ARC Meeting - Winter 2022

01/19/2022   Start Meeting 8:33 am

8:30 – 9:00am Introduction/Ice Breaker

What are 4 things in common we have and one thing unique about us?

9:00 – 9:15am SBCTC IT Update – Ryan Jackson

Feb 28, next go-live group launches

How long will legacy still be active?

At this point no dates have been talked about for closing legacy system

9:15 – 10:00am DG5 report out and discussion

Everett - It's been hard. Different groups have pockets of knowledge (siloed), can't do something unless someone else does it. Term activation key, and not just for those currently enrolled, but past terms too.

Big Bend - Delay in response from SBCTC. Married to Instruction office now. Problems start to stack up.

Bellevue - Drop for non-payment issues. Running Start problematic. Payment plan is still not available. Overrides, understanding why a block is occurring is key, and not just overriding a transaction. Permission codes have been great, and allowing faculty to issue them.

CBC - Has anyone created a coding crosswalk for residency? Olympic - Witnessed a few issues when things converted over. Run data in legacy, to make sure students converted correctly. Everett - Everett's conversion was easier with international students, SBCTC asked for conversion data, and everything converted correctly.

Green River & Bellevue - Official transcripts are not coming into PS

General Question – What are folks doing because of this? Most colleges are printing/mailing transcripts, and not able to send electronically through the ctcLink

Everett - Attestation in ctcLink not working, not retaining the information submitted. Olympic - Students look like they're overriding their original response, not adding a row

LW Tech - What are you doing for Release of Info?

Spokane CC - Positive service indicator, with information in the comments

Olympic - Same as above, but also add an expiration date

Break until 10:15

10:15 – 11:15am OAAP Discussion

Whatcom CC - How to respond to the terminology of "alien" in the OAAP? How can we move forward with adjusting the language? Spokane CC - This would require an "enhancement request" through ARC Workgroup. This would then be presented to ARC as a body, if approved, then moved to WSSSC, if they approve then it would be moved to SBCTC. ARC doesn't have control overtime line. SBCTC will not make enhancements until the last college's go-live. More concerns brought about around the term "alien", consensus is that it is a federal term and has always been there. Permanent resident cards now say "permanent resident," and not "alien".

Tacoma CC - Current student in ctcLink, applying to a new college in ctcLink, losing updated student email address, because it appears that student's will just browse through the content of their application, since it's a fairly easy transition for them? What are we doing for a solution? Pierce College - They are diving into the weeds to check email, and it's nothing that can be auto-populated to as a pop-up to verify if the email is up to date? Will generate procedure of their steps, and send to ARC secretary. Lower Columbia - Looks like they submitted a request with SBCTC to have something notifying the student about updating their email. Appears that SBCTC is possibly working on this. Link posted in chat, QCS_AD_OAAP_PREF_EML_NOT_PRD.

Wenatchee – When will be able to update the OAAP with multiple languages? Be careful to ask staff to translate as they should be compensated. When on OAAP workgroup, they had listed out a priority list of items. This fell into the "not required", but would like to have this option moving forward. The first app was not at all feasible, so workgroup made decisions just to get it up and running.

Pierce - Residency, the application asking for a student that is younger than 24, and won't populate other questions.

Big Bend - Adding less than 9th grade to previous education. CBC - It's currently in the works.

Students selecting "undecided", there is no verbiage about not being "FA eligible". There is a QRG to turn off the "undecided", http://ctclinkreferencecenter.ctclink.us/m/79544/l/1444171-9-2-update-oaap-academic-plan-exclusions-configuration. GRC - How are you capturing those that are undecided, if you're turning this option off? We have advisers and stops in place ahead of time so that students can get the assistance they need.

Chantel – There were asks about accessibility, but no one stepped up to clarify?

11:15 – Noon Sharing of Transcript with high schools for Running Start students

How can we align our RS processes? Is there a report that generates the data? Yes, there is a report, RS Billing query. Green River - Agrees that high schools are absolutely wanting transcripts because of configurations on their end. Spokane CC - has a data sharing agreement with their respective high schools, that allows to share info directly from schools online through a shared canvas site. Do we want to have discussion in the business meeting about developing a consensus between our relationship with high schools via a workgroup? Don't see a current need as there is not a data sharing agreement with the state, and since sharing transcripts is not required. Clark - Would still like to form a workgroup

because of constant need of high school information to aid
students at the college. Will go ahead and add this to the discussion of creating a workgroup on Friday.

12:00 – 12:30pm Question Box

Has anyone been asked by a University/College regarding validity of student degree completion? Not many have been asked. A couple of have been asked to clarify.

