

Washington Association of Community and Technical Colleges

Board of Presidents

BUSINESS MEETING MINUTES

**May 24, 2024  
Pierce College – Puyallup**

**Members Present**

Lin Zhou, Bates

David May, Bellevue

Jim Lemerond, Bellingham

Sara Thompson Tweedy, Big Bend

Eric Murray, Cascadia

Bob Mohrbacher, Centralia

Karin Edwards, Clark

Joyce Loveday, Clover Park

Rebekah Woods, Columbia Basin

Amit Singh, Edmonds

Chemene Crawford, Everett

Carli Schiffner, Grays Harbor

Suzanne Johnson, Green River

Tim Wrye, Highline

Amy Morrison, Lake Washington

Matt Seimears, Lower Columbia

Rachel Solemsaas, North Seattle

Marty Cavalluzzi, Olympic

Suzanne Ames, Peninsula

Julie White, Pierce District

Matthew Campbell, Pierce Ft. Steilacoom

Chio Flores, Pierce Puyallup

Yoshiko Harden, Renton

Bradley Lane, Seattle Central

Rosie Rimando-Chareunsap, Seattle District

Jack Kahn, Shoreline

Chris Villa, Skagit

Tim Stokes, South Puget Sound

Jamie Cardenas, South Seattle

Kevin Brockbank, Spokane District

Jenni Martin, Spokane

Kimberly Messina, Spokane Falls

Ivan Harrell, Tacoma Community College

Chad Hickox, Walla Walla  
Faimous Harrison, Wenatchee Valley

Kathi Hiyane-Brown, Whatcom

Linda Kaminski, Yakima Valley

**Ex-Officio Members — SBCTC**

Paul Francis, executive director

John Boesenberg, business operations

Joyce Hammer, education

Grant Rodeheaver, information technology

**Guests and SBCTC Staff**

Marco Azurdia, NWAC

Chelsea Mason-Placek, State Board

Arlen Harris, SBCTC

Darrell Jennings, SBCTC

Glenda Breiler, SBCTC

Kim Tanaka, SBCTC

Julie Huss, SBCTC

Laura McDowell, SBCTC

Monica Wilson, SBCTC

Nanette Angel, SBCTC

Sam Herriot, SBCTC

Sherry Nelson, SBCTC

Sophia Agtarap, SBCTC

Stephanie Winner, SBCTC

Valerie Sundby, SBCTC

Wendy Bohlke, ACT

**Call to Order and Welcome**

Tim Stokes, Washington Association of Community and Technical Colleges (WACTC) president, called the meeting to order at 8:30 a.m. and welcomed those present.

**Approval of Minutes**

**MOTION:** It was moved and seconded that WACTC approve the Apr. 26, 2024 minutes without corrections.

**MOTION PASSED.**

**Treasurer’s Report and Retreat Update — Amy Morrison, WACTC president-elect**

Amy Morrison presented the treasurer’s report, included in the meeting packet, which showed a current balance of $94,866.67. The balance remained unchanged from the previous month.

WACTC Retreat Update:

In addition to the treasurer’s report, Amy gave a brief update on the WACTC retreat that’s happening July 17-19, 2024 hosted by Lake Washington Institute of Technology. Attendees were reminded not to leave early due to the full retreat agenda.

**Executive Committee Report — Tim Stokes, WACTC president**

### NWAC Update (Marco Azurdia Northwest Athletic Conference (NWAC):

* Proposed a Title IX survey to gather comprehensive information on institutions. This proactive approach aims to roll out in the fall when enrollments are high. Focus areas include family schedules, equal opportunities for women, and facility equity.
* Another proposal was for an athletic grant with a 40% scholarship and remaining tuition waiver. Consideration was given to a full tuition waiver, similar to Oregon. Local decision-making is necessary due to the projected cost of $245,000, requiring time for implementation and SB approval. Letters of intent for the 2025/26 academic year would be sent on November 1st.

Questions should be directed to Bob Mohrbacher.

Student Success RFP Update:  
The RFI was closed with 11 vendor responses. A review day was set for June 3rd at CBC with two facilitators selected to help identify priorities. Voting was postponed until the assessment is completed, but the timeline remains on track. There might be a need to vote on a few items before or during the July retreat. It was indicated that big questions for WACTC: "In the pool?"

**President Elect Vote:**

**MOTION:** Julie White motioned to nominate Joyce Loveday as the 2024-25 WACTC president-elect which was seconded and approved.

