



## BUSINESS MEETING MINUTES

**JULY 14, 2023**

### **SILVER CLOUD – POINT RUSTON POINT**

#### **Members Present**

David May, Bellevue  
Jim Lemerond, Bellingham  
Sara Thompson Tweedy, Big Bend  
Eric Murray, Cascadia  
Bob Mohrbacher, Centralia  
Karin Edwards, Clark  
Joyce Loveday, Clover Park  
Rebekah Woods, Columbia Basin  
Carli Schiffner, Grays Harbor  
John Mosby, Highline  
Amy Morrison, Lake Washington  
Chris Bailey, Lower Columbia  
Jill Lane, North Seattle  
Marty Cavalluzzi, Olympic  
Suzanne Ames, Peninsula  
Julie White, Pierce College  
Matthew Campbell, Pierce Fort Steilacoom  
Chio Flores, Pierce Puyallup  
Yoshiko Harden, Renton  
Bradley Lane, Seattle Centra  
Rosie Rimando-Chareunsap, Seattle District  
Jack Kahn, Shoreline  
Chris Villa, Skagit  
Tim Stokes, South Puget Sound  
Kevin Brockbank, Spokane District  
Jenni Martin, Spokane  
Kimberlee Messina, Spokane Falls  
Ivan Harrell, Tacoma  
Faimouns Harrison, Wenatchee Valley

#### **Substitutes**

Sayumki Irey for Jean Hernandez, South Seattle

#### **Members Absent**

Lin Zhou, Bates  
Amit Singh, Edmonds  
Chemene Crawford, Everett  
Suzanne Johnson, Green River  
Jean Hernandez, South Seattle  
Chad Hickox, Walla Walla  
Kathi Hiyane-Brown, Whatcom  
Linda Kaminski, Yakima Valley

#### **Ex-Officio Members — SBCTC**

Paul Francis, executive director

#### **Guests and SBCTC Staff**

Pat Shuman, ACT president  
Bertha Ortega, ACT president-elect  
Joyce Hammer, deputy executive director, ED  
Grant Rodeheaver, deputy executive director, IT  
Linda Graham, SBCTC  
Arlen Harris, SBCTC  
Julie Huss, SBCTC  
Darrell Jennings, SBCTC  
Laura McDowell, SBCTC  
Kim Tanaka, SBCTC  
Julie Walter, SBCTC  
Stephanie Winner, SBCTC

## Call to Order and Welcome

Tim Stokes, WACTC president, called the meeting to order at 9:32 a.m., and welcomed those present.

## Approval of Minutes

**MOTION:** It was moved and seconded that WACTC approve the June 2, 2023, minutes without corrections.

**MOTION PASSED.**

## Treasurer's Report

Amy Morrison presented the treasurer's report with a current balance of \$70,158.32 and provided the following updates:

- The 2023-24 dues will remain at \$1350. Invoices will be emailed to each of the college presidents.
- A two-year WACTC calendar was distributed. Meeting dates are subject to change.
- A registration fee will be charged for all WACTC meetings – including online.
- A taskforce has been established to review the WACTC president election process. An update will be provided during the January WACTC meeting.

## Executive Committee Report — Tim Stokes, WACTC president

- A 2023-24 Long-Range Calendar with proposed topics was distributed and reviewed.
- A copy of the committee work plan template will be distributed. Committee chairs were asked to complete the template and to enforce their committee's plan.

## Technology Committee Report — Bob Mohrbacher, chair

- The committee is reviewing opportunities, challenges and threats associated with artificial intelligence (AI). Training options pertaining to AI are also being considered.
- In 2022-23, an online cyber security tabletop drill was conducted with approximately 200 participants. Similar training will be conducted this academic year.
- Multi-factor authentication for students is available.
- Student success software/tools were discussed last spring. It was noted that different platforms are being used by colleges. It was asked if colleges are interested in utilizing a single tool that allows for two-way integration.

## Capital Budget Committee Report — Rebekah Woods, chair

- The proposed 2024 supplemental capital budget request was presented for consideration. The request (\$100,422,000) consists of the following projects:

- Clean Buildings Act compliance
- HB 1390: Decarbonization planning
- System support
- Energy efficiency
- Major projects
  - Lower Columbia College: Center for Vocational and Transitional Studies
  - Columbia Basin – Performing Arts Building replacement
- Alternative funding authorities (\$2,200,000)
  - Renton Technical College: Building J renovations

**MOTION:** It was moved and seconded to approve the 2024 supplemental capital budget request as presented.

**MOTION PASSED.**

- A copy of the Major Capital Project Selection Review Workgroup charter was distributed.