Colleges handling ACPL and change of 25% being removed? Self-imposed a limit because of what 4-years will accept. They have been reviewing the state board policy and it's not up to date with NWCCU.

Help building AARs? Hired 3rd party consulting group to come in and build out AARs. Hired part-time temp employee. Hired part-time person as well. Did not have success with hiring part-time person. AARs have been moved to Instruction because of how connected they are to enrollment requirements.

Request to have a Zoom alternative always going forward? Plan was originally to have in-person, and have a Zoom option for in-person meetings. When we are able to meet in-person, the rate would be normal. Executive team would be the facilitators of Zoom.

How are the CiHS course built? All classes are in Fall or Winter, classes remain ungraded, pro-rated classes based upon college/high school terms.

What technologies are you using to help implement Guided Pathways? Clean Catalog.

How are colleges handling Omicron variant? Nothing changed. If it does, it will be a department by department decision. Reduced hours, similar approach to Chantel.

Is there a way for students to refresh and see a program-plan change in academic requirements? Staff are not able to see recent changes in student center? Could possibly be effective dating issue. Overnight a job is run, that will refresh the AAR, you may want to look at using "What-if" report, where you can specify program/plan with catalog year

If a student fills out the OAAP and marks "no" that have been here 12 months or more, but yes to driver's license and vehicle reg we codes as out-of-state, if the student then says "I have lived here for a long time, and I marked that wrong," what are colleges doing? Do you automatically change them to in-state, do you have them fill out SB 5194? We will have the fill out the SB 5194 if it was a mistake. If there is conflicting data though, then we will ask for a full residency review. We have developed a practice that every time a student is coded as a "non-resident" we are emailing them so that they know they have been coded as such, and give them directions on how correct this, if it is incorrect. We also email all students that notate they belong to a tribe, that may allow for them to qualify for the in-state waiver. We have started using service indicators to notate that a student is out-of-state. We are in the process of using 3C's to communicate with our students that will generate as we apply the service indicators. Checklist is very specific, but a service indicator opens the door for more of a generic messaging. No impact with indicator. This has reduce email traffic. We also do this for evaluations and tracking of the status, so students can see where it's at the process.

How often are colleges using the SB 5194, is this now the default residency review? All the time. We use it all the time. It's super easy. Unless there is an alarming red flag, this is what we use. To clarify,

people are using this, instead of the residency packet now?

Yes. To clarify, those that are using the SB 5194, when a student has a situation they weren't a resident before, but now have found out about SB 5194, and want to fill it out, do you not consider that a discrepancy or are you just going with the waiver? How are you not requiring additional documentation? We have taken Gail at her word, that if a student does complete the affidavit in a way that allows us to apply residency, we will then use that affidavit. We have even gone backwards to those that had not previously qualified, but now may.

What do you do for awarding a student a high school diploma when they previously earned an AA? Student earned AA before the law changed. The student is now 21 and wants to add the high school diploma on their transcript. Would you do this? When would you post? Etc… I believe we had something like this happen, and I think we just made a college decision. It's benefiting the student, it's not going to hurt them if they have their 2-year degree, and then you award them a diploma. We always try to side with the student. Why would you want to carry this over into ctcLink though? I have had 2 or 3 instances back in legacy, and just went into there and posted it. They weren't planning on coming back.

What do you do for a grad app/trans eval database? ctcLink grad app, and is able to communicate with students through their status. Posted query in chat. QCS_SR_DEGR_CHCKOUT_NOT_AW. Milestones for eval requests.

Two active program/plans? Only one active plan at a time

Coding Nursing not using G or M code? Coding as AA DTA. Worked out with nursing to incorporate pre-reqs within the degree itself. We use the PRQs. FA will only provide loans for PRQ students. For FA purposes, the ADN-DTA, is open enrollment which enables all students who wish to pursue this degree to complete the "Nursing degree requirements" (courses in areas of English, Biological Sciences, Psychology, etc.). The "Nursing degree requirements" provide the foundation of the subsequent "Nursing core" classes (classes with "NURS" prefix). Due to clinical space limitations, although the program of study for the nursing transfer degree is open enrollment, there is a competitive application process for students to be able to being the "Nursing core" classes. The instructions in the Nursing Program Guide explain the nursing transfer degree requirements and the competitive application process to be able to begin the Nursing core classes. We also have an allied health AAS-T that incorporates all the prereqs for health programs and a small workforce certificate. This works for the workforce issues for funding (WRT, BFET, Wk1st, etc).

