



## CTCLINK WORKING GROUP AGENDA

March 19, 2025, 10 a.m. – 12 p.m., online via Webex

Chantel Black & Tara Keen, Co-Chairs | Amy MacNeill, Facilitator

ITEM#	DESCRIPTION	START TIME (APPROX)	FACILITATOR
1	<b>Welcome &amp; Roll Call</b>	10:00 am	Chantel Black
2	<b>Meeting Minutes</b> – 03/05/2025– need approval	10:05 am	Amy MacNeill
3	<b>Updates</b> <ul style="list-style-type: none"> <li>• ctcLink Customer Support- <b>No Report</b></li> <li>• Environments and Activities</li> <li>• Security</li> <li>• Accessibility</li> </ul>	10:10 am	Dani Bundy Saravanan Mylsamy Shelia Sloan Christopher Soran
4	<b>Enhancement Requests- <a href="#">Enhancement Request Status</a></b>  <b>Formal ER's</b> <a href="#">ER 202 – ESS Direct Deposit.docx</a> - Approval to cancel <a href="#">ER 236 - Implement ePerformance functionality for all colleges.docx</a>  <b>FYI/Mandated ER's</b> (no voting required) <a href="#">ER 312 - (FYI) New Admit Types to Support College in the High School (CiHS) and Other Dual Enrollment Programs.docx</a>	10:15 am	Brian Lanier, Associate Director, HCM (202 & 236)  Stephanie Rock, Policy Associate, Student Services
5	<b>PMO Update</b>	10:35 am	PMO Team
6	<b>Mindful Minute</b> things that might surface to WG .... <ul style="list-style-type: none"> <li>• Rumors</li> <li>• Commissions &amp; Councils conversations</li> </ul>	10:50 am	ALL

ITEM#	DESCRIPTION	START TIME (APPROX)	FACILITATOR
7	<b>Action Items Review/New Business/Closing</b> Action Items: Future Business Future Meetings: April 2, 2025 and April 16, 2025	10:55 am	Chantel/ALL

### Meeting Participants

#### College Voting Members

- Chantel Black, Co-Chair & Spokane Community College/CS
- Beth Farley, Edmonds/CS, Security, PM
- Charlene Rios, Seattle District/FIN
- Donald Denney, Skagit Valley/Accessibility
- Jill Hammitt, Highline/Data & Reporting, CS, SF
- Kathy Disney, Tacoma/CS
- Samantha Orth, Lower Columbia/HCM, Payroll
- Pat Daniels, Highline/IT, Security, PM
- Frank McNeilly, Olympic/CS, Financial Aid

#### SBCTC Voting Members

- Tara Keen, Co-Chair
- Carmen McKenzie, Data Services
- Teri Sexton, Business Operations
- Dani Bundy, ctcLink Customer Support
- Saravanan Mylsamy, Application Services
- Will Durden, Education Services

#### Ex-Officio/Advisory

- Kyrsten Catlin, CS Core
- Ana Ybarra, Financial Aid
- Brandon Reed, Student Financials
- Shon Dicks-Schlesinger, Finance
- Brian Lanier, HCM
- Roger Curry, Customer Support
- Shelia Sloan, Security
- Ivy Brent, Data & Reporting
- Tami Whitney, QA (Testing)
- Christopher Soran, App Services/Ops
- Amy MacNeill, PMO Coord. & WG Facilitator
- Bhuvana Samraj, Technical PM
- Carrie Powell, PMO
- Christyanna Dawson, PMO
- Kevin Bouwman, PMO
- Sherry Nelson, Comms