**Operating Budget Committee Report – Ivan Harrell, chair**

- A copy of the 2023-24 Allocation Model Review Task Force roster was distributed and reviewed. It was noted that the membership was expanded to include an additional president and Business Affairs Commission representative. A Research and Planning Commission member was also added to serve as an equity representative on the Task Force.  
The Allocation Model Review Task Force will initially focus on processes. Information will be shared during the October WACTC business meeting.
- Fiscal measures will be sent to the Business Affairs Commissions for initial review and feedback. An overview of aggregate measures will be shared with WACTC during an upcoming business meeting.
- The proposed Operating Budget End-Run Policy was presented as a first reading. Processes and penalties were discussed. A formal vote on this topic will be requested at the October business meeting.

**Legislative and Public Information Committee Report – Karin Edwards, chair**

- During a Presidents’ Academy session on July 12, legislators provided the following advocacy recommendations:
  - Personalize communications with legislators.
  - Tell legislators what the colleges need.
  - Invite legislators to visit the campuses.
  - Have students speak with legislators.
- A webinar with the Attorney General’s Office will be scheduled to review the Supreme Court’s decisions on affirmative action, discrimination, and free speech.

- It was noted that the system's 2024 supplemental capital budget proposal will focus on meeting the state's climate requirements and funding the top two projects in the State Board's pipeline of major projects.
- At the October meeting, presidents will see a demonstration of a new GIS app that will allow users to overlay college service district boundaries and legislative districts. The app was created with funding by SBCTC.
- The state's bond capacity was discussed.
- The system's 2024 supplemental operating budget request will include the following:
  - Bachelor of Science in Computer Science degree expansion.
  - Washington Open Professional Technical (ProfTech) project expansion to develop additional Open Educational Resources (OERs).

### **Educational Services Committee Report — John Mosby, chair**

- The Guided Pathways Advisory Council will report to the WACTC Educational Services Committee.
- Educational opportunities pertaining to artificial intelligence are being explored.
- Colleges will be invited to share lessons learned from the mental health pilot program. Details will be shared with WACTC at a later date.
- The commissions were asked to develop onboarding plans for new directors and vice presidents. Copies of the plans will be gathered and reviewed. More information will be shared at a later meeting.

### **Equity Committee — Julie White, chair**

- Concerns from the Diversity Equity Officers Commission were shared.
- The WACTC Equity Committee is developing its work plan. Topics include financial aid distribution and a presidents' academy on equity leadership.

### **Trustees Report — Pat Shuman, ACT president**

- The list of the 2023-24 Association of College Trustees (ACT) Board of Directors was shared.
- The New Trustee Orientation event will be held in November at the Hilton Seattle Airport and Conference Center. Presidents and chancellors are invited to attend.
- It was suggested that WACTC consider holding future New President Orientation events in conjunction with ACT's New Trustee Orientation.
- The ACT Fall Conference will be held on November 16-17.
- ACT plans on re-invigorating its Legislative Action Committee by inviting more trustees to participate. President support was requested.
- The Transforming Lives Award event has been placed hold for a year. The program will be evaluated and redesigned through a DEI lens.
- The Spring Conference will be held in Yakima on May 2-3, 2024.

## State Board Report

- The Washington Round Table is interested in organizing a round table summit on September 14, from 1 p.m. to 5 p.m. at the University of Washington. Presidents from the universities and community and technical colleges are invited to attend, as well as staff from the State Board for Community and Technical Colleges. Topics of interest include:
  - Dual credits
  - Micro credentials
  - FAFSA completion
- Presidents are invited to attend the Government-To-Government Summit scheduled for September 6, at Renton Technical College.
- The SBCTC's director of tribal government affairs is retiring this year. The vacancy will be filled, and the work will be continued.
- Kady Titus has been appointed to the SBCTC Board of Directors.
- A copy of the 2023 Legislative Session Report was distributed via email on July 13, 2023. System representatives and State Board staff who met with legislators and/or testified before House and Senate committees were acknowledged.
- A meeting was held with the director of the Washington state Nursing Committee and her senior staff to discuss implementing Senate Bill 5582, which aims at addressing the nursing shortage by expanding educational opportunities and reducing barriers.
- The Department of Health's (DOH) COVID guidance to institutions of higher education has expired. The DOH will continue to maintain their COVID-19 Resources & Recommendations website for those seeking general information.
- Presidents were reminded to complete and return the Workforce Education Investment Accountability (WEIA) survey by August 1.
- The State Board recently adopted its revised Strategic Plan. A copy will be distributed soon.
- Meetings will be held to discuss Central Washington University's College in the High School Associate degree program.

## Executive Session

At 11:14 a.m., President Stokes called for an executive session. The executive session concluded at 12:15 p.m.

## Adjournment

Being no further business, the July 14, 2023, Board of Presidents regular meeting adjourned at 12:16 p.m. The next meeting will be held October 5-6, 2023, in Centralia, WA.

Minutes prepared by Linda Graham