Security Admin Meeting | MINUTES

AGENDA TOPICS

Welcome/Review Action Items

Process Profile Permissions

Local Admin Recertifications

Report Definition Change/College role grant roles in development

Item Type Security – upcoming after tools UAT is scheduled for May 16 and 18

Documentation Update/Training Update

PeopleTools Upgrade – Visual changes/outstanding issues

Offboarding - about offboarding staff from specific areas like PCard and Supplier Table entry, and maybe the Organizational Data table

Q/A

Action items	Person responsible	Deadline	Status
Add UPD/SACR to QRGs	Bill Ramirez	March 2023	In Progress
Create Job Aids by Job Function	SBCTC Security Team	May 2023	Open
Work with Functional Teams to update QRGs on Workflow and add More info on Routing to Admins and troubleshooting help (emailed functional 12/28/22) 157069	Sarah	March 2023	In Progress
Develop Workflow Query in HCM (emailed functional 12/28/22 again) 157071	Sarah	March 2023	In Progress
SOD Training and Documentation	Shelia	March 2023	In Progress
Ensure Process Group Security in FS is documented with Role/functionality association	Laurel	June 2023	Open
Work with Functional Team to create QRG around Compromised Accounts for employees	Data Services	May 2023	Open
Work with Functional Team to create QRG around Compromised Accounts for employees	Sarah/Shelia	March 2023	Open