ctcLink

CTCLINK WORKING GROUP AGENDA

January 15, 2025, 10 a.m. – 12 p.m., online via Webex

Chantel Black & Tara Keen, Co-Chairs | Amy MacNeill, Facilitator

ITEM#	DESCRIPTION	START TIME (APPROX)	FACILITATOR
1	**Welcome & Roll Call**	10:00 am	Tara Keen
2	**Meeting Minutes** – 12/18/2024– need approval	10:05 am	Amy MacNeill
3	**Updates** • ctcLink Customer Support- **No Report** • Environments and Activities -vote on 2025 Release Calendar • Security • Accessibility	10:10 am	 Dani Bundy Christopher Soran & Brian Arotca Shelia Sloan Christopher Soran
4	**Enhancement Requests**- Enhancement Request Status **Formal ER's – N/A** **FYI/Mandated ER's** (no voting required) – ER 310 - (FYI) Increase Asset Management Threshold to 10k for capitalization of Equipment and Other Assets.docx	10:20 am	Teri Sexton, Accounting & Business Services
5	**PMO Update**	10:25 am	PMO Team
6	**Mindful Minute** things that might surface to WG …. • Rumors • Commissions & Councils conversations	10:40 am	ALL
7	**Action Items Review/New Business/Closing** Action Items: Future Business Future Meetings: February 5 and February 19, 2025	10:50 am	Tara/ALL

Meeting Participants

College Voting Members

- ☐ Chantel Black, Co-Chair & Spokane Community College/CS
- ☐ Beth Farley, Edmonds/CS, Security, PM
- ☐ Charlene Rios, Seattle District/FIN
- ☐ Donald Denney, Skagit Valley/Accessibility
- ☐ Jill Hammitt, Highline/Data & Reporting, CS, SF
- ☐ Kathy Disney, Tacoma/CS
- ☐ Samantha Orth, Lower Columbia/HCM, Payroll
- ☐ Pat Daniels, Highline/IT, Security, PM
- ☐ Frank McNeilly, Olympic/CS, Financial Aid

SBCTC Voting Members

- ☐ Tara Keen, Co-Chair
- ☐ Carmen McKenzie, Data Services
- ☐ Teri Sexton, Business Operations
- ☐ Dani Bundy, ctcLink Customer Support
- ☐ Saravanan Mylsamy, Application Services
- ☐ Will Durden, Education Services

Ex-Officio/Advisory

- ☐ Kyrsten Catlin, CS Core
- ☐ Ana Ybarra, Financial Aid
- ☐ Brandon Reed, Student Financials
- ☐ Shon Dicks-Schlesinger, Finance
- ☐ Brian Lanier, HCM
- ☐ Roger Curry, Customer Support
- ☐ Shelia Sloan, Security
- ☐ Ivy Brent, Data & Reporting
- ☐ Tami Whitney, QA (Testing)
- ☐ Christopher Soran, App Services/Ops
- ☐ Amy MacNeill, PMO Coord. & WG Facilitator
- ☐ Bhuvana Samraj, Technical PM
- ☐ Carrie Powell, PMO
- ☐ Christyanna Dawson, PMO
- ☐ Kevin Bouwman, PMO
- ☐ Sherry Nelson, Comms