Washington Association of Community and Technical Colleges

Board of Presidents

BUSINESS MEETING MINUTES

Members Present

Lin Zhou, Bates

David May, Bellevue

Jim Lemerond, Bellingham

Sara Thompson Tweedy, Big Bend

Eric Murray, Cascadia

Bob Mohrbacher, Centralia

Karin Edwards, Clark

Joyce Loveday, Clover Park

Rebekah Woods, Columbia Basin

Amit Singh, Edmonds

Chemene Crawford, Everett

Carli Schiffner, Grays Harbor

Suzanne Johnson, Green River

John Mosby, Highline

Amy Morrison, Lake Washington

Matt Seimears, Lower Columbia

Marty Cavalluzzi, Olympic

Suzanne Ames, Peninsula

Stephanie Delaney, Renton

Bradley Lane, Seattle Central

Rosie Rimando-Chareunsap, Seattle District

Chris Villa, Skagit

Tim Stokes, South Puget Sound

Kevin Brockbank, Spokane District

Jenni Martin, Spokane

Kimberlee Messina, Spokane Falls

Ivan Harrell, Tacoma

Chad Hickox, Walla Walla

Faimous Harrison, Wenatchee Valley

Kathi Hiyane-Brown, Whatcom

Linda Kaminski, Yakima Valley

Ex-Officio Members — SBCTC

Paul Francis, executive director

Guests and SBCTC Staff

Pat Shuman, ACT president

Bertha Ortega, ACT president-elect

Chelsea Mason-Placek, board chair

Chris Bailey, Lower Columbia

Arlen Harris, SBCTC

Choi Halladay, SBCTC

Darrell Jennings, SBCTC

Grant Rodeheaver

Kim Tanaka, SBCTC

Jamie Traugott, SBCTC

Joyce Hammer

Julie Huss, SBCTC

Laura McDowell, SBCTC

Lauren Hibbs, SBCTC

Marie Bruin, SBCTC

Michael Brown, SBCTC

Nanette Angel, SBCTC

Rodric Smith, SBCTC

Sherry Nelson, SBCTC

Sophia Agtarap, SBCTC

Stephanie Winner, SBCTC

Will Durden, SBCTC

BUSINESS MEETING MINUTES

###### Call to Order and Welcome

Tim Stokes, Washington Association of Community and Technical Colleges (WACTC) president, called the meeting to order at 8:40 a.m. welcomed those present, introduced Nanette Angel as the new ACT and WACTC coordinator, and thanked Katie Rose for her excellent support during the coordinator position recruitment and onboarding.

The floor was opened to acknowledge Chris Bailey for his service to the WACTC, as well as to welcome and introduce Matt Seimears from Lower Columbia College.

###### Approval of Minutes

**MOTION:** It was moved and seconded that WACTC approve the December 1, 2023, minutes without corrections.

**MOTION PASSED.**

###### Treasurer’s Report – Amy Morrison, WACTC president-elect

###### Amy Morrison presented the treasurer’s report with a current balance of $134,866.67 and provided the following updates:

* Save the date: July 17-19, 2024 WACTC Retreat - Kirkland
	+ Microsoft Hosting lunch & AI/Cyber Security
	+ More to come

Leadership Development Proposal – Rodric Smith, SBCTC

Rodric Smith, leadership development director introduced the Washington Equity in Leadership Systems (WELS) Institute that is being developed and will replace the previous Washington Executive Leadership Academy (WELA) program. Highlights of his presentation included:

* What participants will learn? – Will send syllabus and details to aid in participants selection
* Who should participate?
* When will WELS Launch? Late January 2024 or February 2024

Additional specifics:

* Time: The WELS institute will last for 12 weeks, two hours per week, for a total of 24 hours of direct

instruction time. Additional time will be spent on:

* + Reflection (12 hours total, approximately one hour per week)
	+ Coaching (one hour total/approximately two 30-minute sessions per person) throughout the course.
* Cost: The cost will be $3,000 per person.
* Teaching mode: The institute will be taught primarily on Zoom to:
	+ Support social and economic equity for participants who do not have the funds or time to travel.
	+ Allow flexibility for in-person instruction and coaching.
* Result: Persons with executive potential will present action plans to address an adaptive challenge to advance the SBCTC vision.