Best practices for primary language and/or translated services?

No responses

End of Meeting 12:31 pm

01/20/2022 8:34 am

8:30 – 9:00am Breakout Session – Name, College, How long
you have been there, pronouns, Goals for the upcoming year

9:00 – 9:15am Student Services Commission (WSSSC) Update – Ruby Hayden

We are required to Title IX training. WSSSC is looking for a new vendor to offering this training. Currently use Everfi. People have said the training can be triggering for those that have been through trama prior. They would love to have the vendor execute FERPA, Equity, and HIPPA training.

ctcLink implementation updates are discussed frequently at WSSSC.

Upcoming WSSSC meetings coming in Feb. Lots of shifting because of C19.

Vaccine attestation requirements, and how we are doing this appropriately for our students.

WSSSC works on their workplans. Ruby is focused on Equity. Council leadership to Council leadership discussion and trainings. Praises ARC leadership for training on intercultural training with Dr. Luca.

Data Governance Committee statewide… On Demographic Sub-committee. They are very focused on making sure the data they're collecting is up to date in PeopleSoft. This group is working on a proposal with the system about revamping our race/ethnicity codes. This will allow folks to see themselves in the data. Wrapping up edits for their proposal that will go back to the DGC. This was largely informed by OSPI over multiple years, which formed a backbone for this work.

WSSSC is meeting more regularly with Presidents/President-Elects with all councils within the state system. It's allowing for more support by WSSSC with system policy and expectations.

9:15 – 9:45am ctcLink Customer Support Update – Dani Bundy

Overview of what here area does. Answering tickets. They have about 500 open tickets across the colleges. They had a CS update in mid-December. They currently have some staff openings, and are hiring internal staff to come from project team of ctcLink to support team. They believe they will have sufficient staff to support the next round of go-live colleges.

Questions:

Peninsula - How will they continue to support as we are in the system, and not just go-live? Offering weekly workshops. Other pillars are joining in to offer support to the areas within the colleges and promoting support for them. The governance model will be adjusted once the project implementation is complete. This will allow them to revamp how they support the colleges. They want the colleges input on what our top concerns are, so that they prioritize what matters most to the colleges. Encourages ARC to generate any enhancement requests, and prioritize what is most critical.

Lower Columbia - Are you recommending that ARC has a sub-group that helps make requests across the state? Essentially yes. However, you want to execute this would be great, but believes it would beneficial for ARC.

Nora – When you get an enhancement request, does SBCTC reach out to other institutions to see if they would benefit from the request? At this point, no. Support meets every week, to determine if request is global, and see what opportunities are available for this. They will reach out to

the PM at the college making the request to ask to the institutions. Request should go through the "working group". As working group, they usually table requests if they don't have enough information. They will often ask the requesting college to come to the working group meeting to get a better understanding of the request.

9:45 – 10:15am ctcLink Project Update/Enhancement Requests – Christy Campbell

DG6 Status, Project Risks (Staffing), Project Governance/Transition

(Viewing the top quadrant in the slide below) The project overall is "Yellow", which means they're still in scope, budget, and engaged with colleges. The schedule is "Yellow" at this time because of implementation of the continuing ed system. The Planning/Budgeting Tool is still being rolled out at this time as well. Now, under the "Scope" section, this is how they track the original RFP scope, this is currently "Yellow". This helps make sure that items were either "deployed" or "descoped" by governance. It's a way for SBCTC to determine they delivered what they said they would deliver. Lastly, there is the "Budget", currently we are under budget, "Green". With everything being calculated, we are looking at being under budget by half-million to million dollars, once the project is completed.

The Executive Summary on the left-hand side of the slide below, gets updated every 2 weeks. The right side of the slide is the overall summary of the groups. Gray is the best! This means these colleges have been deployed, and have now transitioned to support.

