

Washington Association of Community and Technical Colleges

Board of Presidents

BUSINESS MEETING MINUTES

**march 1, 2024  
South Puget Sound Lacey**

Members Present

Lin Zhou, Bates

David May, Bellevue

Jim Lemerond, Bellingham

Sara Thompson Tweedy, Big Bend

Eric Murray, Cascadia

Bob Mohrbacher, Centralia

Karin Edwards, Clark

Joyce Loveday, Clover Park

Rebekah Woods, Columbia Basin

Amit Singh, Edmonds

Chemene Crawford, Everett

Carli Schiffner, Grays Harbor

Suzanne Johnson, Green River

John Mosby, Highline

Amy Morrison, Lake Washington

Matt Seimears, Lower Columbia

Rachel Solemsaas, North Seattle

Marty Cavalluzzi, Olympic

Suzanne Ames, Peninsula

Julie White, Pierce District

Matthew Campbell, Pierce Ft. Steilacoom

Chio Flores, Pierce Puyallup

Bradley Lane, Seattle Central

Rosie Rimando-Chareunsap, Seattle District

Jack Kahn, Shoreline

Chris Villa, Skagit

Tim Stokes, South Puget Sound

Sayumi Irey, South Seattle

Kevin Brockbank, Spokane District

Jenni Martin, Spokane

Ivan Harrell, Tacoma

Chad Hickox, Walla Walla  
Faimous Harrison, Wenatchee Valley

Kathi Hiyane-Brown, Whatcom

Linda Kaminski, Yakima Valley

Ex-Officio Members — SBCTC

Paul Francis, executive director

Choi Halladay, business operations

Joyce Hammer, education

Grant Rodeheaver, information technology

Guests and SBCTC Staff

Senator Drew Hansen, Legislature

Warren Brown, CSW

Pat Shuman, ACT president

Bertha Ortega, ACT president-elect

Arlen Harris, SBCTC

Darrell Jennings, SBCTC

Glenda Breiler, SBCTC

Katie Rose, SBCTC

Kim Tanaka, SBCTC

Jamie Traugott, SBCTC

Julie Huss, SBCTC

Julie Walter, SBCTC

Laura McDowell, SBCTC

Lauren Hibbs, SBCTC

Marie Bruin, SBCTC

Monica Wilson, SBCTC

Nanette Angel, SBCTC

Rodric Smith, SBCTC

Sam Herriot, SBCTC

Sophia Agtarap, SBCTC

Stephanie Winner, SBCTC

Summer Kenesson, SBCTC

Valerie Sundby, SBCTC   
Will Durden, SBCTC

Call to Order and Welcome

Tim Stokes, Washington Association of Community and Technical Colleges (WACTC) president, called the meeting to order at 8:40 a.m. and welcomed those present.

Marty Cavalluzzi introduced Senator Drew Hansen

Senator Hansen delivered his insights on state budget priorities, mentioning topics such as health care, nursing, Guided Pathways, and FAFSA completion, including navigation and outreach. He then opened the floor to questions.

Approval of Minutes

**MOTION:** It was moved and seconded that WACTC approve the Jan. 26, 2024 minutes without corrections.

**MOTION PASSED.**

Treasurer’s Report — Amy Morrison, WACTC president-elect

Amy Morrison presented the treasurer’s report showing a current balance of $94,866.67. It was observed that the amount allocated to the All-Washington Academic Team had decreased the balance by $40,000.00.

Executive Committee Report — Amy Morrison, WACTC president-elect

Amy announced that the registration for the July 17-19, 2024 WACTC Retreat in Kirkland will be available soon and provided some event updates:

* + Microsoft hosted lunch and presentation on AI and Cybersecurity.
  + Brief overview of the projected agenda
  + Request that committee chairs contact her as soon as possible if they need time on the agenda.

WACTC Bylaws Officer Election Update - First read

* + Update to bylaws to make more accessible and equitable.
  + Open to continued discussion.
  + Proposed updated WACTC language.
  + Proposed amended bylaw language.

Technology Committee Report — Bob Mohrbacher, chair

Bob Mohrbacher mentioned Diane Gartner's AI presentation to the technology committee on Feb. 29 and suggested that it would be beneficial for a similar one to be organized for WACTC sometime in June.

