PERKINS SPECIAL PROJECTS GRANT

2023-24 GRANT GUIDELINES

Workforce Education Department

Washington State Board for Community and Technical Colleges

PO Box 42495

Olympia, WA 98504

SBCTC.edu

Deadlines and Milestones

Milestone	Dates (subject to change)
Applications available in OGMS	April 13, 2023
Applications due for first consideration	May 11, 2023
Billing deadline for all expenses incurred through September 30, 2023	October 31, 2023
Last day to apply for a grant (contingent upon available funds)	November 30, 2023
Billing deadline for all expenses incurred through December 31, 2023	January 31, 2024
Billing deadline for all expenses incurred through March 31, 2024	April 30, 2024
Final budget revision deadline	June 15, 2024
Projected end date of grant	June 30, 2024
Billing deadline for all expenses incurred through June 30, 2024	July 15, 2024
Final report due	July 31, 2024

Grant Contacts

Program Administration Questions

Kimberly Ingram
Program Administrator, Workforce Education
kingram@sbctc.edu
360-704-3988

Policy Oversight Questions

William Belden
Policy Associate, Workforce Education
wbelden@sbctc.edu
360-704-4359

Fiscal Policy Questions

Denise Costello
Associate Director, Fiscal Management
dcostello@sbctc.edu
360-704-4344

Budget, Invoicing & OBIS Questions

Marla Elmquist
Contracts Specialist
melmquist@sbctc.edu
360-704-1075

OGMS, OBIS, and Invoicing Questions

Kari Kauffman
Program Coordinator
kkauffman@sbctc.edu
360-704-1021

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Overview

Special Projects must have a statewide focus and/or impact and produce guides, reports, or resources available to all colleges in the system. Examples include, but are not limited to, presenters for WEC meetings; coordination of statewide student leadership organizations; conference or training development, planning, and sponsorship; broad program or curriculum alignment activities; and statewide collaboration on major initiatives such as CTE dual-credit and programs of study, career pathways, employer engagement, work-based learning, etc.

Special Projects funding is intended to support the development of new initiatives and to provide initial funding to launch innovative projects with systemwide impact. Projects must provide a continuity/sustainability plan as part of their application if the project is expected to request funding for more than one year. All funding is awarded in one-year increments and cannot be pre-approved for additional years at the time of review.

Applicant Guidelines

Who May Apply

This grant is open to community and technical colleges in Washington State as defined under RCW 28B.50.030.
Projects must have a statewide focus and support the state's ability to improve student outcomes and achieve the state targets for 1P1, 2P1, and 3P1 performance indicators. Funding requests should clearly identify which performance indicator(s) are the focus of the funding request and strategies that will be implemented to address equity gaps and improve retention, completion, and employment rates of special population(s) and/or subgroups.

Special Populations include individuals with disabilities, individuals from economically disadvantaged families, individuals preparing for non-traditional fields, single parents including single pregnant women, out-of-workforce individuals, English learners, youth who are in, or have aged out of, the foster care system, homeless individuals, and youth with active-duty military parents.

How Does the Provider Apply

Access the 2023-24 Perkins Special Projects Application through the Online Grant Management System (OGMS).

If you do not have an account, contact your organization's Security Contact for access to the FY24 Perkins Special Project Grant.

Submit completed grant applications to the SBCTC through OGMS no later than May 11, 2023, at 11:55 p.m. for priority funding. SBCTC staff is available for assistance until 4:00 p.m. on May 11, 2023. *Grant funds will not pay for costs incurred prior to the grant approval date and/or before July 1, 2023.* For funding to start as of July 1, 2023, submit applications no later than May 11, 2023.

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Application Process

Under most circumstances, Special Projects will be reviewed and funding recommendations will be made by June 30th. Applications must be received by May 11, 2023, for priority consideration.

We suggest writing responses to application questions in a word processing program and pasting the application content into OGMS. This will help ensure you do not lose any content if the OGMS application times out.

The assurances document that your college signed and uploaded to your 2023-24 Perkins Plan grant application applies to this grant as well.

Disclaimer

SBCTC reserves the right to refrain from granting to any or all applicants. Additionally, SBCTC reserves the right to add additional grant requirements to applicants meeting minimum criteria to receive funds but that are deemed to be higher risk grantees. Additional requirements may include, but are not limited to, additional reporting requirements or additional monitoring to assess the applicant's ability to adhere to grant requirements. Any additional requirements will be outlined for individual applicants prior to applicants accepting any resulting grant funding.
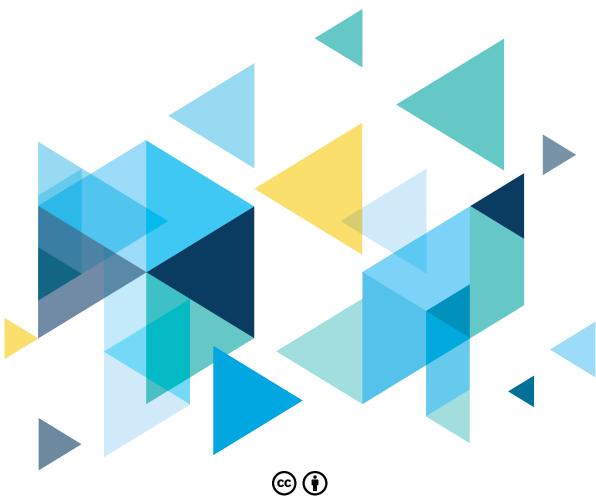
Funding and Reporting

Special Project funds are available July 1, 2023, and must be expended by June 30, 2024.

Grant funds will not pay for costs incurred prior to the grant approval date or before July 1, 2023.

Funds depend on federal budgets and Workforce Training and Education Coordinating board (WTECB) policy.

A final report must be submitted to the SBCTC no later than July 31, 2024. The Year-End Report link will be posted on the SBCTC website and emailed. Final reports will be submitted online through a digital platform (Google Forms, SurveyMonkey, etc) and not submitted through OGMS.

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