

Baccalaureate Leadership Council
2023 Fall Meeting
Monday, October 16th, 2023
South Seattle College, Georgetown Campus
Zoom

General Meeting

- I. Welcome, & introductions
 - a. Welcome by Vice President of instruction at Dr. Wendy Rockhill.

- II. Call for nominations
 - a. Treasurer position
 - i. No nominations put forth.
 - b. Member at Large
 - i. No nominations put forth.

- III. The strategic direction of BLC – Workplan, decision made to restructure the agenda, short break and moved from breakouts to small group conversations.
 - a. **Standing Policy:**
 - i. Question: Are we meeting the gaps. State dashboard now up, how to use the data to look at each program?
 - ii. Policy for program changes, hiatus and recommendation to overhaul current process.
 - iii. Upper credit requirements
 - Cost
 - Is there an upper-level credit requirement?
 - a. Not clear and concern over difficulty of finding documents on the SBCTC website.
 - b. Consider a credential requirement for upper-level instruction policy vs. recommendation.
 - iv. Modality of BAS programs-
 - This is not asked in the approval process.
 - Originally programs were to be hands-on, this has changes after COVID and more programs are online.
 - Potential for policy on what modality revisions need to go back to the state board.
 - Discussion:

- a. Many policies for BAS programs were taken from associate degree policy.
 - b. Policy structure has not grown up as fast as the programs.
 - c. How to write policy that supports the ability to keep it up to date.
- v. Policy on Academic Credit for Prior Learning (ACPL) or better way to share information on this.
 - Some institutions accept 25%
 - Others more or less
 - Four-year partners also accept different amounts depending on the institution.
- vi. The Standing Policy Activity Group will focus on following work:
 - *Revision and/or creation of recommendation for upper-division credit.*
 - a. *Create a baseline of what is out there.*
 - b. *Review what should be policy vs. what should be left up to the institution.*
 - *Review proposal process.*
 - a. *How programs are created.*
 - b. *How programs are updated.*
 - c. *How programs are retired.*

b. Advisory Committees:

- i. Purpose for maintaining engagement with industry:
 - Relevance.
 - Students have more positive view of programs with industry partnerships and internships.
 - Having a single committee is more manageable, particularly in small communities where the same individuals will have multiple asks.
- ii. Challenges and capacity to run:
 - Capacity host, manage and run.
 - How to keep it from being a meeting where faculty just talk/report back.
 - Having diverse groups, not just friend groups.
- iii. Best practices:
 - Identify best practices.
 - Update guidelines.
 - How to support?
 - Need for the committee to be more than just a group of personal relation/friendships.
- iv. Leveraging existing resources:

- Identify mutual benefit
 - Role of advisory members to help with marketing, internships, networking.
 - Internships and jobs.
- v. Other:
- Setting the expectation around what the committee does.
 - Look to the research done by Rand on industry partnerships.
 - Training.
- vi. The Advisory Activity Group will focus on following work:
- *Identify best practices.*
 - *Survey schools to see who has advisory committee and why.*
 - *Survey schools to see who does not have advisory committee and why.*
 - *Create training for faculty based on best practices.*
 - *Coordinate with Workforce Education Council (WEC).*
- c. **Mapping Articulations:**
- i. Mapping articulations to Master's degree programs.
 - Not needed, unless for a specific small school or program where BAS degree wants X number of seats for program graduates into the high demand program.
 - ii. Mapping across the system.
 - Apprenticeships to AAS to BAS.
 - a. There was a survey sent out last year, and it varies all across the system.
 - b. Is there a benefit to the students?
 - c. AAS to BAS
 - iii. The Mapping Articulation Activity Group will focus on following work:
 - *Create a database of agreements in the system between programs.*
 - *Create a common articulation template(s).*
 - *Use information found to enhance Marketing communication.*
- d. **Marketing:**
- i. Marketing group will merge with the mapping articulation group.
- e. **Equity:**
- i. Look at data from state dashboards.
 - ii. There are two types of dashboards.
 - One has much more sensitive data, this information can be requested, but is not openly available.
 - iii. Graduate study.
 - Who is doing this?
 - Where are students going?

- iv. What kind of students are we serving?
 - Do the programs reflect the K-12 community population?
 - v. Are our industry partners safe spaces for students?
 - vi. Training on how to use the dashboards
 - Potential for winter quarter.
 - vii. What is considered a good number of students for a healthy program?
 - viii. How do applications impact students?
 - Are there fees?
 - What are the steps?
 - ix. The Equity Activity Group will focus on following work:
 - *Retention vs. enrollment*
 - *Do programs reflect the community?*
 - *Dashboard training for winter quarter BLC meeting.*
- IV. Member announcements and good of the order
- V. Adjourn 3:10

Baccalaureate Leadership Council

2023 Fall Quarter Meeting

Tuesday, October 17th, 2023

South Seattle College, Georgetown Campus

Zoom

- I. Introductions
 - a. Quorum present
- II. Voting Items
 - a. Approval of Spring general and business meeting minutes
 - i. Motion to approve fall meeting minutes: Steven Danver
 - ii. Seconded by Erik Tingelstad
 - iii. Motion passes
 - b. Prompt for the treasurer position
 - i. No one steps forward.
 - ii. Steven states that Columbia Basin will maintain the BLC treasury until spring.
- III. Prompt for additional member at large open position.
 - i. Christie Crawford (Walla Walla) steps forward.
- IV. Executive Committee Reports
 - a. Chair: Tanya Knight
 - i. No update.