**MOTION PASSED.**

**Operating Budget Committee Report — Ivan Harrell, chair**

### OBC Recommendations for Approval (Ivan Harrell and Stephanie):

* Higher Ed opioid prevention 2SHB 2112
  + The staff recommends distributing $12,117 equally among the 34 colleges to fund:
    - Student awareness and prevention training.
    - Residence hall staff training on administering naloxone.
    - Naloxone and fentanyl strips that need to be made available on campus in accessible locations as required within the bill.
* Manufacturing Apprenticeship RSI
  + Staff recommend distribution that is consistent with the existing apprenticeship funding structure of $8,000/FTE.
* Outreach Specialists
  + $85,000/outreach specialist for 5 new positions distributed to the three colleges within Educational Service District 113.

**MOTION:** It was moved and seconded to approve the operating budget recommendations as presented.

**MOTION PASSED.**

### Adjunct Faculty Compensation

A report on adjunct faculty compensation is due to the Legislature by July 1st, addressing starting salary parity and local bargaining needs.

* The Baccalaureate Leadership Council (BLC) recommended reviewing tuition rates with further discussions planned for the fall.
* Chad Hickox mentioned ongoing work on recommendations, requiring more in-depth discussions as needed for the 2025/26 academic year.
* Initial thoughts will be discussed in the fall.

**Legislative and Public Information Committee Report — Karin Edwards, chair**

### Proposed Legislative Priorities:

* Key priorities included compensation and DEI initiatives with reduced emphasis on provisos.
* Arlen expressed gratitude to Ivan, Karen and the colleges for the collaboration and referred to the funding details in the provided PPT.

**MOTION:** It was moved and seconded to submit the proposed legislative priorities to the State Board for approval.

**MOTION PASSED.**

**Capital Budget Committee Report — Rebekah Woods, chair**

DES and Staffing Issues (Darrell Jennings; SBCTC):

Darrell discussed the importance of maintaining communication with DES regarding staffing issues. DES serves as our system's public works authority, responsible for executing our capital and public works projects. During conversations about staffing issues at agencies (colleges and DES), they committed to making the necessary adjustments needed. It was emphasized that we must keep this issue in front of DES to ensure they recognize the necessity; should DES be invited to the WACTC discussion?

Minor works projects:

Rebekah presented minor works projects, which must meet specific criteria, including reasons beyond the colleges' control. Please refer to page 31 of the meeting packet for specific expenditures as of May 13, 2024.

**Educational Services Committee Report – Kathi Hiyane-Brown, interim chair**

Committee Draft Notes:

* Requested draft notes from committees for campus feedback by June 1st.

**Technology Committee Report — Bob Mohrbacher, chair**

Project Updates:

* 76% of technology projects deployed, with 24 discontinued.
* FASFA simplification efforts:
  + A huge shout-out to the colleges' financial aid offices.
  + **24 colleges** have added ICER information.
  + **3 institutions** are actively awarding within production.
  + On track for complete production deployment by **June 8**.
  + Open Webex support will be available to answer any questions that may arise.
* ctcLink updates
  + Work will continue in Choi’s absence.
    - Committees tasked with arranging priorities to have things ready for his return process involves an accounts payable question—once resolved, it will move to an IT solution process.
  + The onboarding manual designed to fit different campus work structures, is now available in the ctcLink reference center.

# Equity Committee Report — Julie White, chair

Emergency Response Role:

* Reported progress in DEOC and WACTC conversations, focusing on designated roles in emergency responses.
* Time requested to discuss the response and support topic further at the October WACTC meeting.

**Trustees Report — Bertha Ortega, ACT president**

On behalf of the ACT president Bertha Ortega (Kim Tanaka):

# Kim provided a brief summary of the trustee report enclosed in the WACTC meeting packet. She mentioned that clarification from the governor’s office is needed before the upcoming elections and requested that presidents send Trustee election questions to her so she can follow up with Ambar at the governor’s office and respond accordingly.

# State Board Report — Paul Francis, executive director

Personnel Updates and Upcoming Meetings:

* Provided updates on personnel changes
* Highlighted upcoming meetings, including the State Board meeting on June 26-27.
* The WEIA Investment survey process will be streamlined and there will not be a survey this year.
* Washington Roundtable is interested in connecting around job needs and skill attainment on Friday at the WACTC retreat for approximately half an hour.

**Adjournment**

With no further business, the May 24, 2024 Board of Presidents’ regular meeting adjourned at Noon. The next meeting will be held in July. 19, 2024, at the Woodmark Hotel, Kirkland, WA.

Minutes prepared by Nanette Angel