Now to the slide below… DG6-A is set to Go-Live Feb 28th. They're in the last 4-5 weeks of getting things wrapped up before they go-live.
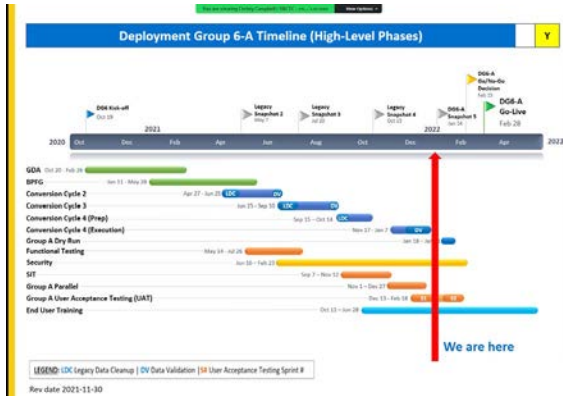
… Slide below… DG6 – BC, have the same necessary steps to complete, but will be going live at later times, April 25th and May 9th. They will have a chance to do a bit more testing and go through a thorough dry-run, which is important because they will be going live in a different term than DG6-A.
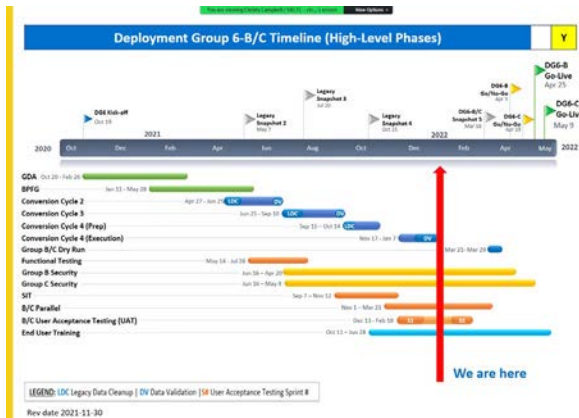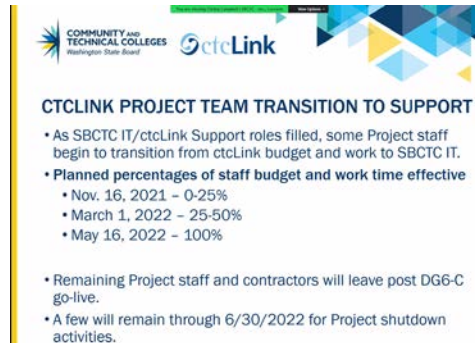
DG6 College Discussion

How is your college doing, What challenges are you seeing hearing, What successes are you seeing and hearing? Bates - They're excited! Lots of things going on, but excited to get moving. Clover Park - Learning process. Exciting to see the different challenges and successes. Moving along well.

ctcLink Project Risks

1. College ctcLink Staffing
   a. A key to success is a leader's engagement and their visibility.
   b. Staff need to be as focused as they can, and need partnership with colleges
   c. Open vacancies
2. Project ctcLink Staffing
   a. Have critical roles on the project. Had 75 people, currently have 48. In the last couple of months have lost 6 staff. Having to mitigate responsibilities
   b. Since June roles have been opened up to hire about 35 new people. 18 of those were from internal
   c. 6 roles currently have potential risks

ctcLink Project Team Transition

10:15 – 10:45am ctcLink Governance – Enhancement Requests
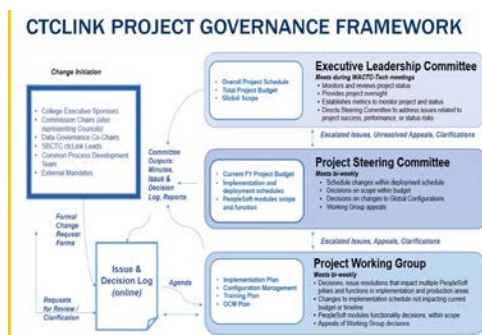
1. Colleges having a voice matter in the framework of this model
2. Who should be the initiators? The list of those above were/are vital for the governance model
    a. Working group 65% of decisions made, Steering group 10-15%, Exec remainder, largely focus on budget

The above is our current governance framework. Things will change as the project ends.

The new framework will look like the below…

Proposed Framework going forward…

The goal is to have a rough timeframe in May to have this finalized and how things will function going forward.


Start in July 2022.

