Washington Association of Community and Technical Colleges

Board of Presidents

 BUSINESS MEETING MINUTES

**FRIDAY, October 4, 2024**

**8:30 A.M. – 12 P.M.**

Cascadia College
18345 Campus Way NE
Bothell, WA 98011

**Members Present**

Lin Zhou, Bates

David May, Bellevue

Jim Lemerond, Bellingham

Sara Thompson Tweedy, Big Bend

Eric Murray, Cascadia

Bob Mohrbacher, Centralia

Karin Edwards, Clark

Joyce Loveday, Clover Park

Rebekah Woods, Columbia Basin

Amit Singh, Edmonds

Chemene Crawford, Everett

Carli Schiffner, Grays Harbor

Suzanne Johnson, Green River
Jamilyn Penn, Highline

Amy Morrison, Lake Washington

Matt Seimears, Lower Columbia

Rachel Solemsaas, North Seattle

Marty Cavalluzzi, Olympic

Suzanne Ames, Peninsula

Julie White, Pierce District

Matthew Campbell, Pierce Ft. Steilacoom

Chio Flores, Pierce Puyallup

Yoshiko Harden, Renton

Bradley Lane, Seattle Central

Rosie Rimando-Chareunsap, Seattle District

Jack Kahn, Shoreline

Chris Villa, Skagit

Tim Stokes, South Puget Sound

Monica Brown, South Seattle

Kevin Brockbank, Spokane District

Jenni Martin, Spokane

Kimberly Messina, Spokane Falls

Ivan Harrell, Tacoma Community College

Chad Hickox, Walla Walla
Faimous Harrison, Wenatchee Valley

Kathi Hiyane-Brown, Whatcom

Teresa Rich, Yakima Valley

**Ex-Officio Members — SBCTC**

Paul Francis, executive director

Choi Halladay, business operations

Joyce Hammer, education

Grant Rodeheaver, information technology

**Guests and SBCTC Staff**

Martin Valadez, State Board

Arlen Harris, SBCTC

Darrell Jennings, SBCTC
Katie Rose, SBCTC

Kim Tanaka, SBCTC
Jamie Traugott, SBCTC

Julie Huss, SBCTC

Laura McDowell, SBCTC
Marie Bruin, SBCTC
Michael A Brown, SBCTC

Monica Wilson, SBCTC

Nanette Angel, SBCTC

Sam Herriot, SBCTC

Sophia Agtarap, SBCTC

Stephanie Winner, SBCTC
Summer Kenesson, SBCTC

Valerie Sundby, SBCTC

Wendy Bohlke, ACT
Will Durden, SBCTC

**Call to Order and Welcome**

Amy Morrison, Washington Association of Community and Technical Colleges (WACTC) president, called the meeting to order at 8:30 a.m., extending a warm welcome to all attendees. She also acknowledged and welcomed Monica Brown, the newly appointed President of South Seattle College, as well as Jamilyn Penn, Interim President of Highline College, and Choi Halladay, Deputy Executive Director of Business Operations at SBCTC, on their return.

**Approval of Minutes**

**MOTION:** It was moved and seconded that WACTC approve the July 19, 2024, minutes without amendments.

**MOTION PASSED.**

**Treasurer’s Report — Joyce Loveday, WACTC president- elect**

Joyce Loveday reported that the latest financial summary in the WACTC packet indicates a carry-forward balance of $92,712.72 from FY 23/24. Following a recent adjustment of $351.64, the current balance stands at $92,361.08. She also confirmed that all colleges have paid their dues, with no outstanding balances remaining.

**Executive Committee Report — Amy Morrison, WACTC president**

Amy Morrison gave a brief update along with an overview of the agenda items for the day and future events:

* Cybersecurity Roundtable on Oct. 18, 2024, at Highline College
* November WACTC will be held via Zoom meeting in.
* **Other Notes**:
	+ Workplans: Request for two-year cycle submissions.
	+ January 29 Hill Climb: Mark as hold for potential issues.
	+ Please keep the WACTC Wednesday holds that begin at 8 a.m. for future special topics that may arise throughout the year.

# Equity Committee — Faimous Harrison

Focused on DEOC collaboration, a recent retreat, and a motion for $25,000 support for both FSOCC SOCC. Discussions on long-term support and potential dues increase.

**MOTION:** It was moved that WACTC support Faculty and Staff of Color Conference (FSOCC) $12,500.00 this fall and Students of Color Conference SOCC $12,500.00 in the spring.

**MOTION PASSED.**

# State Board Report — Paul Francis, executive director

* Summer Kenesson reported: U.S. Dept of Education: A delay until December 15 and on a new FAFSA which is set for deployment December 1. ctcLink is working to have the ability to pull necessary gainful employment data and will be creating a listserv for a centralized location to receive information.
* OFM Update
* Legislative Reports: 12 reports are due by the end of the year and will be posted on the website.
* Tribal Relations: Positive meetings with tribal councils and Squaxin representatives; attended the government’s centennial accord for tribal relations.
* Agency Collaboration: Meetings held with Tara Smith on construction ideas and Joel Sax on apprenticeships.
* College Spark WA: Sophia Agtarap reported that a survey will be sent out and focus groups are planned to be formed soon.
* Leadership Search: Strong response for leadership roles, with an application deadline of October 15.

