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**INVOICE FOR ANNUAL DUES**

**2024-2025**

College Name: **Click or tap here to enter text.** Amount due: **$150.00**

|  |  |  |
| --- | --- | --- |
| Voting Member\*\* Name | Email | Title |
| Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. |
| Additional Member Names |  |  |
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*\*\*As per the bylaws: Voting members of the Council shall consist of the chief continuing education administrator, or designee,*

*from each community and technical college in the system.*

Continuing Education Council dues are $150 a year for each college, which includes one voting member and up to four non-voting members. The dues cover the program costs for the Council. If the Council has an in-person meeting, the fees will be used to cover food costs associated with the meeting.

There are two ways to pay for dues—a purchasing card or a check:

* Use this link for payment into ctcLink with a p-card: [Annual CEC Dues 2024-2025](https://nam04.safelinks.protection.outlook.com/?url=https%3A%2F%2Fwww.campusce.net%2Fseattlecentral%2Fcourse%2Fcourse.aspx%3Fcatid%3D748&data=05%7C02%7CRachael.StClair%40seattlecolleges.edu%7Cb147b2e0e1054535587e08dd04caed2e%7C02d8ff38d7114e31a9156cb5cff788df%7C0%7C0%7C638671991803277016%7CUnknown%7CTWFpbGZsb3d8eyJFbXB0eU1hcGkiOnRydWUsIlYiOiIwLjAuMDAwMCIsIlAiOiJXaW4zMiIsIkFOIjoiTWFpbCIsIldUIjoyfQ%3D%3D%7C0%7C%7C%7C&sdata=MnuKA5d1f4kmYMiTxgclUVqVcpKKZfQycVtUE49iBnc%3D&reserved=0)
* Or send a check made payable to:

**Continuing Education Council**

**Attention: Rachael St. Clair, Director**

**Seattle Central College**

**1701 Broadway 2BE1140**

**Seattle, WA 98122**

The CEC Taxpayer ID number is: 91-1613501.

Please send this form back to me and let me know If you have any questions.

Thank you!

Rachael St. Clair, Treasurer, Continuing Education Council

[Rachael.stclair@seattlecolleges.edu](mailto:Rachael.stclair@seattlecolleges.edu)