11:00 – 11:45am Structure of Councils and Commissions – Ruby Hayden

There is a board of trustees that over the SBCTC
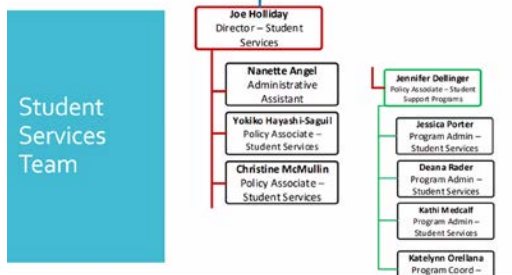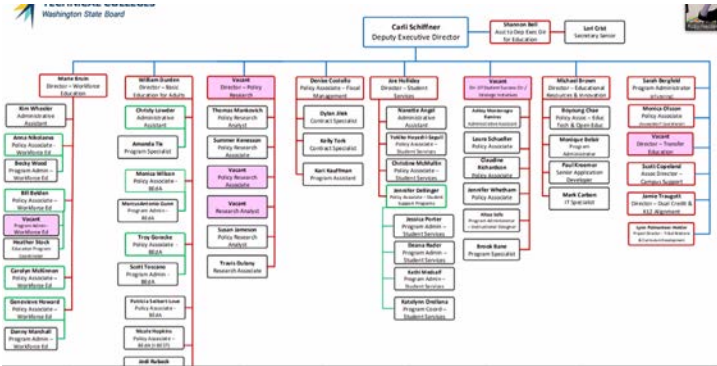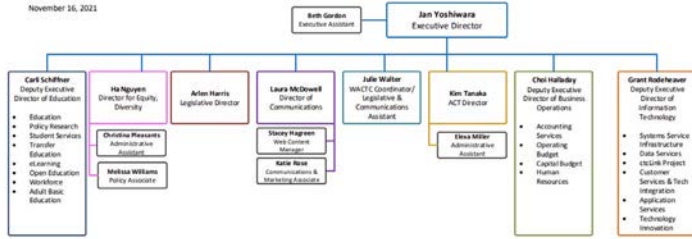
You're not just impacting your students, but students across the state

A shared system allows for accountability
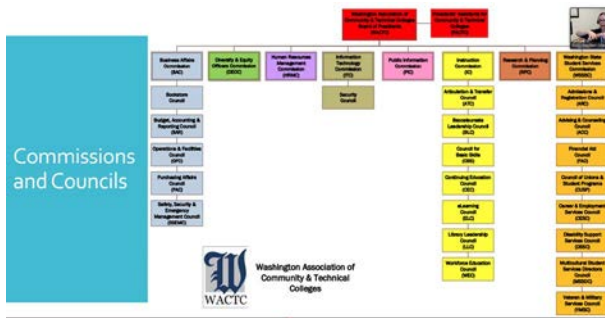
Executive Leadership – Presidents, Executives at SBCTC

Commissions – Are often leaders that report directly to your institution presidents

Councils – Directors, Deans, Managers that execute work on campuses

Everett – How do you new councils happen? It's unusual to create/sunset councils. In general, at WSSSC, would have to go to the presidents with a recommendation. Here are the following reasons… number of colleges that have this, how many students does this impact, does this work already occur by another council, is this done consistently at other colleges… Ruby gives an example of ACC (Advising & Counseling Council), and how advising and counseling, have gone through many transitions and is seen in different capacities at each college.

A group can approach WSSSC about creating a council, at least 1/3 of the colleges would need to be on board, i.e. if recruitment and outreach wanted to create a council, it would have to be agreed on by WSSSC to move forward.

Every council has 2 liaisons, one from WSSSC, i.e. Ruby for ARC, one from SBCTC, i.e. Christine

Q&A

Everett – Is there a vibe/sense 6-12 month of where things are going to be during this pandemic? They can try to predict, and are continually do their best to support staff/students. There is no definitive answer. How do we live with Covid with so much going on? This is going on longer than

anticipated. Long-term hybrid gatherings for participation in
events. People are wanting to work remote more than ever. Even folks trying to balance multiple jobs at the same time while working remote.

Are people allowed to attend council meetings they are not technically a member of? Yes. The right thing to do is reach out to your rep on-campus. It all depends on your reasons for attending. It's not probably for advocacy, but if you're looking for professional development or listening to a speaker, etc.

Speculation on Jan Y retirement and a new director? National search, Open forums, Lots of opportunities to voice opinion. Someone could be internal at SBCTC or nationally.

Any idea on when/if council meeting will be allow to have in person attendance? No decision has been announced yet for Spring. New variant is close to peak. No answer probably until March?

Trends across the nation that we can attempt to see an increase in enrollment? Downward trends in population nationwide. There were talks at the federal level about free community college, which doesn't sound hopeful to come up again. If we as colleges can take away tuition, that may be the only positive trend.

Where are the high school students going or those that are unemployed? Most are taking time off and hoping for the pandemic to go away. Don't want to learn online. Taking a gap year, or two or three. People are nervous scared about working during the pandemic, but people are also wanting higher wages, but then makes it difficult for other industry's to increase wages too.

11:45am – 12:15pm Council and Commission Reports

BAR – Kathy Rhodes - Not present

ATC – Jonathan - Music DTA revamp, Degrees in general being revamped, ICRC standards are often less than most college requirements. Are students junior ready going into the Bis?