# Operating Budget Committee — Carli Schiffner

# Allocation Model Review Committee (AMRC) - Initial survey results in packet

# Ivan Harrell walked through the timeline now that the results are in:

* + ARMC Meetings
	+ Semi-Final Recommendations from Subcommittees (January 2025)
	+ Presentation of Semi-Final Recommendations to WACTC (including BAC) (March 2025)
	+ Distribute survey #2 to solicit feedback on Semi-Final Recommendations (March 2025, and due
	+ April 2025)
		- Focus on the recommendations that would be different from the initial recommendation.
	+ Final Recommendations finalized and sent to WACTC, with potential financial impacts (May/June 2025)
		- Final recommendations will be accompanied by allocation projections using FY26 appropriations to compare to actual FY26 allocations.
	+ WACTC Discussion and Vote on Final Recommendations (July 2025 Retreat)
		- The final recommendations will include when to implement and “smooth” in the model.
	+ Present WACTC-approved recommendations to SBCTC for final review and approval (August

# End Run Policy report: No violations found but need a documented procedure going forward to ensure that determination is archived and can be found in future years.

# Legislative & Public Information Committee Report — Chemene Crawford

Update included: Upcoming Hill Climb (Jan 30), Olympia CTC showcase scheduling (possibly March 28th), and legislative Q&A preparation.

# Capital Funding for Early Learning Facilities – Bish Paul, Gates Foundation

**Washington State Initiative - Areas of Focus**

Objective: Improve student outcomes for all Washington (WA) students, with a particular emphasis on Black, Latino, and Indigenous students, students from low-income backgrounds, and rural students.

Strategic Priorities:

* Career navigation and advising
* Dual credit and accelerated learning
* Financial aid access and FAFSA/WASFA completion
* Student success and data support

Partnership Opportunities:

* Access to state and national funding
* Support for system-level policy changes
* Advocacy for sustainable solutions
* Opportunities for convening and influence
* Highlighting successful programs and solutions

# Capital Budget Committee — Chio Flores

Update covered:

* Capital request – please share 2025-27 Capital Budget Request 1-pager located in the meeting packet.
* Meeting with DES – Paul Francis, Arlen Harris, and Darrell Jennings (SBCTC) met with DES and they shared that they would be interested in meeting with presidents to gain experiences on ways they can improve.
* On going critical discussion on infrastructure spending and an allowance for more spending flexibility. More to come.

# Educational Services Committee — Rosie Rimando Chareunsap

* New VP Orientations are well attended by both new and old vice presidents. Please encourage attendance.
* Student Success Software – is up and running
* Guided Pathways statewide efforts – please watch for a survey for feedback that will be coming your way from Monica Wilson.
* A sub-group is working on a fee structure for commissions and councils that can be centralized through the state board to help alleviate the need for separate accounts.
	+ Members will need strong communication and participation. Joyce Hammer and Rosie Rimando-Chareunsap will be working on defining participants.

# Technology Committee — Kevin Brockbank and Jim Lemerond

* **Reminder to attend Cybersecurity training at Highline on Oct. 18th, 2024**

**System Evolution and Enhancement Requests:**

* 290 enhancement requests submitted this year, with 79% deployed.

**Financial Aid:**

* A process alignment workgroup has been formed, emphasizing the need for full endorsement to proceed.
* FAFSA applicants increased by 12,000 compared to last year’s 38. WASFA applications are also up.
* ctcLink system functionality and improvement highlights are included in a slide deck to be shared on October 15 with WSSSC and FAC.

**Accessibility Update (Monica Olson):**

* DOJ regulations mandate web and app compliance for public institutions by April 2026, urging institutions to prioritize accessibility.
* Resources include accessibility sessions in CANVAS micro-courses and tools for enhancing accessibility within content.
* Acknowledged Olympic College as a model for accessibility with its dedicated IT accessibility coordinator.

**Process Alignment (Jason Hetterle, Wenatchee Valley College):**

* One-pager in meeting packet
* PAW Alignment Methodology
* Process Alignment Dashboard
* Key Guiding Principles
* Current Process Alignment Workgroup Representation

A survey will be sent to define the project scope and determine the next steps.

**MOTION:** A motion was made to support continued work on alignment and improvement efforts.

**MOTION PASSED.**

# Trustees Report — Wendy Bohlke

* ACCT Leadership Congress at the Seattle Convention Center, October 23-26, 2024
	+ Rich Fukutaki’s inauguration as ACCT Chair
	+ ACCT Pacific Region Awardees to be honored:
		- Faculty Award – Tyler Wallace, Big Bend Community College
		- Equity Award – Pierce College
* National Legislative Summit (NLS) in DC, February 2025

**Adjournment**

With no further business, the Oct. 4, 2024, Board of Presidents’ regular meeting adjourned at 11:30. The next business meeting will be held in Nov. 22, 2024, through Zoom.

Minutes prepared by Nanette Angel