

STATE OF WASHINGTON

STATE BOARD FOR COMMUNITY AND TECHNICAL COLLEGES

RESOLUTION 23-03-05

A resolution relating to updating policy 2.60, Ethics in Government Act, be added and adopted to State Board Policy Manual,

WHEREAS, it is important for the State Board to provide the colleges with policy guidance for operation of the colleges; and,

WHEREAS, changes have occurred to the community and technical college system that have resulted in new and different ways of conducting state business; and,

WHEREAS, statutory changes have occurred to the community and technical college system that have resulted in new compliance requirements; and,

WHEREAS, it was a priority to review these changes with college system groups prior to taking action; and,

WHEREAS, it was a priority that policies be provided in an accessible e-format, including links to pertinent information; and,

WHEREAS, it is important that the State Board's Policy Manual reflect the changes and communicate policies clearly to the college system and external audiences; and,

THEREFORE BE IT RESOLVED that the State Board for Community and Technical Colleges approve the attached policy be added to the Manual on March 30, 2023.

BE IT FURTHER RESOLVED, that the State Board for Community and Technical Colleges authorizes the Executive Director to adjust this action, including any necessary changes to the State Board's Policy Manual, as necessary, for actions taken by the Governor, Legislature, data corrections, externally imposed restrictions or guidelines, uniform accounting and reporting requirements, and unanticipated changes in state or federal law.

APPROVED AND ADOPTED on March 30, 2023.

Attest



Paul Francis, secretary



Phyllis Gutiérrez Kenney, chair

2.60 Ethics in Government Act

Each community and technical college is required to:

- A. Develop an ethics policy consistent with rules adopted by the Executive Ethics Board (see [RCW 42.52](#)).
- B. Approve all honoraria received by its employees (see [RCW 42.52.130](#)).

Each community and technical collage may choose to:

- A. Adopt a policy and administrative procedure(s) that provide for the disclosure, review, and approval of outside work activities of that institution’s faculty members. Any such policies and procedures must:
 - 1. Ensure that faculty are fulfilling their employment obligations to the college;
 - 2. Address intellectual property and ownership in accordance with existing or revised policies, procedures, and collective bargaining agreement provisions;
 - 3. Require reimbursement for more than de minimis use of resources;
 - 4. Establishes the faculty member’s ethical obligations that would otherwise be governed by RCW 42.52.030, RCW 42.52.040, RCW 42.52.080, RCW 42.52.110, RCW 42.52.120, RCW 42.52.130, RCW 42.52.140, RCW 42.52.150, and RCW 42.52.160 and set out the procedures for complying with those obligations; and
 - 5. Is approved by the SBCTC (see RCW 42.52.220 and RCW 42.52.360 and [Ethical Performance of Faculty Duties](#) under Policy Resources below)

Policy Resources

[Ethical Performance of Faculty Duties](#)

Policy history

Action	Description	Revision Date
SBCTC Resolution 00-00-00	Board Approved Policy Manual Amendment	00/00/0000
Passage of SB 5854	Higher Education Faculty Ethics	06/09/2022