ACC – Chrstine - How to advise during pandemic. Guided pathways

DSSC – Karl - Concerns with ctcLink. High point mobile is not accessible.

FAC – Steve - For professional development, talk about racial equity. Guided pathways. Council workplan, goals (Goal 1: Professional Development, Retention, and Equity - Meet the demands for well-educated and skilled workforce within the Financial Aid Community. Goal 2: Student Success: Achieve educational success for all students through improved practices with a focus on equity & inclusion. Goal 3: Innovation: use of technology, collaboration, and innovation to meet the demands of the community and improve student success.). There going to have a winter meeting Feb 2-4.

WaACRAO – Steve - Want to try to have in-person conference in early August, at Bellevue. Board has not been meeting regularly yet. Need more board members.

ICRC – Shelley Ostermiller- Did full introductions for all attendees. Lots of folks attend from different areas. Next meeting will be in Feb, all meetings will be virtual. ICRC 50th year. Ongoing Articulation Review (OAR), review of catalog, and will have a committee audits. Have a best practices

document as folks get ready to be reviewed. OAR currently
has 3 reps right now, looking for CC folks. Is there a need for reviewing AP, IB, CLEP crosswalks. ICRC
work on DTA and AST degrees, revision in 2020.

IC – No response

12:15 – 12:45pm Question Box

What are the best queries for RS info? QCS_SR_RSBILLING

What is the best query for academic progress by student group? QCS_AA_DEGREE_BOOST

Has anyone ordered scrip-safe paper for ctcLink transcript? Use Scriptsafe. Removed horizontal
lines and vertical lines

Does anyone have a breakdown of your institution processes as far as beginning of term/end of
term timelines? I.e. term activate (rough dates), generate permission codes (rough dates)... Trying to
create something on our end, but don't want to re-create the wheel. Borrowed from Spokane. They
have a lot of documentation. Shelly will send document on listserv.

How many evaluators? Turn around time? Currently enrolled or all? 2 CE 3s. Fairly quick. Only
for currently enrolled; 3 Program Manager As – one placement, one evaluations, one grad evals; 4
evaluators. Only enrolled students; 3.5 evaluators. 2 – 4 weeks, only upon request; 5 evaluators, trying
to hire a 6th. Trying to evaluate as transcripts come in. 4-6 week turnaround; 1 evaluator. 3 week
turnaround. Evaluate upon request; 1 evaluator. 2 – 4 weeks. By requests; 7 evaluators. (PS3 or PS4),
and an associate director. 2 month time processing, 2.5 month for prof/tech; 4 evaluators. 1 week
turnaround. Building transfer rules in ctcLink made HUGE difference; 1.5 evaluators, by request; 1
evaluator. 2 – 4 weeks to process. By request; 4 evaluators (PS2). Turnaround is 10-12 weeks

Does anyone charge a fee for late adds/drops?   Most either used to, or don't. A couple do
charge.

Dani's subgroup makes a lot of sense. Can we vote on it tomorrow? Written down for a business
meeting item

For the Children Spouse Domestic partner, POW/MIA, Deceased… waiver, does this waive
material fee's associated with the class? Yes

Capture RS students…

Most are manually tracking and monitoring… Use the RSBilling query. Some colleges
have generated reports. Sounds like communication is key

Verifiying Vax cards? A couple of colleges are, some every student, others are random.

End 12:32 pm

01/21/2022 Start 8:36 am

8:30 – 9:00am Breakout/Discussion

Name, College, Pronouns, Plans for the Weekend

9:00 – 10:30am Professional Development – Erin Tofte

When did you first know you were different? (Pair sharing)

Likes to start with this because it allows for people to speak and for active listening. So much of DEI work is personal work

Identity Wheel

Ethnicity, Socio-Economic Status, Gender, Sex, Sexual Orientation, National Origin, First Language, Physical/Emotional/Development (Dis)ability, Age, Religious/Spiritual, Race

1. Identities you think about most often
2. Identities you think about least often
3. Your own identities you would like to learn more about
4. Identities that have the strongest effect on how you perceive yourself
5. Identities that have the greatest effect on how other perceive you

Number 1s are often areas that are often not a part of dominant culture

Number 2s are often possible areas of privilege

Number 4s are often areas others do not see

Number 5s are often areas others do see

What are microaggressions?

