

General Meeting

- I. Welcome & introductions
 - a. Introductions and welcome by CBC Vice President for Instruction. Dr. Michael Lee.

- II. Hot Topics:
 - a. Guaranteed Admissions:
 - i. Are there programs in the system which are providing 'guaranteed admissions' to current associate degree students?
 - No guaranteed admissions, a couple institutions are sending out communications ex. Lake Washington has an early action letter.
 - Programs are pulling student lists through enrollment services.
 - Issues with math and English for AAS students, institutions have different processes.
 - b. Upper-Level Tuition:
 - i. Upper-Level tuition is a state statute.
 - ii. Question: Does tuition cover the cost of the program?
 - Depends on how your institution utilizes funding.
 - c. Accreditation as a minor change:
 - i. Institution must have three BAS programs before a new program proposal becomes a minor change.
 - This does not include BSN or BSCS, they are considered a different type of bachelor's degree.
 - Lack of policy over: when/how much change to a program constitutes the need for additional state board review, creation of upper division certificates, endorsements etc.– add to standing policy work group discussion.
 - d. Gen Ed Requirement Distribution List- Quantitative/Symbolic Reasoning:
 - i. Question: Why is this requirement restricted to transfer degree Gen Eds and is this the best fit for workforce development?
 - Item to be added to the standing committee, with conversation of possible need to create an upper division distribution list.
 - e. Marketing Guidelines
 - i. The guidelines currently in place were created in 2019, is it time to review and update?
 - Item was on the marketing (now Articulation and Marketing) activity work plan. Group will add guideline revision to the work plan.
 - a. Marketing council as a starting place workgroup will connect with them.
 - f. Question: Is there a maximum number of credits that can be transferred into a BAS program?
 - i. Yakima Valley: We go by the residency policy and have this listed out in the YVCC catalog. A requirement for a certain amount of YVCC upper-division credits, they do not count associate degree credits.
 - This is a challenge for the evaluators.
 - Is residency based on 90 cr. or 180 cr.? AAR in CTC at YVCC is based on 180.
 - ii. Reverse transfer question. Have completed upper-division but need associate degree completion.

- III. Activity Groups Share-out
 - a. Advisory- Work group areas of focus to bring to IC:
 - i. Bachelor objection process
 - ii. Upper division credit requirements
 - iii. Revised approval process

- iv. Program revisions
 - v. Upper-level level certificates
 - vi. General Ed Distribution list: Quantitative Reasoning
- b. Articulation and Marketing- Work group areas of focus to bring to IC:
 - i. Survey was sent out, and will be resend a new shorter survey, with follow-up.
 - There is a module in Canvas that individuals can upload to.
 - ii. Marketing guidelines
 - Connect with the marketing council
- c. Equity- Work group areas of focus to bring to IC:
 - i. Dashboard usage
 - ii. Part-time student tuition rates
 - One-page letter of concern to be sent to IC to have them take a look and investigate. Then can go to the Operating Budget Committee (OBC).
 - Part time BAS students completing over 9 quarters will pay \$21, 609.00 whereas full-time students would pay \$14,000.00. Which is a \$7,000.00 difference.
 - a. Associate degree part-time student \$11,000.00, full-time \$9,000.00 which is a \$2,000.00 difference.
 - b. This is possibly an error, related to the operating fee-why are the operating fees for a BAS student nearly double than the associate degree.
- d. Advisory- Work group areas of focus to bring to IC:
 - i. Surveying currently practices
 - ii. Recommending a training to be delivered to BLC, basic advisory committee information. with additional more focused training, similar to what was presented at WEC.
 - iii. Focusing on the 'why are advisory committees important'.
 - iv. Ask for an extension of the current work plan.

IV. Presentations:

- a. Christie Flynn- Library Leadership
 - i. Presentation on and request for feedback on the new BAS library rubric.
 - Added to the Standing Policy group work plan.
 - Plan to move through the approval process starting Fall 2024.
- b. Sunaina Virendra- CCBA Promising Practices: Implementation Examples from WA State
 - i. CCBA standards of quality, and opportunity for WA. BAS/BLC members to help inform and support the National conversation.
 - ii. Begin developing a plan to present and work on this for the Fall BLC meeting. Interactive gallery style presentation.
 - [Elements of Quality For Community Bachelor's Degree Programs: Thought Paper](#)
 - [CCBA E-book Promising Practices](#)
 - Information will be share out after Spring meeting.
 - Come prepared with examples of implementation from each of the 'buckets' identified by CCBA.
 - Call for volunteers.

Meeting Adjourned 2:01pm

Business Meeting

- I. Introductions
- II. Announcement to move from Hybrid meetings to in-person.
 - a. Challenges facing hybrid meeting style.
 - b. In alignment with what other councils are doing.
- III. Quorum present:
 - a. Approval of Winter Minutes
 - i. Motion: Vicki Chew
 - ii. Second: Don Ludwig
 - iii. Motion passes
- IV. Nominations for open executive team positions:
 - a. Chair, Mary Jane Oberhofer
 - b. Vice Chair, Tamra Gilchrist
 - c. Treasurer, OPEN
 - d. Member at Large, Tanya Powers
- V. Vote on Executive nominations
 - a. Motion: Anne Ghinazzi
 - b. Second: Skye Field
 - c. Motion Passes
 - d. Welcome to new executive members and acknowledgment of all the work Tanya Knight has done as chair.
- VI. SBCTC: Val Sundby
 - a. Slide deck available on Canvas
- VII. Liaison Reports:
 - a. Centers of Excellence: Dan Ferguson.
 - i. Slide deck available on Canvas
 - b. Instruction Committee (IC): Connie Smejkal n- Not Present, no update
 - c. Workforce Education Council (WEC): Trish Newbold - Not Present
 - i. Tamara provided a limited update. Topics discussed:
 1. Skills standards are going to IC this week.
 - a. Question of if these should apply to BAS programs.
 2. Advisory Committee training held, presentation can be found on SBCTC webpage.
 3. Gainful Employment Measures, workgroup has been formed, but put on hold until Oct. 2024.
 - a. Centered around certificates.
 - d. Articulation and Transfer Council (ATC): Chris Chen Mahoney
 - i. Approved course name changes of Psych. 220 Abnormal Psych. To Psych. Disorder
 - ii. DTA reform, better alignment.
 - iii. Discussed meeting formats, hybrid not working well.
 - iv. Bridge to College.
 - v. AI training for Deans.
 - vi. Next year's work plans:

1. Looking at CIP codes and how to better align.

e. Research and Planning Council (RPC): Kelly Sadler

i. Spring meeting is in May.

f. Library Leadership Council (LLC): Christie Flynn

i. Getting work plan to IC

ii. Purchased new platform 'LibKey' makes resources more discoverable.

iii. AI and the library's role.

iv. IPEDS dropping library reporting requirement, reason not clear.

v. Library rubric for BAS programs.

VIII. Good of the Order:

IX. Adjourn 10:50

Upcoming Meetings

Summer BLC Exec. Aug. 27-28

Fall BLC Oct. 15th - 16th SKagit Valley College

Winter BLC Feb. 12th - 13th Zoom

Spring BLC May 6th - 8th TBD

