

## Operations & Facilities Council

Yakima Valley College – Yakima Campus

Address: W Nob Hill Blvd &, S 16th Ave, Yakima, WA 98902

[Link to driving directions](#) ([Campus Map](#))

Building No. 38 Room 122 D

### Day 1: Thursday, May 16<sup>th</sup>, 2024

Time	Activity
7:30-8:30	Sign-in, Breakfast, Greetings, Introductions, and Housekeeping
8:30-8:45	Welcome to Yakima Valley College - Dr. Teresa Rich, V.P. of Administrative Services.
8:45-9:30	State Board Update – Steve Lewandowski presenting for Darrell Jennings <ul style="list-style-type: none"> <li>• Minor works projects – current status of spending, possible re-appropriation discussion?</li> <li>• 2024 supplemental budget</li> <li>• 2025-27 biennial capital budget development process</li> </ul>
9:30-9:45	Break & Networking
9:45-10:30	DES updates – Janet Jansen <ul style="list-style-type: none"> <li>• New APM – Introduction of Ariel Birtley.</li> <li>• Small Works Roster changes – update</li> <li>• DES procedural changes for review and advertisement for bid advertisement</li> <li>• When and how to use the DES Declaration of Emergency process to quickly respond to and recover from a catastrophic events.</li> </ul>
10:30 – 10:45	Break & Networking
10:45 – 11:30	State Board Update – Steve Lewandowski <ul style="list-style-type: none"> <li>• Facility Condition observations from the 2023 survey</li> <li>• Minor works schedules and reporting</li> <li>• Office for Civil Rights audit update</li> </ul>
11:30- 12:00	Open discussion <ul style="list-style-type: none"> <li>• Current concerns and pressing issues for Facilities Departments across the state</li> <li>• Share when your college has used the DES Emergency Declaration process and how that experience worked for you?</li> <li>• Other topics?</li> </ul>
12:00-1:00	Lunch – Panera Catering
1:00-2:00	State Board Update – Kirk Knittle <ul style="list-style-type: none"> <li>• Quick review of 25Live.</li> <li>• Leveraging 25Live functionality to improve business processes.</li> <li>• 3<sup>rd</sup> party integration (i.e. Directline, Events2HVAC, etc.)</li> </ul> Q&A
2:00-2:15	Break & Networking
2:15 -3:00	State Contract Utilization – Tessa Southards - YVCC <ul style="list-style-type: none"> <li>• Omnia, KCDA, Sourcewell, WHIPI etc.</li> </ul>
3:00-3:15	Break & Networking
3:15 – 4:00	Open discussion <ul style="list-style-type: none"> <li>• Current concerns and pressing issues for Facilities Departments across the State</li> </ul>
4:00-4:30	Campus Tour – West Campus Buildings. #36-#38 #36, Larson Gallery/YVV Tasting room. #37, Allied Health. #38, Conference Center. Our Guide: Director of Facility Operations, Jeff Morrow.
5:30 to whenever	OFC Networking Dinner – Xochimilco Mexican Restaurant. 5110 Tieton Drive, Main floor - Glenwood Square- 509.966.9000

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### Day 2: Friday, May 17<sup>th</sup>, 2024

Time	Activity
7:30-8:00	Networking - Breakfast
8:00-8:30	OFC Business Meeting <ul style="list-style-type: none"><li>• Call to Order – Tim Wheeler – introductions and years of service</li><li>• Welcome and Introductions</li><li>• Vice Chair Report – Robert Lenahan</li><li>• Treasurer Report – Gordon Durham</li><li>• Secretary Report – John McCormick</li><li>• BAC Liaison Report – Mark Daniels</li></ul>
8:30-10:30	Department of Commerce – Clean Building Standard Update <ul style="list-style-type: none"><li>• Clean Buildings Performance Standard Data Portal tutorial – Annalyn Bergin</li><li>• Early Adopter Energy Management Plan and Operations and Maintenance program examples – Luke Howard</li><li>• HB 1390 decarbonization of district energy systems – Summary of requirements and example projects – Luke and Annalyn</li></ul>
10:30-10:45	Break & Networking
10:45-11:30	PSE – Beth Gilbertson <ul style="list-style-type: none"><li>• updates on the Clean Building Act (CBA)</li><li>• new Puget Sound Energy ASHRAE level II audit incentive program – 100% of cost</li><li>• brief reminder about utility incentives in general</li><li>• Commercial Strategic Energy Management program to achieve compliance to CBA</li></ul>
11:30 -12:00	OFC Executive Session (OFC Members Only) – Box Lunch Provided by Panera Catering Leadership turnover and voting on new leadership <ul style="list-style-type: none"><li>• Review of the leadership duties</li><li>• Nominations and voting.</li></ul>
12:00-12:30	Next meeting planning exercise – Location? Agenda Topics
12:30	Adjourn - Next OFC Meeting: September 2024.