Pervasive, thoughtless phrases, people saying things and not realizing the background behind phrases. The "one" comment where people may not think it's a big deal, but it is… it happens overtime. "poking" at first it's not a big deal, but then as it continues, you can explode

Definition: It's racism/discrimination in its most common form; micro-assaults, micro-insults, and micro-invalidations; They stem from a mindset of superiority, bias and privilege

Examples of Racial Microaggressions handout and breakout discussions

See handout, discussed different microaggressions

Thoughts on college/university building named after "white heterosexual upper class males"? There is an awareness

System Specific Examples

Telling students they can't speak another language. Refusing to use correct pronouns.

How do we use inclusive practice/language?

-Ask student's their pronouns

-Don't assume a student's identity or background based on a name or skin color.

-Ask students their preferred name and how to pronounce it correctly (work really hard at learning it).

-Use non gendered language – instead of "hey guys" say "hey everyone" or "you all" or "everybody" "ya'll" and use "they" instead of he or she.

-Use Spouse, partner or significant other instead of the gender specific husband/wife.

-Be careful about making assumptions about holidays and celebrations. Many people do not celebrate Christmas in this country.

-Explain Idioms – they are not universal to non-dominate culture families.

-Don't overgeneralize experiences – Use language that acknowledges different lived experience for example "for those of you who have seen Forest Gump..."

Pr

-Ask how student's learning styles. Make sure you are using more than one style in your offices, writing things down for students, emailing them not just giving verbal instructions.

-Think critically about your policies and procedures, Are you conceptualizing them from a non-dominant cultural lens?

-Incorporate other languages whenever possible.

-Refrain from asking BIPOC employees or students to speak for an entire group or identity.

-Have representative spaces, i.e. pictures, music,

-Have staff that is reflective of your student population.

-Know that silence is not agreement.

-Be open to feedback and ways to incorporate inclusive practices in your area.

Pra

What if you commit a microaggression in your words, policies, staff meetings etc. ,

❑ Know how to talk about race and racism, practice with coworkers, friends and family.
❑ Take a deep breath, try not to get uncomfortable, confrontational or defensive.
❑ Acknowledge your mistakes and apologize publicly. Explain why it was problematic and the work you are doing to recognize and counter bias and microaggressions. "Ten minutes ago/yesterday/last week, a statement was made that I did not address at the time but want to do so now.
❑ If students make you aware of an aspect of your department/policies that is not accessible to them or that has underlying assumptions being made be responsive and fix it.
❑ Show you are human and willing to learn and grow and that feedback is welcome, model how to be an active participant in anti-racism work.

Huston, T. A., & DiPietro, M. (2007). In the eye of the storm: Students perceptions of helpful faculty actions following a collective tragedy. In D. R. Robertson & L. B. Nilson (Eds.) To Improve the Academy, Vol 25. Resources for faculty, instructional, and organizational development (pp. 207-224). Bolton, MA: Anker.

What if someone else commits the microaggression

• It is very important that you acknowledge it and address it in a positive way. (if it is safe to do so)

• If you are white it is important to not let microaggressions go un-talked about. Be an ally, this should not fall on the shoulders of BIPOC individuals.

• As a supervisor/campus leader it is your responsibility to address it, this will lead to a culture shift.

• Yes, it will take time but it is worth it to create a safe environment for all, not just those who are usually made to feel comfortable by dominate culture.

• Don't down play it or call it political correctness...it is just correct.

Summary
- Be willing to learn and grow.
- Be open to feedback.
- Be intentional about inclusion and equity, it doesn't just happen.
- Use evaluation techniques to see if it is working. Evaluate your disaggregated outcomes and adjust as needed.

Questions/Comments

Appreciation of the last couple of slides. It's helpful to have base on how to address microaggressions.

10:45 – 11:15am SBCTC Policy Update – Christine McMullin

Staffing updates, Bill Updates

HB 1840 – Seeks to create a task force on improving diversity and equity and proposes expansion of mental health pilot program (amends RCW 28B.50.930)

HB 1601 – Expands Supports for Students Experiencing Homelessness (SSEH) Pilot to all 34 colleges

HB 1659 – Establishes a "bridge grant" for maximum WA College Grant-eligible students for educational and living expenses. Annual award of up to $1000 per year. Will be administered by WA Student Achievement Council.

HB 1687 – Changes College Bound Scholarship GPA requirement for students entering CTCs.

BILL UPDATES (CONTINUED)

HB 1736 – Establishes Washington State Student Loan Program to be administered by the WA Student Achievement Council

HB 1835 – Funds marketing and outreach to increase FAFSA/WSFA filing; expands WCG eligibility to some public assistance recipients.