- V. Treasurer: Steven Danver
- a. No new revenue.
 - b. Balance: \$17,529.73
 - c. Invoices for dues will be sent out soon
- VI. SBCTC: Val Sundby
- a. Common messaging document has been updated.
 - b. Short session for legislature this year:
 - i. 9 million for strengthening the Computer Science workforce.
 - 1 million to be pulled out for course sharing.
 - Member notes there are no Open Educational Resources (OER) for business math. If the request passes Val will have Boyoung Chae look at this.
 - ii. If interested in following legislature news sign-up for [Legislative News](#).
 - iii. Midpoint on guided pathways
 - iv. Canvas credentials badging platform now up and open to anyone interested. More can be found on the SBCTC site and [WA State eLearning Council Calendar](#).
 - v. AS-T 3 sent back, mostly likely approval will be for 2025.
 - vi. Review of students who complete pre-nursing students who do not enter a nursing program.
 - Currently if they do not get into program they 'disappear'.
 - Look into how to build a degree that allows degree completion and which works for our system.
 - Input will be needed from this group.
 - vii. Course sharing:
 - Question posed about how to course share with Tribal colleges or other schools outside the system.
 - Is it possible, how to make this work so student can be registered at their college and take one of our courses.
 - viii. Academic Credit for Prior Learning (ACPL) statewide work group to start back up in the next couple weeks.
 - DTA revision.
 - ix. Bachelor of Science in Computer Science (BSCS) has upcoming curriculum development retreat at Alderbrook resort (Nov. 15-17).
 - x. Dual credit funding:
 - Reimbursement of course level has increased.
 - Question: What is the cost when billed is larger than budget?
 - a. After fall will have a better picture of this.
 - b. Unlikely to be an issue, some schools added and some opted out completely.

xi. Question:

- Was documentation about BSCS shares with advising and enrollment councils, there has been some friction.
 - a. Unsure, will look into it and potential for cross-council work/share-out.

VII. Activity Group Workplans Reviewed

- a. Motion to approve workplans: Mike Potter
- b. Second Erik Tingelstad
- c. Motion passes
 - i. Workplan will be sent out to respective activity groups via email.

VIII. Liaison Reports:

- a. Centers of Excellence: Dan Ferguson
 - i. Meeting last June about alignment within the system.
 - Question again about capacity and who is doing the work.
 - ii. Discussion of industry demand and community health model.
 - Where there is underdeveloped workforce demand (behavioral health) and college is looking at new program developing BAS program as a generalist rather than a specialty.
- b. Instruction Committee(IC): Connie Smejkal
 - i. No report, first meeting is in November.
- c. Workforce Education Council (WEC): Trish Newbold
 - i. Comprehensive needs assessment for Perkins funding due in Jan.
 - BAS programs do not receive Perkins funding
 - ii. Skills standards for professional Technical faculty
 - Last updated in 2012
 - Work on new updates 2023
 - a. Desire for more robust Diversity Equity and Inclusion (DEI)
 - b. Feb. 28-March 1 final proposal will be brought to IC. Standards would go into effect 2024.
 - iii. Gainful Employment Rule
 - Rescinded in 2019
 - Being brought back and will be in effect 2024.
 - a. Any program which fails three times will lose financial aid eligibility.
 - b. State board will be using a new metric.
- d. Articulation and Transfer Council (ATC): Chris Chen
 - i. Chris could not attend, Alison Pugh provides report.
 - ii. Presentation on generative AI
 - Many tools
 - Use in classroom and student conduct.
 - What are the implications and how do we embrace?

- iii. Washington 45
 - Number of suggestions to update
 - Some pushback, but was decided to move forward to IC.
 - There is now a regular update cycle of 5 years
 - Ongoing work to title changes for Polysci and Anthropology.
 - e. Research and Planning Council (RPC): Jason Engle not present.
 - f. Library Leadership Council (LLC): Christie Flynn
 - i. New workplan focused on:
 - DEI
 - OER
 - ii. There is still a desire to update the rubric.
 - How to facilitate into BLC workplan(s)
 - Still difficult to find on SBCTC website
 - iii. Question: What is the library rubric?
 - Meant as tool for colleges to use when submitting a new program proposal to ensure they have tools/resources in place.
- IX. Good of the Order:
 - a. Steven
 - i. Winter BLC meeting will be on Zoom.
 - ii. Spring meeting in Pasco at Columbia Basin College
 - iii. Will work to better align meeting with WEC, which will also be in Pasco.
 - b. Alison- Question: How are other programs/institutions accepting international student credit?
 - i. Has had push back from evaluators.
 - ii. Mis-match issues around English course titles, how to manage?
 - iii. Any talk with 4-year partners? No, but an international student with bachelors are accepted into Masters programs so acceptance of international student with BAS would not seem to be an issue.
 - iv. This should be an instructional policy not a decision made by credit evaluator.
 - c. Reminder of upcoming Community College Baccalaureate Association (CCBA) conference in Savannah Georgia Feb. 14-16.
- X. Adjourn 11:25

Upcoming Meetings

Winter 2024 BLC

Feb. 8-9

Zoom

Spring 2024 BLC

April 15-16

Columbia Basin College

Summer BLC

TBD