**STUDENT CONDUCT ACADEMY**

***Thursday, October 26, 2023 – South Puget Sound Community College***

***Thursday, November 2, 2023 – Big Bend Community College***

**Morning Session – 9:00 a.m. through Noon**

I. The APA & Student Conduct in Washington State– Bruce Marvin – 20 min.

II. Due Process and Applicable Laws and Regulations – Anne Miller & Ellen Evans – 45 min.A. Legal Authority

1. Student Conduct Code

2. Student Conduct Procedures

3. Administrative Procedures Act and model procedures

4. Court Rules and Rules of Evidence (persuasive, but not binding authority)

B. The Disciplinary Process

1. Disciplinary Charges

2. Notice of Disciplinary Meeting

3. Finding of Responsibility and Sanction

4. Notice of Appeal

5. Hearing (BAP or Full Hearing depending on sanction)

**Break – 15 minutes**

III. The Fine Art of Discipline – Megan Kaptik – 45 min.

IV. Evidence – Derek Leuzzi and Tricia Boerger – 45 min.

A. Documentary and physical evidence

1. Witness Statements

2. Investigation Reports

3. Email and Texts

4. Photographs

5. Other documentation and physical evidence

B. Testimony

1. Direct examination

2. Cross examination

C. Evidentiary objections

1. Authenticity

2. Hearsay

3. Cumulative

4. Asked and answered

5. Relevance

**LUNCH – Noon to 1 p.m.**

**Afternoon Session – 1p.m. to 4:30 p.m.**

V. Summary Suspension – Bruce Marvin and Matt Barber – 30 min.

A. Elements

B. Probable Cause Standard

C. Brief Adjudicative Proceeding

VI. Preparing for a Hearing - Elizabeth McAmis, Julie Nicoll and John Clark - 45 min.

A. Opening Statement

B. Identifying Witnesses

C. Identifying Exhibits

D. Organizing the Case, Witnesses, and Exhibits

E. Presenting Testimonial Evidence

F. Presenting Documentary and Physical Evidence

G. Closing Argument

VII. Mock Hearing - Academy Faculty – 60 min.

VIII. Skills Practice -- 60 min.

IX. Questions / Other Resources

Arishi, the APA & Student Conduct in Washington State – Bruce Marvin

• Due Process – Anne Miller and Ellen Evan

• Summary Suspension and Disciplinary Process – Bruce Marvin and Matt Barber

• Evidence – Derek Leuzzi and Tricia Boerger

• Preparing for a Hearing- Elizabeth McAmis, Julie Nicoll and John Clark

• Hypothetical – Derek