



CTCLINK WORKING GROUP AGENDA

March 5, 2025, 10 a.m. – 12 p.m., online via Webex

Chantel Black & Tara Keen, Co-Chairs | Amy MacNeill, Facilitator

ITEM#	DESCRIPTION	START TIME (APPROX)	FACILITATOR
1	Welcome & Roll Call	10:00 am	Tara Keen
2	Meeting Minutes – 02/05/2025– need approval	10:05 am	Amy MacNeill
3	Updates <ul style="list-style-type: none">• ctcLink Customer Support-No Report• Environments and Activities• Security• Accessibility	10:10 am	Dani Bundy Saravanan Mylsamy Shelia Sloan Christopher Soran
4	Enhancement Requests- Enhancement Request Status Formal ER's – N/A FYI/Mandated ER's (no voting required) ER 313 - (FYI) Removing the Unpost Direct Journal functionality.docx ER 314 - (FYI) Relabeling “offset an item” to “Credit and Rebill” functionality in MT worksheet.docx ER 315 - (FYI) New Accounts Needed State Fund for tracking the VPA Reimbursements.docx	10:20 am	Teri Sexton, Accounting & Business Services
5	PMO Update	10:25 am	PMO Team
6	Mindful Minute things that might surface to WG	10:40 am	ALL

ITEM#	DESCRIPTION	START TIME (APPROX)	FACILITATOR
	<ul style="list-style-type: none"> • Rumors • Commissions & Councils conversations 		
7	<p>Action Items Review/New Business/Closing</p> <p>Action Items:</p> <p>Future Business</p> <p>Future Meetings: March 19, 2025 and April 2, 2025</p>	10:45 am	Tara/ALL

Meeting Participants

College Voting Members

- Chantel Black, Co-Chair & Spokane Community College/CS
- Beth Farley, Edmonds/CS, Security, PM
- Charlene Rios, Seattle District/FIN
- Donald Denney, Skagit Valley/Accessibility
- Jill Hammitt, Highline/Data & Reporting, CS, SF
- Kathy Disney, Tacoma/CS
- Samantha Orth, Lower Columbia/HCM, Payroll
- Pat Daniels, Highline/IT, Security, PM
- Frank McNeilly, Olympic/CS, Financial Aid

SBCTC Voting Members

- Tara Keen, Co-Chair
- Carmen McKenzie, Data Services
- Teri Sexton, Business Operations
- Dani Bundy, ctcLink Customer Support
- Saravanan Mylsamy, Application Services
- Will Durden, Education Services

Ex-Officio/Advisory

- Kyrsten Catlin, CS Core
- Ana Ybarra, Financial Aid
- Brandon Reed, Student Financials
- Shon Dicks-Schlesinger, Finance
- Brian Lanier, HCM
- Roger Curry, Customer Support
- Shelia Sloan, Security
- Ivy Brent, Data & Reporting
- Tami Whitney, QA (Testing)
- Christopher Soran, App Services/Ops
- Amy MacNeill, PMO Coord. & WG Facilitator
- Bhuvana Samraj, Technical PM
- Carrie Powell, PMO
- Christyanna Dawson, PMO
- Kevin Bouwman, PMO
- Sherry Nelson, Comms