For full Bill information, go to http://app.leg.wa.gov/billinfo/

Business Meeting 11:04 am

Call to order – Chantel

Move to approve minutes – Starr

Second – Karl

Open for discussion

No discussion

Approve: 17

Nay: 0

Abstain: 0

Treasure Report:

Fall meeting: $7,461 starting balance, Expense (Chantel to PACRAO)

Winter meeting: $8,073 starting balance, expected increase of $1,450 with winter meeting

In-person v. annual membership fee rate proposal and vote

It has been $55 per person, for in-person

Proposal: move to annual fee, $200 per college (1 person attendee for each meeting we hold), then additional $60 per person, per college, per meeting (help cover cost of food, still only 1 vote per college, still strongly encourage lead person to be in attendance at meetings)

Janet – motion to approve

Karl – second

Open for discussion

Is this based on in-person attendance, or regardless of the modality? Set rate no matter modality, would be effective for Fall 2022

Are we interested in having more people at meetings? If we want for a lower barrier to entry, then the $60 for virtual seems a bit much… Rate currently is $55. Hybrid model would be more difficult. We are trying to balance, who's attending, how are you attending, what days are you attending, people always coming/going. Trying to keep it a standard rate across the board. How would we logistically track different modalities? We had a similar discussion.

If C19 happens still, if in person meetings are not happening, are we going to revert back to a "pandemic" price? Financially that would be tough remote with the proposed rate. Also, could we have an option to have 2 members pay for a full-year at $200, instead of $60 for each? If we put that provision in, and we have a hard time developing lines because if we are remote one quarter, and then live the next it would be difficult to go back and forth. If we are not able to, exec team talked about delaying the plan for another academic year. Don't forget we have to have the ability to provide accommodations for those that would need assistance in person or via zoom. Up to $6000 to cover costs. Feels like it could get loose with accounting, it's easier for the treasure to track a person per meeting. Prefer to collect $200 per college, and then each additional would pay for that person per meeting. The mention of accessibility costs, where did that come from? Sign language interpreter, what it would cost us to pay for a interpret to be present for 3 days, and it did come from state board and Ruby. Is that figure still accurate? We have not researched for a while. It would be good to review and determine, as an exec team.

Chantel – vote a proposal as submitted by exec team

Aye: 65% 11

Nay: %35 6

Abstain:

Vote: Passes

OAAP Workgroup to cover OAAP enhancement requests

Chantel: Any motions for the workgroup to be created

Steve – Motions

Janet – Seconds

Discussion?

Vote: Passes

 Aye: 95%

 Nay: 0%

 Abstain: 5%

Workgroup participants: Janet Garza, Maria Christina, Robin Young, Tiffaney Robinson-Duane, Veronica Corral, Michelle Mussen, Quynh Mihara

Approve creating Running Start Workgroup to bring RS related items to ARC

 Chantel – Is there a motion?

 Mirranda – Motion

 Amber – Second

 Discussion?

  Vote: Passes

  Ay 74%

  Nay 11%

  Abstain 16%

 Side discussion about what happens since RS doesn't live in Enrollment Services at most colleges. Further discussion on what exactly a work group looks like.

Workgroup participants: Jonathan Barnett, Steve Downing, Mirranda Saari, Jennifer Fenn, Janet Garza

ctcLink Prioritzation Workgroup

 Chantel – Motion?

 Mirranda – Move

 Magnus – Second

 Discussion

  How will communication be disseminated between all the workgroups? All conversation would have to come up through ARC meetings. ARC sounds like it would vet all requests before going to WSSSC

Chantel – Any other discussion?

Vote: Passes

Ay 95%

Nay 5%

Abstain

Workgroup – Amber, Nora, Magnus, Karl, Ruth, Kael

Meeting concludes: 11:54 pm

Upcoming ARC Meetings:

Need more host colleges. Planning on a hybrid model for the upcoming time. Clark for Fall 22, Wenatchee for Winter 23

Motion to close business meeting: Janet

Second – Miranda

Vote – Passes (17)

12:15 – 12:30pm Question Box

Positive SI for ROI, where are you tracking notes? ctcLink put in comments, list info, and passphrase.

3Cs, CRM, Texting, etc? PIO handles CRM, texting, departments though are in charge of responding, 3Cs is Enrollment. Bellevue is similar to Everett, PIO connects the departments, Not wanting to use 3Cs. No way to ensure communication is going to BC email.

Suspicious applications? We have received fake apps, but are seeing them. There is a QRG, https://ctclinkreferencecenter.ctclink.us/m/79544/l/1404796-fraudulent-applications-for-admission-empl-ids. Clark will start sharing out trainings that she is attending and going to on the listserv

Winter meeting is concluded

12:11 pm