Washington Association of Community and Technical Colleges

Board of Presidents

BUSINESS MEETING MINUTES

Members Present

David May, Bellevue

Jim Lemerond, Bellingham

Sara Thompson Tweedy, Big Bend

Eric Murray, Cascadia

Bob Mohrbacher, Centralia

Karin Edwards, Clark

Joyce Loveday, Clover Park

Rebekah Woods, Columbia Basin

Carli Schiffner, Grays Harbor

John Mosby, Highline

Amy Morrison, Lake Washington

Chris Bailey, Lower Columbia

Jill Lane, North Seattle

Marty Cavalluzzi, Olympic

Suzanne Ames, Peninsula

Julie White, Pierce College

Matthew Campbell, Pierce Fort Steilacoom

Chio Flores, Pierce Puyallup

Yoshiko Harden, Renton

Bradley Lane, Seattle Centra

Rosie Rimando-Chareunsap, Seattle District

Jack Kahn, Shoreline

Chris Villa, Skagit

Tim Stokes, South Puget Sound

Kevin Brockbank, Spokane District

Jenni Martin, Spokane

Kimberlee Messina, Spokane Falls

Ivan Harrell, Tacoma

Faimous Harrison, Wenatchee Valley

Ex-Officio Members — SBCTC

Paul Francis, executive director

Joyce Hammer, deputy executive director, ED

Grant Rodeheaver, deputy executive director, IT

Guests and SBCTC Staff

Pat Shuman, ACT president

Bertha Ortega, ACT president-elect

Roma Bert, SBCTC

Boyoung Chae, SBCTC Arlen Harris, SBCTC

Yokiko Hayashi-Saguil, SBCTC

Lauren Hibbs, SBCTC

Julie Huss, SBCTC

Darrell Jennings, SBCTC

Laura McDowell, SBCTC

Katie Rose, SBCTC

Kim Tanaka, SBCTC

Monica Wilson, SBCTC

Stephanie Winner, SBCTC

###### Call to Order and Welcome

Tim Stokes, Washington Association of Community and Technical Colleges (WACTC) president, called the meeting to order at 8:40 a.m. and welcomed those present.

###### Approval of Minutes

The Oct. 6, 2023, minutes were corrected to reflect the accurate spelling of Dr. Carli Schiffner’s name.

Motion: It was moved and seconded that WACTC approve the October 6th, 2023, minutes as amended. Motion passed unanimously.

###### Treasurer’s Report – Amy Morrison, WACTC president-elect

* The WACTC summer retreat is scheduled for July 17-19, 2024.
* The Woodmark Hotel in Kirkland, WA, is being considered for the venue.
* Reservation information will be distributed as soon as the contract is finalized, and members are encouraged to book their rooms as soon as possible.

###### Executive Committee Report — Tim Stokes, WACTC president

Copies of the 2023-2025 meeting schedule were included in the meeting packet. The following highlights were provided:

* Chris Bailey to be recognized at State Board Meeting in December
* Introduction of new requirements for financial statement submissions, clarifying that these do not require auditing prior to submission
* Reminder that 2022 statements are due to the commission by the end of December

**Technology Committee Report — Bob Mohrbacher, chair**

ctcLink Improvement Workplan

In response to feedback from college presidents during the 2023 WACTC Summer Retreat, the State Board for Community and Technical Colleges (SBCTC) and the WACTC technology committee developed and shared the proposed ctcLink improvement plan for consideration. Elements include:

* Training
* Common Business Processes
* Align Operations & Support
* Communications

Motion passed unanimously.

FAFSA simplification

* SBCTC has begun discussions with College Aid Services (vendor) to set the initial scope and Statement of Work (SOW) by the end of the year
* SBCTC is taking into consideration the impacts on the college financial aid community, given the current focus on configuration changes within Satisfactory Academic Progress (SAP), Mass Packaging, and upcoming FAFSA Simplification changes.
* The SOW will include business process review, system effectiveness, and recommendations for improvement.

**Generative AI**

* Drafting is underway for an assessment of Generative AI technology.

###### Technology Committee Report

Washington State Board for Community and Technical Colleges gave updates on the following:

* Cyber Security Multifactor verification technology for ctcLink.
* Financial Aid RFP – College Aid Services selected as the vendor.
* Issues with fraudulent financial aid applications.

###### Capital Budget Committee Report — Rebekah Woods, chair

* 2024 Budgetary ask for capital budget will go to State Board in December.
* Major Project Selection Group has had its first meeting and will continue to meet bi-weekly

###### Operating Budget Committee Report — Ivan Harrell

Ivan Harrell gave an update on the following:

* Recommended a 2024-2025 3% tuition increase for resident and non-resident students – See Packet for details.
* Legislative session priorities survey will be ready for review in January.
* Allocation model review committee had their first meeting in November and will continue to meet monthly.

**Legislative and Public Information Committee Report — Karin Edward, chair**

The request for OER funding was withdrawn due to federal funding, prompting consideration for alternative priorities such as the Climate Curriculum. DEOC is also seeking funding. The committee is actively seeking funding, and a suggestion was made by Villa to request continued DEI funding with a possible increase.

* Presidents are encouraged to join Hill Climb at the Capitol on January 25th.
* Registration is now open for the National Legislative Summit in the first week of February

###### Educational Services Committee Report — John Mosby, chair

John Mosby gave an update on the following:

* Leadership Training — Rod Smith, State Board for Community and Technical Colleges to send an update on Dec. 4, 2023
* Worker Retraining Funding Model – Details about proposed funding models to be sent in February 2024
* Updates on Nursing and the Student Success Request for Proposals (RFP)
* Nursing update
* Student Success RFP

###### Equity Committee — Julie White, chair

DEOC workplan update

* The workplan will not have many changes.
* Build better structures for DEOC and WACTC.
* Presidents Leadership training will take place in May.
* DEOC will collaborate with WSAC and Education Services to provide actionable data to presidents and chancellors.
* Update on the Faculty and Student of Color conference and how that intersects with DEOC and the SBCTC.

###### Trustees Report — Pat Shuman

ACT Conference update

* Reported 104 attendees from approximately 30 colleges, including 14 new trustees and presidents.
* ACTC scheduled for February 2024 in Washington D.C.
* Next year’s ACCT Leadership Congress will be held October 23-26, 2024 at the Washington State Convention Center in Seattle, WA. This event will take the place of ACT’s fall conference.

###### State Board Report — Paul Francis, executive director

Paul Francis gave updates on the following:

* Presentation to the Senate Human Services Committee regarding corrections education
* Upcoming release of the Governor’s budget in a few weeks
* NCSL Higher Ed Summit in DC from December 11-13
* The State Board meeting on December 7th, 2023
* Meeting with nursing commission, including discussions on out-of-state employees, professional development updates, overtime eligibility rules, and ctcLink training (Dr. Murray to send information via email

###### Adjournment

With no further business, the December 1, 2023, board of presidents’ regular meeting adjourned at 11:45 a.m. The next meeting will be held January 25-26, 2024, at The Washington State Board for Community and Technical Colleges.

Minutes prepared by Roma Bert