Other updates were provided on:

* ctcLink Prioritization Proposal to streamline ctcLink and governance work.

Grant Rodeheaver: Multifactor implementation for staff and students (in process)

* Single sign on approach through Okta
* How to integrate with Microsoft/Okta (next step)
* Student access accommodations
* FAFSA complications and simplification process – planning for pending updates.
* ctcLink Improvement plan
  + Training and onboarding paths for key areas (HCM module completed)
    - Finance pilar on track for June.
    - Campus management.
    - Streamlined improvements.
    - ctcLink connect Weekly blog – updates and impacts to the system.

Choi Halliday: Business process alignment – type of data and depth of work included.

* + - Data consistency and uniform fields.
    - Tracking and accessibility.
  + Other operational areas
    - Manual ctcLink accounting manual (CLAM) CLAM linked from main Accounting & Business page: <https://www.sbctc.edu/colleges-staff/programs-services/accounting-business/> - Guide to help professional accounting operations (debits/credits etc.) for common way to account for common transactions.
    - Controllers Manual – more step by step for high level accountants.
    - Development of a system payroll accounting manual (SPAM) to streamline those processes.

Marty Cavalluzzi: Fraudulent accounts Subgroup monthly meeting

* + Course Sharing one-pager.

Capital Budget Committee Report — Rebekah Woods, chair

Rebekah passed the conversation over to Darrell Jennings, capital budget director to provide updates on the resolution for the 2025-27 SBCTC capital budget request – first reading Mar. 1, 2024

For the 2025-27 biennium, WACTC recommends the State Board have staff prepare a capital budget request that:

* Prioritizes minor projects before major projects; and
* Includes $1 million for Grays Harbor College Lake Swano Dam planning assistance; and
* Prioritizes major projects in the priority order that they were added to the pipeline; and
* Targets an estimated request level of $600 million; and
* Includes major projects that fall beyond the funding target in the out-years of the SBCTC 10-year capital plan; and
* Has State Board staff work with the colleges to update cost estimates for changes in inflation, AE fee rates, laws, requirements, and current sales tax rates.

Operating Budget Committee Report — Ivan Harrell, chair

Updates on the allocation model review committee:

* Compensation intake model – colleges need to update their data in May due to the funding impacts it creates for the entire system.
  + Colleges that have not submitted their reserves also impacts everyone.

Choi Halliday - Data anomalies information will be sent out next week.

* Updated fiscal health measures.
* BLC – contacted Stephanie Winner to engage in conversations on student discount equity concerns.

Update on allocation model review committee — Chad Hickox

Report out included the organization of the work in addition to:

* Objectives
* Guiding principles
* Membership and function
* Decision making

In depth report outs:

* District Enrollment Allocation Base (DEAB)
* Earmarks of the State Board/Compensation, M&O Earmarks

Notes:

* State Board, Central Services, Reserves: There is no work for the committee on this part of the allocation model. Paul Francis will give a presentation regarding this at an upcoming WACTC Meeting.
* Legislative Budget Provisos: There is no work for the committee on this part of the allocation model, as provisos are designated for a very specific purpose.

Legislative and Public Information Committee Report — Karin Edwards, chair

* DEOC surveys to establish priorities for next legislative session – Deadline March 8th.
* Trustees being confirmed – in process.
* College communities survey coordinated response.
* Bill Report:
  + - [2SHB 2112](http://app.leg.wa.gov/billsummary?Year=2023&BillNumber=2112) opioid and fentanyl prevention.
    - [SHB 1889](http://app.leg.wa.gov/billsummary?Year=2023&BillNumber=1889) professional/immigration.
    - [SSB 5953](http://app.leg.wa.gov/billsummary?Year=2023&BillNumber=5953) incarcerated students.
    - [2SHB 2214](http://app.leg.wa.gov/billsummary?Year=2023&BillNumber=2214) SNAP to qualify as income eligible if receiving the Washington college grant.
    - [HB 1146](http://app.leg.wa.gov/billsummary?Year=2023&BillNumber=1146) dual credit.
    - [SB 5670](https://app.leg.wa.gov/billsummary?BillNumber=5670&Initiative=false&Year=2023) summer running start.