###### Executive Committee Report — Tim Stokes, WACTC president

Revised copies of the revised 2023-2025 meeting schedule were included in the meeting packet. The revision included:

* College Spark update – presidents academy in February

 Technology Committee **Report — Bob Mohrbacher, chair**

* Training – Cyber security aimed at executive leadership – 4-hour training standalone event possibly on a Friday projected to take place sometime in the spring or fall.
* Financial aid request proposal process (FAFSA simplification)

Grant Rodeheaver, deputy executive director, information technology and Choi Halladay, deputy executive director, business operations; followed up with additional information pertaining to the ctcLink Improvement Workplan:

* Assessment various business processes and hot spots (Process alignment workgroup).
* Tour of commissions and councils – what’s going on and process, sticking points.
* Assessment on approach and how to work across teams and prioritize business processes.
* Asked of leaders to help communicate and aid in automating a process to put in place.
	+ Late March to early April timeframe.

###### Capital Budget Committee Report — Rebekah Woods, chair

Rebekah turned the conversation over to Darrell Jennings, capital budget director; SBCTC:

* Climate recovery – Bellingham Technical College
* The Criminal justice program is looking for an additional Facility in Skagit – supplemental bill attached to a proviso.
* CTC Low-income Student Housing capital budget proviso developed at the request of Legislative members.
	+ Refer to the handout in the packet for more information.

###### Operating Budget Committee Report — Ivan Harrell, chair

###### Pursuant to Chapter 9, Laws of 2023 (Senate Bill 5079), OFM must provide the average annual percentage growth rate by October 1 of each year for the following academic year. Based on the May 2022 data released by the Bureau of Labor Statistics (BLS), the percentage growth rate for the median hourly wage for Washington for the previous 14 years is 3.0 percent. **Therefore, the tuition operating fee for the public community and technical colleges and public four-year institutions may increase by no more than 3.0 percent in the 2024-25 academic year.**

Vote - BAC recommends that non-resident tuition be increased by the same 3% percentage rate as resident tuition.

**MOTION:** to approve as requested

**MOTION PASSED.** (One abstains)

Update on allocation review model – Chad Hickox

* 5 sub committees
* MOA 2.85 million – future change?
* Student Achievement Initiative (SAI) – Performance based funding; flexibility and fine tuning.
* Weighted Priority Enrollment Four enrollment categories
	+ Adult Basic Education
	+ STEM
	+ Upper-level BAS
	+ Skills Gap
* District Enrollment Allocation Base (DEAB) – funding based on FTE targets, new model.

 **Legislative and Public Information Committee Report — Karin Edwards, chair**

* Hill Climb round table – College updates on Sen/Rep meetings

Arlen Harris, legislative director thanked and acknowledged individual SBCTC Staff for their work and support during legislative session.

* 2025 Legislative Priorities – Surveys coming out. Presidents have been requested to meet with faculty staff as well as trustees to complete.
	+ Return by end of February and will be sent back out for prioritization.

###### Educational Services Committee Report — John Mosby, chair

 John Mosby gave an update on:

* Continual GP Funding
* Task force communication and transparency

Lauren Hibbs, director of student services

* Timeline draft for a collaborative process –

Marie Bruin, director of workforce education

* WRT Update with 3 possible update recommendations
* Review for vote in February (webinar ppt)

###### Equity Committee — Julie White, chair

DEOC workplan update

The workplan will not have many changes:

* + Build better structures for DEOC and WACTC
	+ Presidents Leadership training will take place in May.
	+ DEOC will collaborate with WSAC and Education Services to provide actionable data to presidents and chancellors.
	+ Update on the Faculty and Student of Color conference and how that intersects with DEOC and the SBCTC.

###### Trustees Report — Pat Shurman, ACT president

* + ACCT schedule update for February 2024 in Washington DC information will be sent out Monday.
	+ Next Trustee Tuesday focus topic: Meeting Disruptions
	+ Spring Conference in Yakima

###### State Board Report – Paul Francis, executive director

###### Paul Francis gave updates on the following:

* Nursing (CHSE) Simulation Educator
* SBCTC Agency move.
* NW Commission Data
* Student Leg interns including a shout out on amazing job they are doing.

Chealsea Mason-Placek, board chair

* Update on State Board meeting next week.

Sophia Agtarap, director of equity, diversity, and inclusion

* Update on retaining BIPOC Leaders –see email containing slide deck and one-pager for more information.

###### Adjournment

With no further business, the January 26, 2024, board of presidents’ regular meeting adjourned at Noon. The next meeting will be held March 1, 2024, at The South Puget Sound Community College Lacey campus – hosted by SBCTC.

Minutes prepared by Nanette Angel