within 12 months of SBCTC approving the Statement of Need.

- April 3, 2024 — Program Proposal reviewed by peer panel on or before this date.

- May 2024 (dates TBD) — The Director of Transfer Education will present the Program Proposal as a consent agenda item at the State Board meeting for action.

  Please note that the above dates are subject to change dependent on the State Board calendar and unforeseen scheduling conflicts.

---

[i] *ICAPP represents the Interinstitutional Committee for Academic Program Planning*