Educational Services Committee Report — Rosie Rimando-Chareunsap

Matt Campbell And Sarah Thompson Tweedy

Student success Tech platform RFP – PPT will be sent out.

Funding Models

* “Everyone in the pool”
  + We have one lump-sum price, and everyone contributes to that system price.
  + Likely based on a complex algorithm that hopefully nobody understands.
  + Likely includes headcount as primary variable.
  + Likely one bill to SBCTC.
  + Every institution pays a substantial portion and retains the right not to implement.
* “Everyone at the pool”
  + There is a foundation cost, and additional cost based on how many colleges get into the pool.
  + All institutions contribute some funds toward a base.
  + Institutions implementing pay substantial additional costs, likely based on headcount.
  + Need a sense of how many people will be in the pool and everyone retains the right not to implement.
* “Back yard pool”
  + Minimal “all in” funds.
  + The commitment to vendors is that they will be the sole product with two-way integration.
  + Interested schools then work off a common pricing structure, though their engagement is more direct with the vendor, allowing for greater customization.
  + Need a sense of how many people will build a pool; and everyone retains the right not to...
* Implementation Model
  + Centralized system for common experience.
  + Quasi-Centralized possible balance depending on flexibility.
  + Decentralized most challenging but most control per institution.
* What’s needed for a decision?
* How make decisions?

Need to have decisions by the end of the May WACTC.

WRT recommendations - Marie Bruin

1. Update the base allocation using each college’s 75% of 5-year WRT enrollment average. (as stands)
2. Update the base allocation using each college’s 75% of 5-year WRT enrollment average. Rollouts to occur at 1/3 of base differential over each of the three years. .
3. Take no action. maintain the current base allocation to each college; maintain the current formula.

**1st MOTION:** Option 2 with 1 year delay

Yes: 12

No:15

**MOTION FAILED**

**2nd MOTION:** Option 2

Yes: 24

No: 3

**MOTION PASSED**

Running Start Residency Waiver Proposal – Jamie Traugott

Request to approve a SBCTC approved “Running Start Residency Waiver” that will allow colleges to code all Running Start students as residents until a permanent fix in statute can happen. This waiver provides a technical solution to charge students the correct amount and alleviate additional workload for college staff and financial barriers for Running Start students.

Proposed Final Solution:

During the 2025 legislative session, SBCTC will seek an amendment to RCW 28A.600.310(6) by requesting the below language-

(d) that reads: “Running start students shall be considered resident students as defined in RCW 28B.15.012 for all tuition and fees, including tuition and fees for credit coursework ineligible for running start funding.”

**MOTION: It was moved and seconded to approve the amendment to RCW 28A.600.310(6) as presented.**

**MOTION PASSED.**

Equity Committee — Julie White, chair

Updates included:

* How do you really lead with Equity in Guided Pathways?
* WELS Program ideas – advisory board support and DEOC.

Trustees Report — Pat Shurman, ACT president

Pat thanked everyone for their strong representation at NLS DC and then provided a few updates:

* Next Trustee Tuesday – meeting disruptions
* May 2-3 conference – how to work effectively in a federated system.
* Transforming lives event review – if anyone has any ideas, please forward them to Kim and Pat.

# State Board Report — Paul Francis, executive director

Paul Francis gave updates on:

* Apprentices
* Career Connect WA – Governor's directive.
* Corrections – acknowledgment for work well done.
* March State Board meeting legislative priorities.
* State Board office move.

In addition to Paul's updates, Val Sundby provided information on course-based undergraduate research and stipends for disadvantaged students.

Leadership Development Proposal — Rodric Smith, SBCTC

Rodric Smith, leadership development director presented information on the development of the new WELS Institute.

* Purpose, duration, and approach
* WELA/WELS difference
* Syllabus
* Outcome and commitment
* Potential student candidates
* Budget and cost

Adjournment

With no further business, the Mar. 1, 2024 Board of Presidents’ regular meeting adjourned at Noon The next meeting will be held Apr. 26, 2024, at The South Puget Sound Community College Lacey campus and hosted by SBCTC.

Minutes prepared by Nanette Angel